

SPRING CITY BOROUGH COUNCIL MEETING

SEPTEMBER 7TH, 2010 - 7:30 P.M.

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

The following members were present: Councilmen Burns, Castor, DiGuseppe, Hays, Kratz, Shaner, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

APPROVAL OF THE MINUTES:

Councilman Hays motioned to approve the minutes of the August 2nd, 2010 council meeting. Councilman Burns seconded. Motion carried.

COMMUNICATIONS:

1. A thank you note to the Borough and Borough Council for their support and commitment of the Spring City Lions Club National Night Out held on August 3rd, 2010.
2. A thank you letter from the Spring-Ford Area Historical Society for the Borough's budgeted allocation of \$1,400.00.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Administrator Rittenhouse gave the following Streets Department Report for the month of August, 2010. **TRASH DISPOSAL** - 81.86 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by J.P. Mascaro & Sons from July 26, 2010 thru August 17, 2010. Nineteen (19) bulk trash pick-ups were made during the month. **RECYCLING** - J.P. Mascaro & Sons submitted their second quarter recycling tonnage report. Co-mingled materials and newsprint collected per month was as follows: April - 11.01 tons, May - 15.32 tons and June 11.69 tons. Total tons collected during the second quarter: 38.02 tons. Year-to-date tonnage - 71.13 tons. Two loads of scrap metal weighing 0.3 tons were transported to Phoenixville Scrap Company. Eighteen (18) loads of yard waste were collected at curbside in August. **STREET WORK** - Completed the painting of the crosswalks and yellow curbing. Routinely cleaned various stormwater inlets after the rain events. Performed maintenance work on four stormwater inlets. Locations were Hall Street, South Main Street, Yost Avenue, and Heckle Avenue. **MAINTENANCE** - Replaced two (2) bulbs in the traffic light. Replaced six (6) worn street signs. Mowed and trimmed the grass on all Borough properties. Cleaned all recreation areas weekly. Repaired the swings at the Poplar Street playground. Made maintenance repairs to the tailgate and salt spreader on the 1985 Chevy Dump Truck. The 1995 GMC Dump Truck was inspected during the month at a cost of \$1,691.69.

SANITATION AND SURFACE WATER: Councilman Hays reported the average daily flow for the month of August, 2010 was 312,000 gallons per day. The peak flow for the month occurred on August 17th, 2010 and was recorded at 521,000 gallons. This is the fourth month in a row that the plant has operated under the rated 345,000 GPD. Both chlorine contact tanks and the #4 clarifier were drained and cleaned during the month. All pumps and motors were routinely greased and all standard maintenance was performed. Approximately 25,000 gallons of sludge was applied to the reed beds. Controlex Service Corporation has ordered all parts for the renovations at the Heckle Avenue Pump Station. This project is in conjunction with the Borough's 2010 capital improvements work and includes new pumps, pump controls, and a duplex control panel with an outdoor enclosure. Expected delivery and installation is 5 to 8 weeks from August 19, 2010.

Councilman Hays also reported that the sewer committee met on August 12, 2010 and discussed the 537 Plan update, MS4 regulations and the formation of a coalition group to lobby against PA DEP for a lower impact implementation plan for stormwater regulations, inspection fees for grease traps, and the water shut-off policy agreement.

POLICE:

Councilman Kratz read the police report for August, 2010 as follows: Complaints 218; burglary 3; theft 4; criminal mischief 10; traffic citations issued 34; criminal arrests 17; juvenile arrests 1; accidents 3; parking tickets issued 3. **Assisted other departments as follows:** East Vincent 6 times (suspicious person, 2 trespassers, prowler, domestic, and disturbance); Royersford 4 times (alarm, 2 missing persons, public drunkenness, and missing person); East Pikeland 1 time (traffic stop); East Coventry 3 times (mental health, accident, and suicidal subject); Phoenixville 1 time (look for subject). **Other departments assisting Spring City were as follows:** East Vincent 8 times (combative person, 4 disturbances, mental health, and 2 burglaries); East Coventry 3 times (mental health, disturbance, and burglary); Royersford 2 times (vehicle stop and medical emergency); Limerick 1 time (vehicle stop); West Vincent 1 time (burglary); East Pikeland 1 time (burglary). **Mileage traveled during the month of August:** Car 14-1 (2009 Dodge) 1,564 miles; Car 14-2 (2007 Ford) 1,222 miles which made a total of 2,786 miles. **Gas used during the month of August:** Car 14-1 (2009 Dodge) 159.1 gallons, Car 14-2 (2007 Ford) 165.9 gallons which made a total of 325.0 gallons of gas used during the month.

FINANCE & ORDINANCE:

President DiGuiseppe reported the Finance & Ordinance Committee met on August 25, 2010 and discussed having the Liberty Fire Company brief Borough Council on their expenditures of Borough allocated funds, the new Borough website, a bond issue, and alternates for the zoning hearing board.

ZONING, HOUSING & PROPERTY:

Administrator Rittenhouse reported there were six (6) building permits issued during the month of August, 2010. Joseph Rudzik, 401 S. Main Street, electric service; Joseph Rudzik, 401 S. Main Street, central air-conditioning; Ray Ross, 268 Chestnut Street, sidewalk; Frank Robinson, 440 N. Penn Street, new sewer line; Richard Schroeder, 401 Pikeland Avenue, replace deck stair threads; Susan Himes, 568 Cedar Street, fence - 4ft. high. Estimated cost of construction for the month of August, 2010 was \$25,500. Permit fees collected for the month of August, 2010 was \$508.00.

PLANNING:

Councilman Burns noted the Commission met on August 18, 2010 and no business was conducted.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Councilman Burns motioned the committee reports be approved as presented. Councilman Castor seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

AUGUST, 2010

The following figures represent the balance in each Department as appropriated in the 2010 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 53,615.21	27%
Protection to Persons and Property	\$ 141,810.96	32%
Planning, Zoning and Housing	\$ 26,169.62	61%
Streets and Highways	\$ 171,448.23	35%
Street Repaving	\$ 60,500.00	100%
Parks and Recreation	\$ 20,877.86	93%
Insurance	\$ 52,960.00	100%
Street Lighting	\$ 21,287.66	38%
Library	\$ -0-	---
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 758.90	54%
Building and Property	\$ 15,819.85	81%
1% Tax Collection	\$ 5,106.11	50%
OPT Tax Collection	\$ 205.07	68%
Workers' Compensation	\$ 14,320.75	68%
Engineering and Consulting	\$ 7,802.40	40%
CRP Grant – Engineering	\$ 37,779.00	81%

SEWER ACCOUNT

\$ 358,864.07 58%

This report reflects all wages and bills paid through August 31, 2010.

Tax Collector's Monthly Report to Taxing Districts

For the Month of August, 2010

Spring City

Taxing District

	Real Estate	Interim/Other	Per Capita/Other	Other
A. Collections				
1. Balance Collectable - Beginning of Month	34,192.27	755.46	3,520.00	4,042.50
2A. Additions: During the Month (*)		261.72		
2B. Deductions: Credits During the Month - (from line 17)				
3. Total Collectable	34,192.27	1,017.18	3,520.00	4,042.50
4. Less: Face Collections for the Month	4,384.22		120.00	115.00
5. Less: Deletions from the List (*)				
6. Less: Exonerations (*)				
7. Less: Liens/Non-Lienable Installments (*)				
8. Balance Collectable - End of Month	29,808.05	1,017.18	3,400.00	3,927.50
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - (must agree with line 4)	4,384.22		120.00	115.00
10. Plus: Penalties	438.43		11.50	10.95
11. Less: Discounts			.10	.13
12. Total Cash Collected per Column	A. 4,822.65	B. .00	C. 131.40	D. 125.82
13. Total Cash Collected - (12A + 12B + 12C + 12D)				5,079.87

(*) ATTACH ANY SUPPORTING DOCUMENTATION REQUIRED BY YOUR TAXING DISTRICT

C. Payment of Taxes

14. Amount Remitted During the Month (*)

Date	Transaction #	Amount	TOTAL ALL TAXES
8/02/10		1,279.07	
8/06/10		486.13	
8/12/10		1,419.05	
8/20/10		1,480.41	
8/31/10		415.21	
		5,079.87 Total	\$ 5,079.87

15. Amount Paid with this Report Applicable to this Reporting Month _____ Transaction # _____ \$ _____

16. Total Remitted This Month \$ 5,079.87

17. List, Other Credit Adjustments (*)

Parcel #	Name	Amount
Total		\$ _____

18. Interest Earnings (if applicable) \$ _____

Shirley W. Shaffer
 Shirley W. Shaffer 8/31/10

TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month	\$ _____
Amount Collected This Month	\$ _____
Less Amount Paid this Month	\$ _____
Ending Balance	\$ _____

Tax Collector _____ Date _____

I verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month.

Received by (taxing district): Spring City
 Title: Administrator Date: 9/7/10

I acknowledge the receipt of this report.
Dennis Kittenhouse

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of
business August 31, 2010

Balance as of last report		\$2,024,280.82
Certificate cashed	-	\$ 50,000.00

\$1,974,280.82

Deposits Sec'y Office - General Fund

Berkheimer Associates - E.I.T.	\$ 25,901.19
Berkheimer Associates - O.P.T.	\$ 136.10
Interest	\$ 33.10
Trash Collection Fees	\$ 20,977.44
Trash Certs	\$ 70.00
Bulk Trash Pick Up	\$ 430.00
County Fines	\$ 506.32
Local Fines	\$ 2,368.57
Pavilion Rental	\$ 60.00
Liquor License Fee	\$ 800.00
Buckle Up Grant	\$ 355.89
FEMA-Public Assistance Grant	\$ 9,240.90
Lease Dwelling Fees	\$ 2,163.20
Fee in lieu of taxes	\$ 4,885.14
CD cashed	\$ 50,000.00
Taxes	\$ 30,000.00
Utility Permit	\$ 570.00
Sale Zng/Book	\$ 35.00
Realty Transfer Tax	\$ 2,607.78
Building Permits	\$ 508.00
U & O Inspections	\$ 700.00
Zoning Permit	\$ 50.00
Accident & Police Reports	\$ 60.00
Solicit Permit	\$ 2.00
Parking Ticket	\$ 10.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 152,470.63

Deposits to Other Accounts

PLIGT - Investment Interest	\$ 5.90
Recreation Fund - C.A.O.S.C.	\$ 3,397.40
Recreation Fund - Taxes	\$ 1,000.00
Non-Uniform Employees Pension Fund- CD deposited	\$ 2,000.00
Non-Uniform Employees Pension Fund - Interest	\$ 175.58
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 6,578.88

TOTAL DEPOSITS TO ALL ACCOUNTS

\$ 159,049.51
\$ 2,133,330.33

WITHDRAWALS

By Orders #1241 Street Light Fund	\$	4,355.44
By Orders #10074 Non Uniform Employees Pension Fund	\$	402.27
By Orders #1575-1576 Recreation Fund	\$	1,209.00
By Orders #10249-10288, 25511-25544 General Fund	\$	96,644.96
TOTAL WITHDRAWALS	\$	102,611.67

Balance On Account - General Fund		
Checking	\$ 108,491.40	
Certificate	\$ 778,000.00	\$ 886,491.40
Balance On Account - Motor Equipment Fund		
Checking	\$ 1.00	
Certificate	\$ 117,349.18	\$ 117,350.18
Balance On Account - Street Light Fund		
Checking	\$ 8,887.25	\$ 8,887.25
Balance On Account - Gasoline Tax Account		
Checking	\$ 1.00	
Certificate	\$ 348,995.64	\$ 348,996.64
Balance On Account - Recreation Fund		
Checking	\$ 4,631.34	
Certificate	\$ 24,515.40	\$ 29,146.74
Balance On Account - Non Uniform Employee Pension Fund		
Checking	\$ 5,348.20	
Certificate	\$ 472,662.42	\$ 480,010.62
Balance On Account - Police Motor Equipment Fund		
Checking	\$ 1.00	
Certificate	\$ 37,641.64	\$ 37,642.64
Balance On Account - PLGIT Capital Reserve Fund		
Investment	\$ 122,193.19	\$ 122,193.19
	Beginning Balance	\$2,133,330.33
	Withdrawals	\$ 102,611.67
	09/01/10	\$2,030,718.66

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business
August 31, 2010

SEWER FUND #2

Balance as of last report	\$3,047,375.21	
Certificate purchased	+ \$ 95,000.00	

	\$3,142,375.21	\$3,142,375.21

Deposits		
Sewer Rent	\$ 113,288.81	
Sewer Certs	\$ 70.00	
Interest	\$ 34.01	
Plan Review Escrow Fee	\$ 230.00	

	\$ 113,622.82	\$ 113,622.82

\$3,255,998.03

WITHDRAWALS

By Orders #5908-5932, 21055-21062 \$ 129,324.21

Balance On Account		
Checking	\$ 74,379.67	
Certificate	\$3,052,294.15	\$3,126,673.82

		\$3,255,998.03

Respectfully submitted



Florence M. Watts, Treasurer

PUBLIC COMMENT:

Christina Turek, from the Spring City Revitalization Committee, spoke to council concerning the Music Market Fest on October 2, 2010.

David & Jayne Robey addressed council about the building on Bridge Street that housed the former Spring-Ford Rescue Squad Unit. They are in the process of buying the building to use for their fire and water damage business.

UNFINISHED BUSINESS:

1. Time Extension Letter – Telvil.

Councilman Castor motioned to accept the letter from Bryan Hunsberger of Telvil Corporation granting Borough Council a 180-day extension to the statutory review period decision date for their subdivision plan at South Main Street and Hunsberger Road which would make the revised decision date, February 4, 2011. Councilman Shaner seconded. Motion carried.

2. Bid Tabulation - 2010 Street Work.

The public bid opening for the 2010 street resurfacing work was held on August 30, 2010, 11:00 a.m. The following bids were received: Reading Site Contractors - \$75,409.50; Gore-Con Inc. - \$54,275.00, and Reid Paving Contractors, Inc. - \$53,540.00. Copies of the bid tabulation sheet were distributed to council members.

Jim Mohn, of Motley Associates, has reviewed the bid documents submitted by the contractors. Reid Paving Contractors was the low bidder for the project. Motley has worked with this company in the past and has found their work habits, timeliness, etc. for projects of this type acceptable, and he would recommend awarding the contract to Reid Paving Contractors, Inc.

Councilman Burns motioned to award the 2010 street work project to Reid Paving Contractors, Inc. for the bid amount of \$53,540.00. and to pay for the project with liquid fuels funds. Councilman Kratz seconded. Motion carried.

NEW BUSINESS:

1. SFYAL – Wall Street Access Road.

Scott Smiley, President of the SFYAL, addressed Borough Council about the driveway leading to the ball fields on Wall Street behind the Spring City Elementary School. Mr. Smiley was seeking permission to repave the existing driveway and add speed bumps to control the speeding on the road. A brief discussion ensued.

Councilman Hays motioned that Spring City Borough Council endorse the SFYAL plan to repave the existing driveway under the following conditions: that the league meets all conditions with East Vincent Township, which includes permits and approvals, etc. determined by East Vincent Township, that no fewer than six (6) speed bumps are installed, and that SFYAL is responsible for all maintenance of the road. Councilman Castor seconded. Motion carried.

2. Schuylkill River Trail - Flashing Warning Sign to Cross East Bridge Street.

Administrator Rittenhouse informed Council that he recently met with David Stauffer, Project Coordinator of the Chester County Facilities Department, and Kristin Camp, the County Solicitor for the Schuylkill River Trail Project to discuss installing an overhead flashing warning sign on East Bridge Street at the River Bridge.

He asked President DiGuseppe to schedule a special meeting on Wednesday, September 22, 2010 with the county to discuss the implementation of this sign.

The meeting was set for Wednesday, September 22, 2010 at 6:30 p.m.

COUNCIL COMMENTS:

Mayor Weiss commented on the requirements for elected officials for certification with the Pennsylvania Emergency Management Agency.

Councilman Hays commented on the North Main Street milling and repaving work being done by Danella Construction for PECO. It is anticipated that this project will be completed by the end of September.

Councilman Castor commented on traffic control measures for the upcoming Pennhurst Halloween Event.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$654.95; H.A. Berkheimer, Inc. \$347.19; Baer, Romain LLP \$960.00; Verizon \$74.07; AT&T \$35.98; Provident \$91.58; T-Mobile \$47.03; Staples \$76.96; P.A.W. \$24.06. TOTAL: \$2,311.82. (STREETS) J.P. Mascaro & Sons \$15,493.56; CDI Lawn Equipment \$33.98; Oehlert Bros., Inc. \$241.89; Flexible Benefits Plans, Inc. \$2,650.04; CarQuest \$41.34; PECO \$44.01; Chester County Solid Waste Authority \$4,502.30; Little's \$1,054.60; AirGas \$26.67; Mowrey-Latshaw \$163.61; Wrigley's Office Supply \$116.70; Wensel's Truck Repair \$395.06; Provident \$21.77; H.A. Weigand, Inc. \$471.75; East Vincent Township \$488.88; Treasurer of Chester County \$715.56; Metropolitan Personnel, Inc. \$732.00; The Mercury \$477.70; Clark Industrial Supply, Inc. \$750.00. TOTAL: \$28,421.42. (POLICE) Oehlert Bros. Inc. \$776.95; Flexible Benefits Plans, Inc. \$7,107.60; Davidheiser's \$95.95; American General Life Insurance Company \$668.00; Staples \$133.37; PAW \$657.79; H&F Tire Service \$19.81; Verizon \$231.81; Provident \$111.10; Nextel \$38.64; Crystal Springs \$39.49. TOTAL: \$9,880.51.

SEWER ACCOUNT: PAW \$77.44; Flexible Benefits Plans, Inc. \$4,457.56; Action Data Services, Inc. \$379.99; USA BlueBook \$121.54; PECO \$1,923.05; Buckman's \$875.05; M.J. Reider Associates, Inc. \$652.00; Mowrey-Latshaw \$23.22; EEMA \$2,006.60; Baer Romain, LLP \$240.00; PA One Call System, Inc. \$26.00; Verizon \$87.41; AT&T \$18.30; Provident \$28.11; A.J. Blosenski, Inc. \$500.00; J.C. Ehrlich Company, Inc. \$44.00; Crystal Springs \$82.80; CKS Engineers, Inc. \$1,600.00; Pottstown Roller Mills \$185.00. TOTAL: \$13,327.47.

STREET LIGHTING FUND: PECO \$4,355.44 TOTAL: \$4,355.44.

BUILDING & PROPERTY FUND: Lloyd O. Watts Electric Service \$396.05; Mowrey-Latshaw \$143.92; Crystal Springs \$27.75; Tague Lumber \$18.36; Staples \$359.98. TOTAL: \$946.06.

PARK & RECREATION FUND: Potty Queen \$163.20. TOTAL: \$163.20.

WORKER'S COMPENSATION FUND: Ron Black Agency \$10,170.25. TOTAL: \$10,170.25.

CRP CONSULTING FUND: URDC \$3,091.00. TOTAL: \$3,091.00.

CRP STREETSAPES GRANT: JJD Contractors, LLC \$77,009.39. TOTAL: \$77,009.39.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$1,209.00. TOTAL: \$1,209.00.

Councilman Burns motioned the bills be approved for payment as read. Councilman Shaner seconded. Motion carried.

ANNOUNCEMENTS:

President DiGuseppe announced the following meetings are scheduled for September, 2010:
Sewer Committee, Thursday, September 9, 2010, 6:30 p.m.; **Planning Commission,** Wednesday, September 15, 2010, 7:00 p.m.; **Police Committee,** Thursday, September 16, 2010, 7:00 p.m.;
Finance & Ordinance Committee, (special council meeting) - Wednesday, September 22, 2010; 6:30 p.m.

ADJOURNMENT:

Councilman Kratz motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Hays seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse
Borough Administrator