

## SPRING CITY BOROUGH COUNCIL MEETING

MAY 7<sup>TH</sup>, 2012 - 7:30 P.M.

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

### ATTENDANCE:

The following members were present: Councilmen Burns, DiGuiseppe, Hays, Kratz, Petak, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Borough Administrator Rittenhouse.

### APPROVAL OF THE MINUTES:

Councilman Burns motioned to approve the minutes of the April 2<sup>nd</sup>, 2012 council meeting. Councilman Shaner seconded. Motion carried.

### MAYOR:

Mayor Weiss reported that all but one shift is currently covered for the month of May.

Also, the Mayor noted he presented a plaque to Jaida Burgess, a member of the final four Spring-Ford Girls Basketball team and a resident of Spring City.

### COMMUNICATIONS:

1. A letter from Steven B. Kambic, Executive Director, advising the Borough that effective May 1, 2012 Phoenixville Homes will change its name to Petra Community Housing.
2. A letter of resignation from Arthur Brown, Chief of Police.

### COMMITTEE REPORTS:

**STREETS AND UTILITIES:** Administrator Rittenhouse gave the following Streets Department Report for the month of April, 2012. **TRASH DISPOSAL** - 134.8 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by the Borough and Charles Blosenski Disposal Company from March 26, 2012 through April 30, 2012. Twenty-one (21) bulk trash pick-ups were requested. **RECYCLING** - Thirteen (13) pick-up truck loads of yard waste was collected at curbside and stored at the Borough's Compost Site on Gay Street. **STREET WORK** - Cleaned various stormwater inlets throughout the Borough. Painted speed trap lines on several streets as requested by the police department. Made repairs to a stormwater inlet box on Cedar Street. A new section of drain pipe was installed at a stormwater box located on Bridge & Church Streets. **MAINTENANCE** Mowed and trimmed the grass on all borough properties. Trimmed the hedges and bushes at the Borough Hall and Library. Replaced several flags on the street lamp posts on North Main Street. Replaced two bulbs on the street lamp posts. Had Jim's Tree Service trim the streetscape trees on Main and Bridge Streets. Turned the leaf windrows at the compost site on Gay Street. Emptied the trash receptacles weekly at all of the recreation areas. Rebuilt the refuse box for use at the Brown Street Pool.

### SANITATION AND SURFACE WATER:

Councilman Shaner reported the sewer committee met on April 12, 2012. The committee decided to add language to the draft sewer use ordinance allowing residents with on-lot septic systems to keep them as long as their systems pass inspections. Councilman Shaner will contact Anthony Price to make changes.

Councilman Shaner distributed a draft sump pump/downspout ordinance for the committee's review.

The committee also reviewed Councilman Hays' letter to Borough residents explaining the purpose for the sump pump inspections. Administrator Rittenhouse suggested we adapt the Upper Gwynedd inspection letter and will work on rewording that letter for our use.

Also, Administrator Rittenhouse suggested that we contact Jim Mohn, Borough Code Enforcement officer and have him give his input on the inspection process and possible problems that could arise.

Councilman Shaner read the monthly wastewater report for April, 2012. The average daily flow for the month of April, 2012 was 339,000 gallons per day. The peak flow occurred on April 28<sup>th</sup>, 2012 and was recorded at 643,000 gallons. This high volume was the result of our normal flow plus the flow from emptying the EQ tank. The normal maximum flow was recorded at 564,000 gallons on April 24, 2012. The plant operator is currently reviewing and documenting the volume recorded by our flow meters during the rain events. All routine maintenance at the plant and pump stations was performed by the plant operator. Both chlorine contact tanks were cleaned during the month. Eastern Environmental Contractors completed making repairs on the wall of the digesters.

#### **POLICE:**

Councilman Kratz read the police report for April, 2012 as follows: Complaints 199; burglary 1; theft 4; criminal mischief 4; traffic citations issued 15; criminal arrests 17; accidents 3; parking tickets issued 2. **Assisted other departments as follows:** East Vincent 16 times (4 domestics, 2 trespassers, vehicle stop, medical assignment, 3 traffic stops, erratic driver, 3 accidents, trespassing); East Pikeland 3 times (car stop, domestic, and suspicious person); Royersford 3 times (information, hit & run, and shots fired); Limerick 1 time (hit & run); East Coventry 4 times (alarm, 2 domestics, emotional disorder); Phoenixville 1 time (criminal mischief). **Other departments assisting Spring City were as follows:** East Vincent 4 times (bench warrant, domestic, medical emergency, and runaway child); Royersford 4 times (bench warrant, accident, harassment, and assault); East Coventry 4 times (accident, medical emergency, overdose, and bench warrant); East Pikeland 2 times (aggravated assault and overdose); Phoenixville 1 time (aggravated assault). **Mileage traveled during the month of April:** Car 14-1 (2009 Dodge) 1,647 miles; Car 14-2 (2011 Dodge) 1,364 miles which made a total of 3,011 miles. **Gas used during the month of April:** Car 14-1 (2009 Dodge) 128.3 gallons, Car 14-2 (2011 Dodge) 149.1 gallons which made a total of 277.4 gallons of gas used during the month.

#### **FINANCE & ORDINANCE:**

President DiGuseppe reported the Finance & Ordinance Committee met on April 24, 2012 and continued to review a proposed pet ordinance for the Borough.

#### **ZONING, HOUSING & PROPERTY:**

Administrator Rittenhouse reported there were thirteen (13) building permits issued during the month of April, 2012. Linda Campbell, 359 Bridge Street, roof; Christopher Serzega, 328 Yost Avenue, fence; Lucille Skorian, 480 Penn Street, deck; Barbara Wentworth, 126 Bridge Street, deck; Ralph Trego III, 412 Queen Street, pool 10 x 36; Jane Sciallo, 50 N. Main Street, clean chimney; Ryan Loughlin, 502 Broad Street, fence; Phoenixville Homes, 201 S. Main Street, basement remodel; Phoenixville Homes, 201 S. Main Street, plumbing; Phoenixville Homes, 201 S. Main Street, mechanical; Phoenixville Homes, 201 S. Main Street, electric; William Rutledge 304 Washington Street, waterproof basement; Sean Ebeling, 233 Yost Avenue, shed 8 x 8. Estimated

cost of construction for the month of April, 2012 was \$268,350. Permit fees collected for the month of April, 2012 was \$5,872.00.

**PLANNING:**

Councilman Burns reported the Planning Commission met on April 18, 2012. Minutes of the meeting were reported as follows: John Miraglia and Dewey DiMarzio, officers representing DJBJ Homes, Inc. attended regarding their application for a minor subdivision at 440 and 442 Ridge Avenue. There was a minor review of the preliminary final plans. The commission voted 3 to 0 (Mr. Castor submitted his vote via e-mail) to recommend the plan's approval to the Borough Council. DJBJ Homes was to supply copies of the final plan for signatures. Councilman Burns noted minor changes were made on April 28, 2012 to the plan. The plan will be reviewed again at the May 16, 2012 Planning Commission meeting.

**LIBRARY:**

Councilman Hays reported the Library Board met on April 17, 2012. At this time there is no new progress to report on the lease.

Councilman Hays asked about the legal fees from Solicitor Romain that are being charged to the Library Board. Administrator Rittenhouse said there are currently outstanding amounts due to the Borough and that those fees would have to be remitted to the Borough before a lease could be approved.

**FINANCIAL REPORTS:** (Enclosed)

**APPROVAL OF REPORTS:**

Councilman Shaner motioned the committee reports be approved as presented. Councilman Burns seconded. Motion carried.

**PUBLIC COMMENT:**

Charlene Tucker of KW Commercial, addressed council on the property at 111 N. Main Street owned by Kelly O'Keefe. She is seeking assistance for any contacts that would be interested in this property and the corner parking lot at North Main Street and Yost Avenue.

Dennis Keen, 40 North Church Street, inquired about getting a portable sign that could be placed on North Church Street to assist people crossing Church Street to enter the Spring City Methodist Church.

**UNFINISHED BUSINESS:**

**1. Time Extension Letter - Oak Ridge Subdivision/Land Development Plan.**

Councilman Burns motioned to accept the letter from Dewey DiMarzio, President of DJBJ Homes, Inc. granting Borough Council a 60-day extension to the statutory review period decision date for their subdivision/land development plan located at Ridge Avenue and Glass Street, which would make the revised decision date, July 14, 2012. Councilman Hays seconded. Motion carried.

**2. Adoption of Ordinance to Abolish the Spring City Civil Service Commission.**

Councilman Shaner motioned to adopt Ordinance No. 517 which abolishes the Borough of Spring City Civil Service Commission. Councilman Kratz seconded. **Voting yes:** Councilmen

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

APRIL, 2012

The following figures represent the balance in each Department as appropriated in the 2012 Budget.

**GENERAL GOVERNMENT**

**% UNSPENT**

|                                    |               |      |
|------------------------------------|---------------|------|
| General Government                 | \$ 158,428.96 | 76%  |
| Protection to Persons and Property | \$ 310,014.04 | 67%  |
| Planning, Zoning and Housing       | \$ 36,562.79  | 82%  |
| Streets and Highways               | \$ 353,668.91 | 73%  |
| Street Repaving                    | \$ 82,600.00  | 100% |
| Parks and Recreation               | \$ 21,074.06  | 94%  |
| Insurance                          | \$ 48,960.00  | 100% |
| Street Lighting                    | \$ 37,942.37  | 68%  |
| Library                            | \$ 12,800.00  | 100% |
| Liberty Fire Company               | \$ 22,100.00  | 100% |
| Association Dues and Expenses      | \$ 2,515.00   | 97%  |
| Building and Property              | \$ 16,205.43  | 66%  |
| 1% Tax Collection                  | \$ 8,391.56   | 87%  |
| OPT Tax Collection                 | \$ 246.71     | 82%  |
| Workers' Compensation              | \$ 15,115.25  | 57%  |
| Engineering and Consulting         | \$ 41,641.00  | 91%  |
| CRP Grant – Consulting             | \$ 59,142.58  | 100% |

**SEWER ACCOUNT**

\$ 470,100.05 76%

This report reflects all wages and bills paid through April 30, 2012.

PRINTED 04/23/2012  
FROM: 03/28/2012  
TO: 04/23/2012

2012 Tax Collector Monthly Report  
Spring City Borough  
All

PAGE 1  
DFP

|  |             |         |         |
|--|-------------|---------|---------|
|  | Local       |         |         |
|  | Real Estate | Interim | Boro-PC |

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A. Collections

|  |            |  |          |
|--|------------|--|----------|
| 1. Balance collectible - beg of Month    | 172,772.00 |  | 5,472.50 |
| 2a. Additions During Month               |            |  |          |
| 2b. Deductions: credits during the month |            |  |          |
| 3. Total Collectible                     | 172,772.00 |  | 5,472.50 |
| 4. Less: face collections for the month  | 84,712.04  |  | 1,517.50 |
| 5. Less: deletions from the list         |            |  |          |
| 6. Less: Exonerations                    |            |  | 125.00   |
| 7. Less: Liens/Non-lienable installment  |            |  |          |
| 8. Balance collectible - End of month    | 88,059.96  |  | 3,830.00 |

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B. Reconciliation of cash collected

|                                     |           |  |          |
|-------------------------------------|-----------|--|----------|
| 9. Face amount of collections       | 84,712.04 |  | 1,517.50 |
| 10. Plus: Penalties                 |           |  |          |
| 11. Less: Discounts                 | 1,501.55  |  | 23.45    |
| 12. Total cash collected per column |           |  |          |
| 13. Total cash collected            | 83,210.49 |  | 1,494.05 |

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County  
Real Estate Interim Boro-OP

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A. Collections

|  |          |
|--|----------|
| 1. Balance collectible - beg of Month    | 5,972.50 |
| 2a. Additions During Month               |          |
| 2b. Deductions: credits during the month |          |
| 3. Total Collectible                     | 5,972.50 |
| 4. Less: face collections for the month  | 1,482.50 |
| 5. Less: deletions from the list         |          |
| 6. Less: Exonerations                    | 122.50   |
| 7. Less: Liens/Non-lienable installment  |          |
| 8. Balance collectible - End of month    | 4,367.50 |

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B. Reconciliation of cash collected

|                                     |          |
|-------------------------------------|----------|
| 9. Face amount of collections       | 1,482.50 |
| 10. Plus: Penalties                 |          |
| 11. Less: Discounts                 | 23.20    |
| 12. Total cash collected per column |          |
| 13. Total cash collected            | 1,459.30 |

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The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business April 30, 2012

|                           |   |                |
|---------------------------|---|----------------|
| Balance as of last report |   | \$2,249,707.79 |
| Certificate Purchased     | + | \$ 52,000.00   |
|                           |   | -----          |
|                           |   | \$2,301,707.79 |

Deposits Sec'y Office -General Fund

|  |                      |                       |
|--|----------------------|-----------------------|
| Berkheimer Associates - E.I.T.             | \$ 40,306.35         |                       |
| Berkheimer Associates O.P.T.               | \$ 739.52            |                       |
| Trash Collection Fees                      | \$ 38,688.48         |                       |
| Trash Certs                                | \$ 70.00             |                       |
| Bulk Trash Pick Up                         | \$ 324.00            |                       |
| Insurance Police Vehicle                   | \$ 1,459.75          |                       |
| Pavilion Rental                            | \$ 40.00             |                       |
| Local Fines                                | \$ 1,089.69          |                       |
| Utility Permits                            | \$ 605.00            |                       |
| Lease Dwelling Fee                         | \$ 154.00            |                       |
| County Fines                               | \$ 788.91            |                       |
| Interest                                   | \$ 319.18            |                       |
| Taxes                                      | \$ 60,000.00         |                       |
| Realty Transfer Tax                        | \$ 2,229.62          |                       |
| Fee in lieu of taxes                       | \$ 4,885.14          |                       |
| Liens - Interest                           | \$ 5.70              |                       |
| Liens - Penalty                            | \$ 22.40             |                       |
| Liens - Costs                              | \$ 37.50             |                       |
| Liens - Attorney Fees                      | \$ 250.00            |                       |
| Police Report                              | \$ 15.00             |                       |
| Building Permits                           | \$ 5,872.00          |                       |
| U & O Inspections                          | \$ 500.00            |                       |
| Zoning Permit                              | \$ 50.00             |                       |
| <b>TOTAL DEPOSITS TO GENERAL FUND</b>      | <b>\$ 158,452.24</b> |                       |
| <hr/>                                      |                      |                       |
| <b>DEPOSITS TO OTHER ACCOUNTS</b>          |                      |                       |
| PLIGT- Investment interest                 | \$ 1.71              |                       |
| Gasoline Tax Acct.-Act 655State Allocation | \$ 63,863.66         |                       |
| Street Light Fund-Intrafund Transfer       | \$ 17,000.00         |                       |
| Recreation Fund-Intrafund Transfer         | \$ 4,000.00          |                       |
| Recreation Fund-C.A.O.S.C.                 | \$ 1.00              |                       |
| Non Uniform Employee Pension Fund-Interest | \$ 252.46            |                       |
| <b>TOTAL DEPOSITS TO OTHER ACCOUNTS</b>    | <b>\$ 85,118.83</b>  |                       |
| <b>TOTAL DEPOSITS TO ALL ACCOUNTS</b>      |                      | <b>\$ 243,571.07</b>  |
|  |                      | <b>\$2,545,278.86</b> |

WITHDRAWALS

|  |                      |
|--|----------------------|
| By Orders #1267 -1268 Street Light Fund            | \$ 4,440.13          |
| By Orders #10094 Non-Uniform Employee Pension Fund | \$ 402.27            |
| By Orders #1042 Non-Uniform Employee Pension Fund  | \$ 675.00            |
| By Orders #1031 Gasoline Tax Fund                  | \$ 63,863.66         |
| By Orders #1615-1618 Recreation Fund               | \$ 1,190.00          |
| By Orders #11198-11236, 26273-26304 General Fund   | \$ 145,820.28        |
| <b>TOTAL WITHDRAWALS</b>                           | <b>\$ 216,391.34</b> |

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|  |                |
|--|----------------|
| Balance On Account – General Fund                      |                |
| Checking   | \$ 101,661.41  |
| Certificate  | \$1,119,000.00 |
|  | \$1,220,661.41 |
| Balance On Account – Motor Equipment Fund              |                |
| Checking   | \$ 1.00        |
| Certificate  | \$ 84,518.16   |
|  | \$ 84,519.16   |
| Balance On Account – Street Light Fund                 |                |
| Checking   | \$ 25,483.68   |
|  | \$ 25,483.68   |
| Balance On Account Gasoline Tax Account                |                |
| Checking   | 1.00           |
| Certificate  | \$326,803.07   |
|  | \$ 326,804.07  |
| Balance On Account – Recreation Fund                   |                |
| Checking   | \$ 3,934.26    |
| Certificate  | \$ 24,555.70   |
|  | \$ 28,489.96   |
| Balance On Account – Non-Uniform Employee Pension Fund |                |
| Checking   | \$ 6,260.84    |
| Certificate  | \$ 553,230.20  |
|  | \$ 559,491.04  |
| Balance On Account – Police Motor Equipment Fund       |                |
| Checking   | \$ 1.00        |
| Certificate  | \$ 25,033.24   |
|  | \$ 25,034.24   |
| Balance On Account – PLGIT Capital Reserve Fund        |                |
| Investment   | \$ 122,267.62  |
|  | \$ 122,267.62  |
| Balance On Account                                     | \$2,392,751.18 |
|  | \$2,545,278.86 |

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business April 30, 2012

POLICE PENSION FUND

Balance as of last report

|                                       |              |
|---------------------------------------|--------------|
| Checking                              | \$ 9,500.42  |
| Certificate-PNC Bank                  | \$507,027.48 |
| Certificate-Phoenixville Federal Bank | \$ 39,023.89 |

Deposits

00.00

\$555,551.79

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|              |                 |             |
|--------------|-----------------|-------------|
| Withdrawals: | By Orders #2010 | \$ 2,472.64 |
|              | By Orders #1044 | \$ 600.00   |

Current Balances on Accounts

|                                  |              |
|----------------------------------|--------------|
| Checking                         | \$ 6,427.78  |
| Certificate-PNC Bank             | \$507,027.48 |
| Certificate-Phoenixville Fed.Bk. | \$ 39,023.89 |
|                                  | -----        |
|                                  | \$552,479.15 |

\$555,551.79

Respectfully submitted

  
Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business April 2012

SEWER FUND #2

|                           |   |                |                |
|---------------------------|---|----------------|----------------|
| Balance as of last report |   | \$3,028,426.77 |                |
| Certificate purchased     | + | \$ 40,000.00   |                |
| CD deposited              | - | \$ 37,000.00   |                |
|                           |   | <hr/>          |                |
|                           |   | \$3,031,426.77 | \$3,031,426.77 |

Deposits

|                    |              |              |
|--------------------|--------------|--------------|
| Sewer Rent         | \$ 43,758.87 |              |
| Sewer Certs        | \$ 70.00     |              |
| Interest           | \$ 359.78    |              |
| CD deposited       | \$ 37,000.00 |              |
| Liens Penalty      | \$ 200.16    |              |
| Liens Interest     | \$ 821.41    |              |
| Liens Costs        | \$ 150.00    |              |
| Liens Attorney Fee | \$ 1,500.00  |              |
| Contractor Refund  | \$ 720.00    |              |
|                    | <hr/>        |              |
|                    | \$ 84,580.22 | \$ 84,580.22 |

\$3,116,006.99

.....  
WITHDRAWALS

By Orders #6376 – 6395, 21219 - 21225 \$ 67,976.43

|                    |                |                |
|--------------------|----------------|----------------|
| Balance On Account | \$ 84,030.56   |                |
| Certificate        | \$2,964,000.00 | \$3,048,030.56 |
|                    |                | <hr/>          |
|                    |                | \$3,116,006.99 |

Respectfully submitted



Florence M. Watts, Treasurer

Kratz, Burns, Sweeney, Petak, Shaner, and DiGuseppe. **Voting no:** Councilman Hays. By a 6-1 vote the motion carried.

**NEW BUSINESS:**

**1. Letter of Resignation - Arthur Brown.**

Councilman Shaner motioned to accept the letter of resignation dated April 3, 2012 from Arthur Brown, Chief of Police. Councilman Kratz seconded. Motion carried.

**2. Executive Session.**

President DiGuseppe informed council that after the announcements on tonight's agenda there will be an executive session.

**READING OF THE PAYMENT OF THE BILLS:**

**GENERAL ACCOUNT:** (OFFICE) PECO \$585.53; Flexible Benefits Plans, Inc. \$3,623.64; Montgomery Media \$297.75; H.A. Berkheimer, Inc. \$322.75; Action Data Services \$333.56; EAS \$92.24; Baer, Romain LLP \$600.00; AT&T \$24.13; Verizon \$86.57; Corporate Warehouse Supply \$459.85; T-Mobile \$46.42; Provident \$100.58; P.A.W. \$25.50; Beth Ann's Flowers \$115.90. TOTAL: \$6,714.42. (STREETS) Oehlert Bros. Inc. \$701.04; AirGas \$191.90; Charles Blosenski Disposal Company \$7,157.03; PECO \$153.78; CarQuest \$23.66; Flexible Benefits Plans, Inc. \$7,843.36; Chester County Solid Waste Authority \$7,676.78; CDI Lawn Equipment \$146.94; T.P. Trailers, Inc. \$18.11; Mowrey-Latshaw \$508.22; Colonial Gardens \$18.00; Provident \$54.02; Robert E. Little, Inc. \$262.75; Tague Lumber \$66.01; H.A. Weigand, Inc. \$1,320.30; Clark Industrial Supply, Inc. \$335.34; Jim's Tree Service \$1,200.00; J.P. Mascaro & Sons \$3,563.60; Stephen Weiss L.L.C. \$990.00; Norman A. Bean & Son, Inc. \$45.00. TOTAL: \$32,275.84. (POLICE) Oehlert Bros. Inc. \$1,992.07; Flexible Benefits Plans, Inc. \$5,381.79; PAW \$1,309.68; Staples \$256.97; Verizon \$240.23; Provident \$312.35; deCordre Automotive \$1,187.92; Phoenix Softouch Car Wash \$200.00; Nextel \$43.35; Genworth Life and Annuity \$600.00; Crystal Springs \$80.87; Quartermaster \$142.95; Zee Medical Service Company \$39.07; Buckley, Brion, McGuire, Morris & Sommer, LLP \$16.50; Delaware County Community College \$118.80; Orion \$444.96; Borough of Pottstown \$300.00; Montgomery County Community College \$297.00. TOTAL: \$12,964.51.

**SEWER ACCOUNT:** Oehlert Bros. Inc. \$89.49; Buckman's Inc. \$679.92; PECO \$3,019.73; Flexible Benefits Plans, Inc. \$4,874.70; M.J. Reider Associates, Inc. \$744.00; Exeter Supply Company Inc. \$340.76; EEMA \$11,130.85; Mowrey-Latshaw \$27.50; PA One Call System, Inc. \$22.44; Baer, Romain, LLP \$1,977.75; AT&T \$57.21; Verizon \$160.44; J.C. Ehrlich Company, Inc. \$46.97; Provident \$28.11; A.J. Blosenski, Inc. \$525.00; USA BlueBook \$197.40; Crystal Springs \$7.25; PAW \$171.08. TOTAL: \$24,100.60.

**STREET LIGHTING FUND:** PECO \$4,819.07. TOTAL: \$4,819.07.

**PARK & RECREATION FUND:** Tague Lumber \$720.00; Colonial Gardens \$374.00; Total Rental \$16.00; Potty Queen \$160.00. TOTAL: \$1,270.00.

**PLANNING, ZONING & HOUSING FUND:** Baer, Romain, LLP \$420.00; Motley Associates, Inc. \$2,449.60. TOTAL: \$2,869.60.

**BUILDING & PROPERTY FUND:** Crystal Springs \$8.75. TOTAL: \$8.75.

**ENGINEERING & CONSULTING FUND:** Motley Associates, Inc. \$3,610.00. TOTAL: \$3,610.00.

**CRP GRANT CONSULTING FUND:** URDC \$257.42. TOTAL: \$257.42.

Councilman Shaner motioned the bills be approved for payment as read. Councilman Burns seconded. Motion carried.

**ANNOUNCEMENTS:**

President DiGuseppe announced the following meetings are scheduled for May, 2012: **Sewer Committee**, Thursday, May 10, 2012, 6:30 p.m.; **Planning Commission**, Wednesday, May 16, 2012, 7:00 p.m.; **Police Committee**, Thursday, May 17, 2012, 7:00 p.m. ; **Finance & Ordinance Committee**, Wednesday, May 23, 2012; 6:30 p.m.

President DiGuseppe announced there will be a five-minute recess and then council will go into executive session to discuss litigation and personnel matters.

President DiGuseppe called the regularly scheduled council meeting back to order.

Councilman Kratz motioned to authorize the execution of the consent assessment of civil penalty with PA DEP and pay the amount set forth in the consent assessment of civil penalty document. Councilman Shaner seconded. Motion carried.

**ADJOURNMENT:**

Councilman Hays motioned the meeting be adjourned as there was no further business to come before Borough Council. Councilman Petak seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse  
Borough Administrator