

## SPRING CITY BOROUGH COUNCIL MEETING

JANUARY 7<sup>TH</sup>, 2013 - 7:30 P.M.

President DiGuiseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

### ATTENDANCE:

The following members were present: Councilmen Burns, DiGuiseppe, Hays, Kratz, Petak, Shaner, Sweeney, Solicitor Romain, and Manager Rittenhouse.

### APPROVAL OF THE MINUTES:

Mr. Burns motioned to approve the minutes of the December 3<sup>rd</sup>, 2012 council meeting. Mr. Shaner seconded. Motion carried.

### COMMUNICATIONS:

1. A thank you letter from Spring City Library Director, Nicole McCourt Sousa for the Borough's 2012 Budgeted Appropriation.
2. A notification letter from the Limerick Township Solicitor advising the Borough that Limerick Township has officially adopted by ordinance an amended official map for the township.

### COMMITTEE REPORTS:

**STREETS AND UTILITIES:** Mr. Rittenhouse gave the following Streets Department Report for the month of December 2012. **TRASH DISPOSAL** - 80.3 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company and the Borough from November 20, 2012 through December 17, 2012. Twenty-three (23) bulk trash pick-ups were made during the month. **RECYCLING** - Eleven and one-half (11 ½) loads of yard waste were collected at curbside and stored at the Borough's Compost Site at Gay Street. The third quarter recycling report was submitted by J.P. Mascaro & Sons. Co-mingled materials and newsprint tonnage collected per month was as follows: July - 11.82 tons, August - 9.37 tons, and September 9.99 tons. Total Tons Collected during the Third Quarter - 31.18 tons. Year To Date Tons Collected Through The Third Quarter is 93.01 tons. **LEAF COLLECTION:** Eight and one half (8 ½) loads of leaves weighing approximately 2.7 tons were collected during the month with the leaf vac machine. Total tonnage collected during this year's program was 14.8 tons. **MAINTENANCE** - Replaced two bulbs on the street lamp posts on N. Main Street. Emptied the trash receptacles at all of the recreation areas. **TRUCK AND EQUIPMENT MAINTENANCE:** Replaced the hydraulic line on the front end loader. The 2005 International Trash Truck was inspected on December 20, 2012. (\$670.84). **STREET WORK:** Routinely cleaned various stormwater inlet boxes after the rain events. Manually swept North Main Street from Yost Avenue to Hall Street. Patched potholes on South Main Street, Cedar Street, Heckle Avenue, and Airy Alley. Spread salt on all Borough streets during the snowfalls on December 24, 2012 and December 26, 2012.

**SANITATION AND SURFACE WATER:**

Mr. Shaner read the monthly report as follows: The average daily flow for the month of December was 408,000 gallons per day. The maximum daily flow occurred on December 27<sup>th</sup>, 2012 and was recorded at 708,000 gallons.

The plant operator reported the 2012 monthly average was 357,000 gpd which is down from the 2011 monthly average of 540,000 gallons per day. He also noted that the three month max for 2012 was 378,000 gpd down from 659,000 gpd in 2011.

A portion of the 2012 I&I work was completed in December with the remaining work scheduled to be completed in January, 2013.

During December one of the second stage trickling filter pumps malfunctioned. An evaluation was done on the condition of this pump and also the second pump. Due to the age of these pumps it was decided that replacing these two pumps was the best option, and most cost effective way to proceed.

Two new pumps were ordered and will be installed by Eastern Environmental Contractors, Inc. in January. (\$52,750.)

Also during the month Controlex made two service calls to the following pump stations. Main Street Station had a large amount of grit pass through one of the pumps which in turn clogged the discharge line. King Street Pump Station was serviced for an overloaded pump. Both issues were resolved and the pumps are operating satisfactorily.

**POLICE:**

Mr. Kratz read the police report for December, 2012 as follows: Complaints 201; theft 4; criminal mischief 5, traffic citations issued 33; criminal arrests 8; accidents 4; parking tickets issued 9.

**Assisted other departments as follows:** East Vincent 9 times (DUI, emotional disorder, 2 domestics, suicidal subject, pedestrian struck, accident, assault, traffic stop); Schuylkill Township 1 time (burglary); Royersford 3 times (hit & run, suspicious condition, and domestic); Montgomery County Sheriffs 1 time (warrant); East Coventry 2 times (disturbance and suspicious person); Lower Providence 1 time (contact resident); East Pikeland 1 time (burglary); **Other departments assisting Spring City were as follows:** East Vincent 2 times (accident and discharge of firearm); Royersford 2 times (DUI, traffic stop); East Pikeland 3 times (suspicious condition, traffic stop, and criminal mischief). **Mileage traveled during the month of December:** Car 14-1 (2009 Dodge) 1,665 miles; Car 14-2 (2011 Dodge) 1,526 miles which made a total of 3,191 miles. **Gas used during the month of December:** Car 14-1 (2009 Dodge) 140.9 gallons, Car 14-2 (2011 Dodge) 137.0 gallons which made a total of 277.9 gallons of gas used during the month.

**ZONING, HOUSING & PROPERTY:**

Mr. Rittenhouse reported there were eight (8) building permits issued during the month of December, 2012. Satish Cherian, 29 N. Main Street, renovations & plumbing 3A; Satish Cherian, 29 N. Main Street, renovations & plumbing 2B; Satish Cherian, 29 N. Main Street, renovations & plumbing 2A; Satish Cherian, 29 N. Main Street, renovations & plumbing 4A; Linda Klaus, 345 Ridge Avenue, windows; Bridge Street Homes, 201 Bridge Street, renovations, electric, and plumbing; Michael Kerr, 38 N. Main Street, roof; John Miraglia, 61 Central Avenue, shed 8x10. Permit fees collected for the month of December, 2012 was \$1,994.00.

**PLANNING:**

Mr. Burns reported the Planning Commission met on December 19, 2012.

Under old business the commission reviewed the statutory decision dates for active plans currently before the commission. The Planning Commission acknowledge receipt of the Act 537 Sewage Facilities Plan Update. Mr. DiGiuseppe remarked that the plan complies with the expansion plans being required by PA DEP. The Planning Commission voted to recommend that Borough Council accept the Plan and offered no additional comments.

On the subject of the Spring City Library Land Development proposal, it was pointed out that the Planning Commission Meeting Minutes issued November 28, 2012 recorded the actions of the Planning Commission incorrectly and appeared to describe actions by the Planning Commission that the Planning Commission is not authorized to take. The November Meeting Minutes reported that:

The Planning Commission voted to recommend that Borough Council approve the current Plan as a Preliminary and Final Land Development Plan, pending receipt of a letter from the Borough Engineer confirming that the requirements of the November 2, 2012, Engineer Review Letter have been satisfied, and imposing any other conditions that they see fit. The Planning Commission also recommended that Borough Council allow the approval process to proceed without submission of the Sedimentation and Erosion Control Plan to the County Conservation District, and that the Borough Engineer should review and report on the sufficiency of the Erosion and Sedimentation Control Plan.

In essence the Planning Commission did not vote to approve the plan with conditions in November. Instead, the Planning Commission stated that it would recommend approval if the subject conditions were met.

In addition, the Planning Commission seemed to recommend in November that the Borough Engineer review the Sedimentation and Erosion Control Plans, but the Planning Commission is not authorized to direct the actions of the Borough Engineer, instead, it can only recommend that Council provide direction to the Engineer.

Mr. Burns reported that, at the December 3, 2012 Meeting of Borough Council, Council voted to approve a waiver that would relieve the Applicant from submitting the Sedimentation and Erosion plans to the County Conservation District, allowing the borough Engineer to review the Sedimentation and Erosion Control plans, and on December 13, 2012 the Borough Engineer issued a letter stating that the "plans properly address all the comments noted in our previous review letters dated November 2, 2012, and December 5, 2012 (Erosion & Sedimentation Control review).

Mr. Burns also reported that Borough Council had approved waivers allowing the Preliminary and Final Land Development Plan approval process to be combined, and providing relief from street tree requirements, both as recommended by the Planning Commission in November. Tom Smith of Bercek and Smith Engineering, who was present representing the Library, stated that the waiver information would be added to the Final Plans.

Mr. Burns requested that copies of the permanent easement agreement that the Library has with the adjacent church be provided along with the Final Plans and that revisions be made to notes on the plan indicating the actual status of legal agreements. Mr. Smith stated that the easement agreement is an independent legal action that has already been executed and recorded at the County Recorder of Deeds and agreed to add information about the County Records information to the Final Plan. Mr. Smith also reported that the Borough Solicitor and the

Attorney for the Library would be meeting on December 20, 2012, to discuss the legal agreements between the Borough and the Library.

The Planning Commission voted to recommend that Borough Council approve the Preliminary/Final Land Development plan from the Spring City Library.

As for new business the Planning Commission Secretary agreed henceforth to provide copies of the Planning Commission Meeting Minutes only to members of the Planning Commission for review and comment and to leave distribution of the minutes to the discretion of the Chair.

**PARKS & RECREATION:**

Mr. Burns reported the annual Christmas Tree Lighting event was held on December 8, 2012. He acknowledged the volunteers from Inter Act for decorating the trolley, and the Spring City Diner and Main Street Café for supplying refreshments. He estimated that between 250 and 400 people attended the event.

**LIBRARY:**

Mr. Hays reported the Spring City Library Board met on December 18, 2012 and discussed improving their budget and officers for 2013. He noted Councilman Shaner attended the meeting. He also reported that on December 20, 2012 several board members met with Solicitor Romain to iron out details concerning the construction of the new Library. The next Library Board meeting is scheduled for January 15, 2013, 7:00 p.m.

**FINANCIAL REPORTS:** (Enclosed)

**APPROVAL OF REPORTS:**

Mr. Shaner motioned the committee reports be approved as presented. Mr. Hays seconded. Motion carried.

**PUBLIC COMMENT:**

Virginia Metzger, 409 Arch Street, expressed her concern about the PNC Bank in East Vincent Township closing in February, the recent move of Rite Aid from the Spring City Shopping Center on Bridge Street, and the lack of new businesses moving into the Borough.

Nicole Sousa, who resides at 12 Greenbridge Road, Glenmoore, Pennsylvania and is the Director for the Spring City Library, noted that there is a direct correlation between communities with thriving libraries and new businesses locating in these communities.

Erica Weihurer, South Cedar Street, questioned if Borough Council was doing anything to actively recruit businesses to the Borough.

**UNFINISHED BUSINESS:**

**1. Preliminary/Final Land Development Approval for the Spring City Library Plan.**

Mr. Burns motioned to approve Resolution No. 2013-03 which approves, subject to conditions, the plan of the Spring City Free Public Library as a preliminary/final land development plan, pursuant to the Borough of Spring City Subdivision and Land Development Ordinance of 1995, Ordinance No. 417, as amended, to develop a property owned by the Borough of Spring City. Mr. Shaner seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

DECEMBER, 2012

The following figures represent the balance in each Department as appropriated in the 2012 Budget.

**GENERAL GOVERNMENT**

|                                    |                    | <u>% UNSPENT</u> |
|------------------------------------|--------------------|------------------|
| General Government                 | \$ 18,787.27       | 13%              |
| Protection to Persons and Property | \$ 15,308.90       | 3%               |
| Planning, Zoning and Housing       | \$ 9,858.17        | 22%              |
| Streets and Highways               | \$ 60,917.19       | 13%              |
| Street Repaving                    | \$ 82,600.00       | 100%             |
| Parks and Recreation               | \$ 19,093.00       | 85%              |
| Insurance                          | \$ 5,445.00        | 11%              |
| Street Lighting                    | \$ 3,132.11        | 6%               |
| Library                            | \$ -0-             | ----             |
| Liberty Fire Company               | \$ -0-             | ----             |
| Association Dues and Expenses      | \$ 1,291.20        | 50%              |
| Building and Property              | \$ 8,738.81        | 36%              |
| 1% Tax Collection                  | \$ 5,535.93        | 58%              |
| OPT Tax Collection                 | \$ 118.63          | 40%              |
| Workers' Compensation              | \$ (7,533.78)      | (29%)            |
| Engineering and Consulting         | \$ 19,620.00       | 43%              |
| CRP Grant – Consulting             | \$ 935.44          | 2%               |
| <b><u>SEWER ACCOUNT</u></b>        | <b>\$ 9,388.78</b> | <b>2%</b>        |

This report reflects all wages and bills paid through December 31, 2012.

PRINTED 01/05/2013  
 FROM: 12/01/2012  
 TO: 12/31/2012

2012 Tax Collector Monthly Report  
 Spring City Borough  
 All

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 DFP

Local  
 Real Estate      Interim      Boro-PC

A. Collections

|  |           |          |
|--|-----------|----------|
| 1. Balance collectible - beg of Month    | 34,177.52 | 2,935.00 |
| 2a. Additions During Month               | 31.99     |          |
| 2b. Deductions: credits during the month |           |          |
| 3. Total Collectible                     | 34,209.51 | 2,935.00 |
| 4. Less: face collections for the month  | 12,524.33 | 170.00   |
| 5. Less: deletions from the list         |           |          |
| 6. Less: Exonerations                    |           | 300.00   |
| 7. Less: Liens/Non-lienable installment  |           |          |
| 8. Balance collectible - End of month    | 21,685.18 | 2,465.00 |

B. Reconciliation of cash collected

|                                     |           |        |
|-------------------------------------|-----------|--------|
| 9. Face amount of collections       | 12,524.33 | 170.00 |
| 10. Plus: Penalties                 | 1,250.94  | 17.00  |
| 11. Less: Discounts                 |           |        |
| 12. Total cash collected per column |           |        |
| 13. Total cash collected            | 13,775.27 | 187.00 |

C. Payment of taxes

14. Amount remitted during the month

| Pay-Date       | Dep-Date   | R/E Amount | Boro-PC Amt | Total     |
|----------------|------------|------------|-------------|-----------|
| 12/06/2012     | 12/28/2012 | 5,249.72   | 44.00       | 5,293.72  |
| 12/12/2012     | 12/28/2012 |            | 5.50        | 5.50      |
| 12/18/2012     | 12/28/2012 | 2,065.90   | 11.00       | 2,076.90  |
| 12/27/2012     | 12/28/2012 | 2,970.00   | 38.50       | 3,008.50  |
| 12/31/2012     | 01/06/2013 | 3,489.65   | 60.50       | 3,550.15  |
| 12/31/2012     | 01/06/2013 |            | 5.50        | 5.50      |
| 12/31/2012     | 01/06/2013 |            | 22.00       | 22.00     |
| Total Deposits |            | 13,775.27  | 187.00      | 13,962.27 |

PRINTED: 01/05/2013  
 FROM: 12/01/2012  
 TO: 12/31/2012

2012 Tax Collector Monthly Report  
 Spring City Borough  
 School

PAGE 1  
 DFP

School  
 Real Estate Interim Boro-OP

A. Collections

|   |          |
|---|----------|
| 1. Balance collectible - beg of Month   | 3,396.25 |
| 2a.Additions During Month               |          |
| 2b.Deductions: credits during the month |          |
| 3. Total Collectible                    | 3,396.25 |
| 4. Less: face collections for the month | 177.50   |
| 5. Less: deletions from the list        |          |
| 6. Less: Exonerations                   | 361.25   |
| 7. Less: Liens/Non-lienable installment |          |
| 8. Balance collectible - End of month   | 2857.50  |

B. Reconciliation of cash collected

|                                     |        |
|-------------------------------------|--------|
| 9. Face amount of collections       | 177.50 |
| 10. Plus: Penalties                 | 17.88  |
| 1. Less: Discounts                  |        |
| 12. Total cash collected per column |        |
| 13. Total cash collected            | 195.38 |

C. Payment of taxes

14. Amount remitted during the month

| Pay-Date       | Dep-Date   | R/E Amount | Boro-OP Amt | Total  |
|----------------|------------|------------|-------------|--------|
| 12/06/2012     | 12/28/2012 |            | 34.40       | 34.40  |
| 12/12/2012     | 12/28/2012 |            | 6.88        | 6.88   |
| 12/18/2012     | 12/28/2012 |            | 13.76       | 13.76  |
| 12/27/2012     | 12/28/2012 |            | 48.16       | 48.16  |
| 12/31/2012     | 01/06/2013 |            | 60.54       | 60.54  |
| 12/31/2012     | 01/06/2013 |            | 6.88        | 6.88   |
| 12/31/2012     | 01/06/2013 |            | 24.76       | 24.76  |
| Total Deposits |            |            | 195.38      | 195.38 |

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business December 31, 2012

|                           |                |
|---------------------------|----------------|
| Balance as of last report | \$2,340,781.37 |
| Certificates cashed       | \$ 50,000.00   |
|                           | -----          |
|                           | \$2,290,781.37 |

Deposits Sec'y Office –General Fund

|   |                      |                       |
|---|----------------------|-----------------------|
| Berkheimer Associates – E.I.T.          | \$ 53,457.36         |                       |
| Berkheimer Associates – O.P.T.          | \$ 192.28            |                       |
| Interest                                | \$ 105.25            |                       |
| Trash Collection Fees                   | \$ 6,633.38          |                       |
| Bulk Pick Ups                           | \$ 509.00            |                       |
| Trash Certs                             | \$ 140.00            |                       |
| Local Fines                             | \$ 1,684.65          |                       |
| County Fines                            | \$ 79.36             |                       |
| State Police Fines                      | \$ 1,352.85          |                       |
| Taxes                                   | \$ 42,000.00         |                       |
| Realty Transfer Fee                     | \$ 1,445.57          |                       |
| Sale Land Div. Book                     | \$ 20.00             |                       |
| Lease Dwelling Fee                      | \$ 321.70            |                       |
| Liens – Attorney Fee                    | \$ 250.00            |                       |
| Liens – Costs                           | \$ 75.00             |                       |
| Liens – Penalty                         | \$ 65.10             |                       |
| Liens – Interest                        | \$ 45.50             |                       |
| CD cashed                               | \$ 50,000.00         |                       |
| Utility Permit                          | \$ 20.00             |                       |
| Intra Fund Transfers                    | \$ 74,860.00         |                       |
| Interest Transfer                       | \$ 1,270.87          |                       |
| Building Permits                        | \$ 1,994.00          |                       |
| U & O Inspections                       | \$ 400.00            |                       |
| Parking Tickets                         | \$ 175.00            |                       |
| Accident Reports                        | \$ 30.00             |                       |
| Solicitors Permits                      | \$ 80.00             |                       |
| <b>TOTAL DEPOSITS TO GENERAL FUND</b>   | <b>\$ 237,206.87</b> |                       |
| <hr/>                                   |                      |                       |
| DEPOSITS TO OTHER ACCOUNTS              |                      |                       |
| PLGIT INVESTMENT                        | \$ 4.65              |                       |
| Motor Equipment Fund-Interest           |                      |                       |
| Added to CD                             | \$ 71.28             |                       |
| <b>TOTAL DEPOSITS TO OTHER ACCOUNTS</b> | <b>\$ 75.93</b>      |                       |
| <b>TOTAL DEPOSITS TO ALL ACCOUNTS</b>   |                      | <b>\$ 237,282.80</b>  |
|   |                      | <b>\$2,528,064.17</b> |

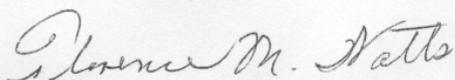
WITHDRAWALS

|   |              |
|---|--------------|
| By Orders #1283-1284 Street Light Fund            | \$ 4,489.76  |
| By Orders#10102 Non-Uniform Employee Pension Fund | \$ 402.27    |
| By Orders #1639 Recreation Fund                   | \$ 402.50    |
| By Orders#11558-11607, 26550-26583 General Fund   | \$147,595.88 |
| TOTAL WITHDRAWALS                                 | \$152,890.41 |

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|  |                 |
|--|-----------------|
| Balance On Account – General Fund                      |                 |
| Checking   | \$ 109,333.51   |
| Certificate  | \$1,067,000.00  |
|  | \$1,176,333.51  |
| Balance On Account – Motor Equipment Fund              |                 |
| Checking   | \$ 1.00         |
| Certificate  | \$ 106,672.64   |
|  | \$ 106,673.64   |
| Balance On Account – Street Light Fund                 |                 |
| Checking   | \$ 22,673.42    |
|  | \$ 22,673.42    |
| Balance On Account – Gasoline Tax Account              |                 |
| Checking   | \$ 1.00         |
| Certificate  | \$ 327,171.51   |
|  | \$ 327,172.51   |
| Balance On Account – Recreation Fund                   |                 |
| Checking   | \$ 1,742.76     |
| Certificate  | \$ 24,578.05    |
|  | \$ 26,320.81    |
| Balance On Account – Non-Uniform Employee Pension Fund |                 |
| Checking   | \$ 4,423.29     |
| Certificate  | \$ 552,230.20   |
|  | \$ 556,653.49   |
| Balance On Account – Police Motor Equipment Fund       |                 |
| Checking   | \$ 1.00         |
| Certificate  | \$ 37,055.11    |
|  | \$ 37,056.11    |
| Balance on Account – PLGIT Capital Reserve Fund        |                 |
|  | \$ 122,290.27   |
|  | \$ 122,290.27   |
| Balance On Account                                     | \$ 2,375,173.76 |
|  | \$ 2,528,064.17 |

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business December 31, 2012

POLICE PENSION FUND

Balance as of last report

|   |              |
|---|--------------|
| Checking                                | \$ 7,561.09  |
| Certificate – PNC Bank                  | \$489,027.48 |
| Certificate – Phoenixville Federal Bank | \$ 39,091.01 |
|   | -----        |
|   | \$535,679.58 |

|          |          |
|----------|----------|
| Deposits | \$ 00.00 |
|----------|----------|

\$ 535,679.58

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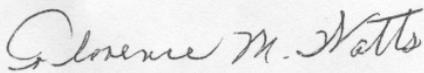
|             |                 |             |
|-------------|-----------------|-------------|
| Withdrawal: | By Orders #2018 | \$ 2,472.64 |
|-------------|-----------------|-------------|

Current Balance On Account

|   |              |
|---|--------------|
| Checking                                | \$ 5,088.45  |
| Certificate – PNC Bank                  | \$489,027.48 |
| Certificate – Phoenixville Federal Bank | \$ 39,091.01 |
|   | -----        |
|   | \$533,206.64 |

\$535,679.58

Respectfully submitted



Florence M. Watts, Treasurer

2012

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business December 31,

SEWER FUND #2

|                           |   |                |                |
|---------------------------|---|----------------|----------------|
| Balance as of last report |   | \$3,002,531.13 |                |
| Certificates deposited    | - | \$ 63,000.00   |                |
| Certificate purchased     | + | \$ 20,000.00   |                |
|                           |   | -----          |                |
|                           |   | \$2,959,531.13 | \$2,959,531.13 |

Deposits:

|                      |              |                |
|----------------------|--------------|----------------|
| Sewer Rent           | \$ 10,178.64 |                |
| Sewer Certs          | \$ 120.00    |                |
| Interest             | \$ 184.66    |                |
| Liens - Costs        | \$ 37.50     |                |
| Liens - Penalty      | \$ 26.90     |                |
| Liens - Interest     | \$ 4.70      |                |
| Liens - Attorney fee | \$ 500.00    |                |
| CD deposited         | \$ 63,000.00 |                |
|                      | -----        |                |
|                      | \$ 74,052.40 | \$ 74,052.40   |
|                      |              | \$3,033,583.53 |

\*\*\*\*\*

WITHDRAWALS

By Orders #6568-6595,21283-21290 \$ 77,865.49

|                    |                 |                |
|--------------------|-----------------|----------------|
| Balance On Account | \$ 73,718.04    |                |
| Certificate        | \$ 2,882,000.00 | \$2,955,718.04 |
|                    |                 | -----          |
|                    |                 | \$3,033,583.53 |

Respectfully submitted

Florence M. Watts, Treasurer

**2. Time Extension Letter – Telvil Corporation.**

Mr. Hays motioned to accept the letter from Bryan Hunsberger of Telvil Corporation granting Borough Council a 180-day extension to the statutory review period decision date for their proposed subdivision at South Main Street and Hunsberger Road which would revise the decision date to July 23, 2013. Mr. Shaner seconded. Motion carried.

**NEW BUSINESS:**

**1. Reappointments of Members for Borough Committees and Boards.**

Mr. Kratz motioned to approve the following reappointments in Resolution No. 2013-02: James J. Burns, Spring City Planning Commission, a four-year term expiring June, 2017; Charles Brunner, Zoning Hearing Board, a three-year term expiring February, 2016; Shelly L. Larkins, Vacancy Board, a one-year term expiring January, 2014. Mr. Hays seconded. Motion carried.

**2. Resolution for Emergency Service Providers.**

Mr. Burns motioned to approve Resolution No. 2013-01 which outlines the emergency service providers in Spring City Borough. Mr. Shaner seconded. Motion carried.

**3. Time Extension Letter - 799 Spring City Road Land Development Plan.**

Mr. Shaner motioned to accept the letter from John Smirga granting Borough Council a 60-day extension to the statutory review period decision date for the proposed land development plan at 799 Spring City Road. Mr. Burns seconded. Motion carried.

**COUNCIL COMMENTS:**

Mr. Burns asked if there were any provisions to recycle Christmas Trees. Mr. Rittenhouse replied that Christmas trees should be placed at curbside on Mondays during the next three weeks for pick-up by Borough personnel.

Mr. Hays said he would like to see the Planning Commission have copies of their agenda available for the public at the Planning Commission meetings. Mr. Burns will address this matter.

**READING OF THE PAYMENT OF THE BILLS:**

**GENERAL ACCOUNT:** (OFFICE) PECO \$344.57; H.A. Berkheimer, Inc. \$342.40; Baer Romain, LLP \$276.00; AT&T \$31.81; Provident \$100.58; Verizon \$92.15; T-Mobile \$47.29; Sigel Insurance Group \$50.00; P.A.W. \$21.36; Wrigley's Office Supply \$44.65; The Mercury \$329.20; Flexible Benefits Plans, Inc. \$2,071.80. **TOTAL:** \$3,751.81. (STREETS) Oehlert Bros. Inc. \$1,384.56; Charles Blosenski Disposal Company, LLC \$7,157.03; PECO \$256.40; Oceanport, LLC \$1,805.76; Chester County Solid Waste Authority \$4,579.94; L&W Group \$239.00; Flexible Benefits Plans \$8,935.52; Baer Romain, LLP \$84.00; Mowrey-Latshaw \$19.36; Air Gas East \$26.60; CarQuest \$61.80; Treasurer of Chester County \$297.50; Berks & Beyond \$360.00; Provident \$54.02; Little's \$147.36; COSI \$150.00; Wensel's Truck Repair \$670.84. **TOTAL:** \$26,229.69. (POLICE) CarQuest \$41.78; deCordre Automotive \$1,314.88; METRO \$1,885.00; Oehlert Bros. Inc. \$1,752.86; ZEE Medical Service Co. #52 \$53.47; Borough of Pottstown \$300.00; Hess Embroidery & Uniform LLC \$637.00; Flexible Benefits Plans, Inc. \$15,795.86; Witmer Public Safety Group \$188.94; Crystal Springs \$102.91; PAW \$654.84; Glock Professional, Inc. \$391.00; Verizon \$256.70; RR Donnelley \$32.70; Provident \$91.61; Nextel \$26.17; Davidheiser's, Inc. \$13.00. **TOTAL:** \$23,538.72.

**SEWER ACCOUNT:** CKS Engineers, Inc. \$2,514.12; Oehlert Bros., Inc. \$42.81; PECO \$3,403.51; Levengood Septic Service, Inc. \$1,080.00; M.J. Reider Associates, Inc. \$930.00; Flexible Benefits Plans, Inc. \$7,633.16; Action Data Services \$332.54; EAS \$144.49; Crystal Springs \$7.25; PA One Call System, Inc. \$5.28; Baer, Romain LLP \$300.00; Mowrey-Latshaw \$105.68; EEMA \$5,917.72; Buckman's Inc. \$349.60; AT&T \$65.86; Verizon \$161.99; Provident \$28.11; J.C. Ehrlich Company, Inc. \$48.87; Pottstown Roller Mills \$343.40; A.J. Blosenski, Inc. \$525.00; PAW \$93.40. **TOTAL:** \$24,032.79.

**STREET LIGHTING FUND:** PECO \$4,989.77. **TOTAL:** \$4,989.77.

**COUNCIL DUES & ASSOCIATIONS FUND:** CCATO \$85.00; PA Municipal League \$65.00. **TOTAL:** \$150.00.

**INSURANCE FUND:** Black/Laskey Group \$17,305.00. **TOTAL:** \$17,305.00.

**WORKER'S COMPENSATION FUND:** Black/Laskey Group \$108.00. **TOTAL:** \$108.00.

**BUILDING & PROPERTY FUND:** Crystal Springs \$29.73. **TOTAL:** \$29.73.

**PARK & RECREATION FUND:** New Rhoads Transportation, Inc. \$402.50. **TOTAL:** \$402.50.

**PLANNING, ZONING & HOUSING FUND:** Baer, Romain, LLP \$1,560.00; Motley Associates, Inc. \$4,626.80. **TOTAL:** \$6,186.80.

**CRP CONSULTING FUND:** URDC \$4,267.86. **TOTAL:** \$4,267.86.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Burns seconded. Motion carried.

President DiGuiseppe stated there will be a short recess and then council will go into executive session to discuss a litigation matter.

President DiGuiseppe called the regularly scheduled council meeting back to order.

**ANNOUNCEMENTS:**

The next council meeting will be held on Monday, February 4, 2013, 7:30 p.m.

President DiGuiseppe announced the following meetings are scheduled for January, 2013: **Sewer Committee**, Thursday, January 10, 2013, 6:30 p.m.; **Planning Commission**, Wednesday, January 16, 2013, 7:00 p.m.; **Police Committee**, Thursday, January 17, 2013, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, January 23, 2013, 6:30 p.m.

**ADJOURNMENT:**

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Petak seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse