

## SPRING CITY BOROUGH COUNCIL MEETING

FEBRUARY 4<sup>TH</sup>, 2013 - 7:30 P.M.

President DiGiuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

### ATTENDANCE:

The following members were present: Councilmen DiGiuseppe, Hays, Kratz, Petak, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Manager Rittenhouse.

### APPROVAL OF THE MINUTES:

Mr. Hays noted that under Public Comment when there is an exchange between council members and the audience he feels it should be included in the minutes.

Mr. DiGiuseppe confirmed with Mr. Rittenhouse that other minor changes and spellings from Mr. Hays were made to the January minutes.

Mr. Shaner motioned to approve the minutes of the January 7<sup>th</sup>, 2013 council meeting. Mr. Kratz seconded. Voting yes: Mr. DiGiuseppe, Kratz, Sweeney, Petak, and Shaner. Voting no: Mr. Hays. By a 5-1 vote the motion carried.

### COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of January 2013. TRASH DISPOSAL - 105 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from December 24, 2012 through January 21, 2013. Fifteen (15) bulk trash pick-ups were made during the month.

RECYCLING - Twelve(12) loads of yard waste were collected at curbside and stored at the Borough's Compost Site at Gay Street. One Hundred Fifty Eight (158) Christmas trees were collected at curbside during the month. MAINTENANCE - Emptied the trash receptacles weekly at all of the recreation areas. Replaced three (3) bulbs on the traffic light at Main & Bridge Streets. Cut up and removed fallen branches along the Riverfront Trail. Washed and cleaned all of the Borough Public Works Trucks. Installed two handicap parking permit signs. TRUCK AND

EQUIPMENT MAINTENANCE: Replaced the battery and put a new tire and rim on the front end loader. STREET WORK: Routinely cleaned various stormwater inlet boxes as needed. Spread salt on all Borough streets during the snow and ice events that occurred during the month.

### SANITATION AND SURFACE WATER:

Mr. Shaner read the monthly report as follows: The average daily flow for the month of January was 384,000 gallons per day. The maximum daily flow occurred on January 16<sup>th</sup>, 2013 and was recorded at 621,000 gallons. During January Eastern Environmental Contractors began the work to replace the secondary tricking filter pumps. Mr. Rehab finished up the I&I work that was remaining from our 2012 scheduled work. PA DEP made two visits to the plant in January. One visit was for a routine NPDES Compliance Inspection Report and the second visit was made during the extreme cold weather to check if there were any weather related issues.

**POLICE:**

Mr. Kratz reported the police committee met on January 17, 2013, at which time the chief discussed changing some shifts around and training updates for the departments officers.

Mr. Kratz read the police report for January, 2013 as follows: Complaints 180; burglary 3; theft 3; criminal mischief 4, traffic citations issued 48; criminal arrests 8; accidents 4; parking tickets issued 4. **Assisted other departments as follows:** East Vincent 16 times (fight, 2 prowlers, 4 warrants, 2 domestics, alarm, suspicious condition, drug overdose, 2 DUI's, deranged person, and emotional disorder); Royersford 2 times (medical issues and traffic stop); East Coventry 2 times (domestic and criminal mischief); Upper Providence 1 time (missing juvenile); East Pikeland 2 times (suspicious vehicle and traffic accident). **Other departments assisting Spring City were as follows:** East Vincent 1 time (theft). **Mileage traveled during the month of January:** Car 14-1 (2009 Dodge) 1,260 miles; Car 14-2 (2011 Dodge) 1,447 miles which made a total of 2,707 miles. **Gas used during the month of December:** Car 14-1 (2009 Dodge) 118.8 gallons, Car 14-2 (2011 Dodge) 155.1 gallons which made a total of 273.9 gallons of gas used during the month.

**FINANCE & ORDINANCE:**

Mr. DiGuseppe reported the Finance & Ordinance Committee met on January 23, 2013 and discussed a proposed Economic Development Incentive Ordinance.

**ZONING, HOUSING & PROPERTY:**

Mr. Rittenhouse reported there were three (3) building permits issued during the month of January, 2013. Liberty Fire Company, 118 Hall Street, handicap ramp and roof; Bridge Street Homes LLC, 201 Bridge Street, electric; Brandon DeCordre, 239 N. Church Street, remove 500 gallon tank. Estimated cost of construction for the month of January, 2013 was \$10,500. Permit fees collected for the month of January, 2013 was \$544.00.

**LIBRARY:**

Mr. Hays reported the Library Board met on January 15, 2013 for their regularly scheduled meeting and discussed fundraising and staffing needs for this year.

In the coming months the board will be formulating a plan for continuing library services during the construction of their new building on Broad Street. The Library Board's next meeting is Tuesday, February 19 2013, 7:00 p.m.

**FINANCIAL REPORTS:** (Enclosed)

**APPROVAL OF REPORTS:**

Mr. Shaner motioned the committee reports be approved as presented. Mr. Hays seconded. Motion carried.

Mr. DiGuseppe asked Mr. Hays if the Library Board has discussed using a bookmobile. Mr. Hays said he doesn't believe Chester County operates a bookmobile.

**UNFINISHED BUSINESS:**

**1. Time Extension Letter - 501 South Main, LP Land Development.**

Mr. Shaner motioned to accept the letter from David Dratch, Esquire who represents 501 South Main, LP which grants Borough Council a 180-day extension to the statutory review period decision date for their land development plan at 501 S. Main Street, Spring City, PA

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

JANUARY, 2013

The following figures represent the balance in each Department as appropriated in the 2013 Budget.

**GENERAL GOVERNMENT**

		<b><u>% UNSPENT</u></b>
General Government	\$ 127,851.79	90%
Protection to Persons and Property	\$ 436,772.72	90%
Planning, Zoning and Housing	\$ 39,960.20	87%
Streets and Highways	\$ 431,236.30	92%
Street Repaving	\$ 178,600.00	100%
Parks and Recreation	\$ 22,475.00	100%
Insurance	\$ 46,960.00	100%
Street Lighting	\$ 51,317.43	92%
Library	\$ 12,800.00	100%
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 2,350.00	98%
Building and Property	\$ 23,654.52	99%
1% Tax Collection	\$ 7,457.40	95%
OPT Tax Collection	\$ 298.54	99%
Workers' Compensation	\$ 34,425.00	100%
Engineering and Consulting	\$ 23,634.00	100%
CRP Grant – Consulting	\$ 35,132.14	89%
<b><u>SEWER ACCOUNT</u></b>	\$656,711.93	96%

This report reflects all wages and bills paid through January 31, 2013.

PRINTED 01/11/2013  
FROM: 01/01/2013  
TO: 01/11/2013

2012 Tax Collector Monthly Report  
Spring City Borough  
All

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DFP

	Local Real Estate	Interim	Boro-PC
<b>A. Collections</b>			
1. Balance collectible - beg of Month	21,685.18		2,465.00
2a. Additions During Month	33.70		
2b. Deductions: credits during the month			
3. Total Collectible	21,718.88		2,465.00
4. Less: face collections for the month	33.70		
5. Less: deletions from the list	.		
6. Less: Exonerations			
7. Less: Liens/Non-lienable installment	21,658.18		2,460.00
8. Balance collectible - End of month	0		5.00

**B. Reconciliation of cash collected**

9. Face amount of collections	33.70
10. Plus: Penalties	
11. Less: Discounts	
12. Total cash collected per column	
13. Total cash collected	33.70

**C. Payment of taxes**

14. Amount remitted during the month

	Pay-Date	Dep-Date	R/E Amount	Boro-PC Amt
Total	01/11/2013	01/11/2013	33.70	
33.70				
33.70			Total Deposits	33.70

NTED 01/11/2013 2012 Tax Collector Monthly Report  
ROM: 01/01/2013 Spring City Borough  
TO: 01/11/2013 All

PAGE 1  
DFP

County  
Real Estate Interim Boro-OPT

A. Collections

1. Balance collectible - beg of Month		2,857.50
2a. Additions During Month		
2b. Deductions: credits during the month		
3. Total Collectible		2,857.50
4. Less: face collections for the month		
5. Less: deletions from the list		
6. Less: Exonerations		
7. Less: Liens/Non-lienable installment		2,851.25
8. Balance collectible - End of month		6.25

B. Reconciliation of cash collected

9. Face amount of collections	
10. Plus: Penalties	
11. Less: Discounts	
12. Total cash collected per column	
13. Total cash collected	

C. Payment of taxes

14. Amount remitted during the month	
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Total	Pay-Date	Dep-Date	R/E Amount	Boro-OP Amt
‡	Total Deposits			

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business January 31, 2013

Balance as of last report		\$2,375,173.76
Certificates deposited	-	\$ 50,000.00
Audit correction	-	\$ 5,000.00
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		\$2,320,173.76

Deposits Sec'y Office -General Fund

Berkheimer Associates - E.I.T.	\$ 13,294.87
Berkheimer Associates - O.P.T.	\$ 83.33
Interest	\$ 77.92
Trash Collection Fees	\$ 45,604.62
Bulk Pick Ups	\$ 253.00
Trash Certs	\$ 90.00
Local Fines	\$ 1,539.60
County Fines	\$ 41.67
Utility Permit	\$ 20.00
Realty Transfer Fee	\$ 2,993.90
Lease Dwelling Fee	\$ 178.00
Liens - Attorney Fee	\$ 1,000.00
Liens - Costs	\$ 187.50
Liens - Penalty	\$ 131.51
Liens - Interest	\$ 376.69
CD cashed	\$ 50,000.00
Crossing Guard Agreement	\$ 4,833.50
Alarm Permit	\$ 10.00
Building Permits	\$ 544.00
U & O Inspections	\$ 550.00
Parking Tickets	\$ 70.00
Accident Reports	\$ 30.00
Peddlers Permits	\$ 34.00
<b>TOTAL DEPOSITS TO GENERAL FUND</b>	<b>\$ 121,944.11</b>

DEPOSITS TO OTHER ACCOUNTS

PLGIT INVESTMENT	\$ 2.75
Police Motor Equipment Fund - Interest	
Added to CD	\$ 21.67
<b>TOTAL DEPOSITS TO OTHER ACCOUNTS</b>	<b>\$ 24.42</b>

<b>TOTAL DEPOSITS TO ALL ACCOUNTS</b>	<b>\$ 121,968.53</b>
	<b>\$2,442,142.29</b>

WITHDRAWALS

By Orders #1285,1286 Street Light Fund \$ 4,407.57  
By Orders #10103 Non -Uniform Employee Pension Fund \$ 402.27  
By Orders #11608-11652, 26584-26629 General Fund \$110,196.79

TOTAL WITHDRAWALS \$115,006.13

Balance On Account - General Fund

Checking \$ 121,080.83  
Certificate \$1,017,000.00 \$1,138,080.83

Balance On Account - Motor Equipment Fund

Checking \$ 1.00  
Certificate \$ 106,672.64 \$ 106,673.64

Balance On Account - Street Light Fund

Checking \$ 14,074.22 \$ 14,074.22

Balance On Account - Gasoline Tax Account

Checking \$ 1.00  
Certificate \$ 327,171.51 \$ 327,172.51

Balance On Account - Recreation Fund

Checking \$ 1,742.76  
Certificate \$ 24,578.05 \$ 26,320.81

Balance On Account - Non-Uniform Employee Pension Fund

Checking \$ 4,021.06  
Certificate \$ 552,230.20 \$ 556,251.26

Balance On Account - Police Motor Equipment Fund

Checking \$ 1.00  
Certificate \$ 37,076.78 \$ 37,077.78

Balance On Account - PLGIT Capital Reserve Fund

\$ 122,293.02 \$ 122,293.02

Balance On Account \$2,327,944.07

\$2,442,142.29

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business January 31, 2013

SEWER FUND #2

Balance as of last report	\$2,955,718.04	
Certificate purchased	\$ 90,000.00	
	\$3,045,718.04	\$ 3,045,718.04
Deposits		
Sewer Rent	\$ 170,533.25	
Sewer Certs	\$ 70.00	
Interest	\$ 240.51	
Liens - Costs	\$ 150.00	
Liens - Penalty	\$ 95.22	
Liens - Interest	\$ 472.04	
Liens - Attorney Fee	\$ 500.00	
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	\$ 172,061.02	\$ 172,061.02
		\$ 3,217,779.06

WITHDRAWALS

By Orders #6596-6617, 21291-21302 \$ 117,363.07

Balance On Account	\$ 128,415.99	
Certificate	\$2,972,000.00	\$ 3,100,415.99
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		\$ 3,217,779.06

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business January 31, 2013

POLICE PENSION FUND

Balance as of last report

Checking	\$ 5,088.45
Certificate – PNC Bank	\$ 489,027.48
Certificate – Phoenixville Federal Bank	\$ 39,091.01
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	\$ 533,206.94

Deposits	\$ 00.00
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	\$	\$ 533,206.94
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Withdrawal:	By Orders #2019	\$ 2,472.64
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Current Balances On Accounts

Checking	\$ 2,615.81
Certificate – PNC Bank	\$ 489,027.48
Certificate – Phoenixville Federal Bank	\$ 39,091.01
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	\$ 530,734.30

	\$ 533,206.94
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Respectfully submitted

*Florence M. Watts*

Florence M. Watts, Treasurer

The revised decision date will be August 17, 2013. Mr. Kratz seconded. Motion carried.

**NEW BUSINESS:**

**1. SFYAL Request for Improvements.**

Mr. Shaner motioned to approve the request of the Spring-Ford Youth Athletic League to install a scoreboard behind left field on Field 4 and run electric to it. Mr. Petak seconded. Motion carried.

Mr. DiGuiseppe asked how much can we push East Vincent to allow the League and the Borough to improve the quality of the fields on Wall Street that is located in the Township.

Solicitor Romain stated that in order to make improvements on these fields we must abide by the ordinances of East Vincent Township.

Mr. Kratz asked what would it take to annex this property as part of the Borough.

Solicitor Romain will look into this matter and it will be put on the March agenda to be discussed.

**2. Discussion on a Proposed Economic Development Incentive Ordinance.**

Mr. DiGuiseppe informed council that at the January Finance & Ordinance Committee meeting they discussed what might council do to assist the existing businessmen in the Borough and also what could be done to provide an incentive for new businesses to move into the Borough.

They also discussed the possible expansion of the Spring City Shopping Center to accommodate a new Dollar Store moving in where Rite Aid occupied, and making the wooded area behind Main Street into a parking lot area.

In order to move forward, Mr. DiGuiseppe said we would need to develop an Economic Development Committee that would consist of councilors, business owners, and residents.

He mentioned that parking always seems to be a major issue when trying to attract new business.

He said as for an incentive, he believes Council could knock back some costs on building permit fees depending on how much the new business person was putting into the new project.

Mr. Hays said he believes the committee idea would be a great start. He said one of his main interests is improving the gateway into town. He also said the addition of a subsidized Main Street Manager would be a tremendous benefit to the Borough.

Mr. Sweeney affirmed that forming a committee would be a great way to start.

**COUNCIL COMMENTS:**

Mr. Sweeney noted he needs the Mayor's biography for the website.

**READING OF THE PAYMENT OF THE BILLS:**

**GENERAL ACCOUNT:** (OFFICE) Black/Laskey Group \$213.00; H.A. Berkheimer, Inc. \$430.06; PECO \$298.65; Baer Romain, LLP \$948.00; Staples \$92.94; Verizon \$93.44; T-Mobile \$45.32; Provident \$100.58; P.A.W. \$20.71; AT&T \$30.68; Data Flo Plus \$181.25; County of Chester \$60.17; L&W Group \$257.00; Modern SBC \$654.84. **TOTAL:** \$3,426.64. (STREETS) Little's \$360.32; L&W Group \$20.00; Data Flo Plus \$220.00; Charles Blosenski Disposal Company, LLC \$12,760.67; Chester County Solid Waste Authority \$6,102.03; The Mercury \$356.20; Oceanport, LLC \$1,802.88; Mowrey-Latshaw \$247.99; Wensel's Truck Repair \$440.69; E.M. Kutz, Inc \$202.00; A.J. Blosenski, Inc. \$2,929.40; CarQuest \$120.97; AirGas \$26.60; H.A. Weigand, Inc. \$472.00; Provident \$54.02. **TOTAL:** \$26,115.77. (POLICE) deCorde Automotive \$631.03; P.A.W. \$653.86; Staples \$177.96; Federal Signal Corp. \$606.25; Witmer Public Safety Group \$337.96; Zee Medical Service Company \$29.69; Drugscan \$168.00; Verizon \$257.54; Provident \$186.41; Nextel \$60.87; Crystal Springs 35.19. **TOTAL:** \$3,144.76.

**SEWER ACCOUNT:** Crystal Springs \$14.50; Controlex Service Corporation \$1,280.00; Data Flo Plus \$234.15; EEMA \$3,199.50; PECO \$53.89; M.J. Reider Associates, Inc. \$570.00; PA One Call System, Inc. \$10.11; Buckman's Inc. \$414.88; Baer, Romain LLP \$192.00; Mowrey-Latshaw \$100.58; Action Data Systems \$114.16; EAS \$13.33; Verizon \$162.39; J.C. Ehrlich Company, Inc. \$48.59; T.L. Conrad Electric, Inc. \$1,226.62; Provident \$28.11; A.J. Blosenski, Inc. \$525.00; AT&T \$38.68; CKS Engineers, Inc. \$712.50; PAW \$92.71; Mr. Rehab \$23,640.00. **TOTAL:** \$32,671.70.

**STREET LIGHTING FUND:** PECO \$3,907.56. **TOTAL:** \$3,907.56.

**PLANNING, ZONING & HOUSING FUND:** Baer, Romain, LLP \$816.00; Motley Associates, Inc. \$2,010.80. **TOTAL:** \$2,826.80.

**WORKER'S COMPENSATION FUND:** Black/Laskey Group \$12,264.99. **TOTAL:** \$12,264.99.

**COUNCIL DUES & ASSOCIATIONS FUND:** PSAB \$50.00. **TOTAL:** \$50.00.

**CRP CONSULTING FUND:** URDC \$6,877.32. **TOTAL:** \$6,877.32.

**BUILDING & PROPERTY FUND:** Oehlert Bros., Inc. \$199.50; Crystal Springs \$8.75. **TOTAL:** \$208.25.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Hays seconded. Motion carried.

**ANNOUNCEMENTS:**

President DiGuiseppe announced the following meetings are scheduled for February, 2013: **Sewer Committee**, Thursday, February 14, 2013, 6:30 p.m.; **Planning Commission**, Wednesday, February 20, 2013, 7:00 p.m.; **Police Committee**, Thursday, February 21, 2013, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, February 27, 2013; 6:30 p.m.

The next council meeting will be held on Monday, March 4, 2013, 7:30 p.m.

**ADJOURNMENT:**

Mr. Hays motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Shaner seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse