

SPRING CITY BOROUGH COUNCIL MEETING

MARCH 4TH, 2013 - 7:30 P.M.

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Burns, DiGuseppe, Hays, Kratz, Petak, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Manager Rittenhouse.

PUBLIC HEARING:

Grant Applications From The Chester County Department Of Community Development Through The Community Revitalization Program

Mr. Rittenhouse advised council that this public hearing was scheduled for the purpose of discussing and possibly taking action on grant applications for public works funding from the Chester County Department of Community Development through the Community Revitalization Program.

There are two projects that Mr. Rittenhouse would like council to consider to apply for funds. These projects are the installation of an aerobic digester at the Borough's Wastewater Treatment Plant and storm water improvements on the 100 block of Hall Street.

Cost estimate sheets were distributed to members of council. The estimate for the digester project is \$910,000 and for the storm water improvements \$151,500.00 .

He noted to council that the county funding for the 2013 program is 2.5M, which makes it unlikely that the digester project will receive full funding.

He noted If the Borough were awarded a grant in the range of \$0.5M to \$0.75M, it would require the Borough to come up with the difference to do the project of between \$400,000.00 to \$160,000.00 depending on the grant amount. This would make it difficult to do the project if the Borough had to come up with \$400,000.00.

As for the storm water improvements on Hall Street he noted that due to a spring that runs off and on above ground along the northern curb line of Hall Street there are instances of icing during cold weather along the curb line which creates difficulty for residents to park their vehicles and also presents hazardous walking conditions for pedestrians and residents who reside on this block.

Mr. Sweeney commented that he previously lived on this block and the icing does create problems for the residents in this area.

Mr. Kratz asked if the applications were treated separately. It was noted that they are separate applications and any award would have to be applied to a specific project. If the Borough makes more than one application we will have to determine a first and second priority.

Mr. Hays stated that because the total 2013 funding is only 2.5M, he feels it is more practical to identify the storm water improvements as the first priority.

Council agreed as a group that the storm water improvements should be the first priority when we apply for these grants.

There were no comments or questions from the audience regarding the grant applications for public works funding from the county.

Mr. Kratz motioned to adopt Resolution No. 2013-06 which authorizes Dennis Rittenhouse and Environmental Engineering & Management Associates to file a grant application on behalf of Spring City Borough for Chester County Community Revitalization Program funding assistance for wastewater treatment plant improvements. Mr. Shaner seconded. Motion carried.

Mr. Burns motioned to adopt Resolution No. 2013-07 which authorizes Dennis Rittenhouse and Urban Research and Development to file a grant application on behalf of Spring City Borough for Chester County Community Revitalization Program funding assistance for storm water improvements on Hall Street. Mr. Shaner seconded. Motion carried.

There being no further comments, the public hearing was closed.

APPROVAL OF THE MINUTES:

Mr. Hays motioned to approve the minutes of the February 4th, 2013 council meeting. Mr. Shaner seconded. Motion carried.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of February 2013. **TRASH DISPOSAL** - 68.1 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from January 28, 2013 through February 18, 2013. Twelve (12) bulk trash pick-ups were made during the month.

RECYCLING - One (1) load of yard waste was collected at curbside and stored at the Borough's Compost Site at Gay Street. Fifteen (15) Christmas trees were collected at curbside during the month. **MAINTENANCE** - Emptied the trash receptacles weekly at all of the recreation areas. Replaced two (2) bulbs on the traffic light at Main & Bridge Streets. Replaced four (4) bulbs on the street lamp posts. Washed and cleaned all of the Borough Public Works Trucks. Cleaned the Pole Barn at Gay Street. Installed dry wall and ceiling tiles in the police rooms in the basement area of the Borough Hall. **STREET WORK:** Routinely cleaned various stormwater inlet boxes as needed. Spread salt and plowed on all Borough streets during the snow and ice events that occurred during the month. Manually swept the curb lines on North Main Street from Hall Street to Yost Avenue.

SANITATION AND SURFACE WATER:

Mr. Shaner reported the sewer committee met on February 14, 2013 and discussed the revised Act 537 Plan with Pat DiGangi of CKS Engineers, Inc. He noted that the committee is recommending that council adopt the plan as is.

Mr. Shaner read the monthly report as follows: The average daily flow for the month of February was 404,000 gallons per day. The maximum daily flow occurred on February 1st, 2013 and was recorded at 612,000 gallons. During February Eastern Environmental Contractors completed the installation of two new secondary trickling filter feed pumps with a standard electrical hook-up at the plant. (\$52,750.00) Controlex Service Corporation performed maintenance work at the pump stations as follows: Bridge Street - Replaced the control floats (\$747.00) King Street - Removed rags that were clogging the #1 pump, installed new gate valves, check valves, a starter, and overload relay. Also, sections of piping were replaced as needed. (\$5,639.00) Pipe Data Services cleaned the wet wells at both King Street and Bridge Street. (\$925.00) The drying bed reeds were cut down during the month.

POLICE:

Mr. Kratz reported the police committee met on February 21, 2013 at which time Chief Kuklinski reported the department was required to purchase a new computer and that renovations are being made in the basement area.

Mr. Kratz read the police report for February, 2013 as follows: Complaints 141, burglary 1, theft 9, criminal mischief 1, traffic citations issued 27, criminal arrests 10, accidents 4, parking tickets issued 9. **Assisted other departments as follows:** East Vincent 1 time (erratic driver); Royersford 1 time (cover emergencies); East Pikeland 1 time (traffic stop); Schuylkill Township 1 time (warrant service); Upper Merion 1 time (runaway). **Other departments assisting Spring City were as follows:** East Vincent 1 time (domestic); East Pikeland 1 time (domestic); Royersford 1 time (domestic). **Mileage traveled during the month of February:** Car 14-1 (2009 Dodge) 1,443 miles; Car 14-2 (2011 Dodge) 569 miles which made a total of 2,002 miles. **Gas used during the month of February:** Car 14-1 (2009 Dodge) 177.4 gallons, Car 14-2 (2011 Dodge) 72.4 gallons which made a total of 249.8 gallons of gas used during the month.

FINANCE AND ORDINANCE:

Mr. DiGuseppe reported the Finance & Ordinance Committee met on February 27, 2013 and discussed the proposed Economic Development Council. He noted three people expressed interest in serving on the committee. Also, they discussed Ordinance #353, and jogger safety.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were three (3) building permits issued during the month of February, 2013. Bridge Street, LLC, 201 Bridge Street, plumbing ; Pedro Rios, 415 Broad Street, reline chimney; Shirley Engle, 304 Broad Street, reline chimney. Permit fees collected for the month \$244.00. Estimated cost of construction for the month was \$4,600.00.

PLANNING:

Mr. Burns noted the commission endorses the adoption of the updated Act 537 Plan by Borough Council.

PARKS & RECREATION:

Mr. Burns informed council that the annual Easter Egg Hunt is scheduled for Saturday, March 23, 2013, 11:00 a.m. at the Brown Street Park. The Egg Hunt is for children ages 0-10.

LIBRARY:

Mr. Hays reported the next Board meeting is Tuesday, March 19, 2013 at 7:00 p.m. New members are welcome.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Burns motioned the committee reports be approved as presented. Mr. Shaner seconded. Motion carried.

**ADMINISTRATOR'S REPORT FOR THE MONTH OF:
FEBRUARY, 2013**

The following figures represent the balance in each Department as appropriated in the 2013 Budget.

<u>GENERAL GOVERNMENT</u>		<u>% UNSPENT</u>
General Government	\$ 114,799.22	81%
Protection to Persons and Property	\$ 401,848.77	83%
Planning, Zoning and Housing	\$ 36,163.10	81%
Streets and Highways	\$ 405,503.07	86%
Street Repaving	\$ 178,600.00	100%
Parks and Recreation	\$ 22,475.00	100%
Insurance	\$ 46,960.00	100%
Street Lighting	\$ 46,930.86	84%
Library	\$ 12,800.00	100%
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 2,338.47	97%
Building and Property	\$ 23,645.77	99%
1% Tax Collection	\$ 7,026.39	89%
OPT Tax Collection	\$ 293.54	98%
Workers' Compensation	\$ 34,425.00	100%
Engineering and Consulting	\$ 23,634.00	100%
CRP Grant – Consulting	\$ 28,254.82	72%
<u>SEWER ACCOUNT</u>	\$599,010.98	88%

This report reflects all wages and bills paid through February 28, 2013.

Tax Collector's Monthly Report to Taxing District

Taxes Included: SPRING CITY BOROUGH TAX

For The Month of : 2/1/2013 00:00:00 To 2/24/2013 23:59:59

	Current Tax	Interim/Others	Per Capita/Others	Others
A. Collections				
1. Balance Collectable -Beginning of the Month	0.00	0.00		
2A. Additions: During the Month	549,680.65	0.00		
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	549,680.65	0.00		
4. Less: Face Collections for the month	66,009.22	0.00		
5. Less: Deletions from the List	0.00	0.00		
6. Less: Exoneration	42,804.04			
7. Less: Liens/ Non-lienable Installments	0.00	0.00		
8. Balance Collectable -End of the Month	440,867.39	0.00		
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	66,009.22	0.00		
10. Plus: Penalties	0.00	0.00		
11. Less: Discounts	1,320.16	0.00		
12. Total Cash Collected Per Column	64,689.06	0.00		
13. Total Cash Collected All Columns				64,689.06

C. Payments of Taxes

14. Amount Remitted During the Month

Date	Transaction #	Amount
02/05/2013		\$15,438.12
02/06/2013		\$9,869.03
02/07/2013		\$1,614.28
02/08/2013		\$1,494.46
02/11/2013		\$19,883.23
02/13/2013		\$1,877.59
02/14/2013		\$2,369.22
02/15/2013		\$1,946.06
02/19/2013		\$3,373.29
02/20/2013		\$2,234.87
02/21/2013		\$3,706.05
02/22/2013		\$882.86
TOTAL		\$64,689.06

15. Amount Paid with this report Applicable to this reporting Month

TOTAL

64,689.06

16. Total Remitted this Month

TOTAL

17. Total Other Credits and Adjustments

Parcel #	Name	Amount

18. Interest Earnings (If applicable) \$ _____

MTS Collection Summary

	Current Tax	Interim Tax
Face Amount	66,009.22	0.00
Discount Amount	1,320.16	0.00
Penalties Amount	0.00	0.00
Refunds Amount	0.00	0.00
Partial Payments Amount	0.00	0.00
Total Over/Under Paid	0.00	0.00
Total Deposit		64,689.06
Adjusted Total Cash Collected		64,689.06

Bounced Checks - Deposits Reversed by Bank for insufficient funding							
	Face Current	Disc/Pen Cui	Face Interim	Disc/Pen Int	Face Total	Disc/Pen Total	Total
Face Amount Collected in Discount	\$66,009.22	\$1,320.16	\$0.00	\$0.00	\$66,009.22	\$1,320.16	\$64,689.06
Face Amount Collected in Face	\$0.00		\$0.00		\$0.00		\$0.00
Face Amount Collected in Penalty	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
					\$64,689.06		\$64,689.06

Tax Collector's Monthly Report to Taxing District

Taxes Included: BOROUGH PER CAPITA

For The Month of: 2/1/2013 00:00:00 To 2/24/2013 23:59:59

A. Collections	Current Tax	Interim/Others	Per Capita/Others	Others
1. Balance Collectable - Beginning of the Month	0.00		0.00	
2A. Additions: During the Month	9,425.00		0.00	
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	9,425.00		0.00	
4. Less: Face Collections for the month	1,795.00		0.00	
5. Less: Deletions from the List	5.00		0.00	
6. Less: Exoneration	0.00			
7. Less: Liens/ Non-lienable Installments	0.00		0.00	
8. Balance Collectable - End of the Month	7,625.00		0.00	
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	1,795.00		0.00	
10. Plus: Penalties	1.50		0.00	
11. Less: Discounts	35.20		0.00	
12. Total Cash Collected Per Column	1,761.30		0.00	
13. Total Cash Collected All Columns				1,761.30

C. Payment Taxes

14. Amount Remitted During the Month

Date	Transaction #	Amount
02/05/2013		\$402.70
02/06/2013		\$343.70
02/07/2013		\$107.80
02/08/2013		\$166.60
02/11/2013		\$166.60
02/12/2013		\$4.90
02/13/2013		\$73.50
02/14/2013		\$88.20
02/15/2013		\$78.40
02/19/2013		\$128.00
02/20/2013		\$137.20
02/21/2013		\$39.20
02/22/2013		\$24.50
TOTAL		\$1,761.30

15. Amount Paid with this report Applicable to this reporting Month

TOTAL

16. Total Remitted this Month

TOTAL

1,761.30

17. Total Other Credits and Adjustments

Parcel #	Name	Amount

18. Interest Earnings (If applicable) \$ _____

MTS Collection Summary

	Current Tax	Interim Tax
Face Amount	1,795.00	0.00
Discount Amount	35.20	0.00
Penalties Amount	1.50	0.00
Refunds Amount	0.00	0.00
Partial Payments Amount	0.00	0.00
Total Over/Under Paid	0.00	0.00
Total Deposit		1,761.30
Adjusted Total Cash Collected		1,761.30
Bounced Checks - Deposits Reversed by Bank for insufficient funding		
		\$0.00

	Face Current	Disc/Pen Cui	Face Interim	Disc/Pen Int	Face Total	Disc/Pen Total	Total
Face Amount Collected in Discount	\$1,760.00	\$35.20	\$0.00	\$0.00	\$1,760.00	\$35.20	\$1,724.80
Face Amount Collected in Face	\$20.00		\$0.00		\$20.00		\$20.00
Face Amount Collected in Penalty	\$15.00	\$1.50	\$0.00	\$0.00	\$15.00	\$1.50	\$16.50
							\$1,761.30

Tax Collector's Monthly Report to Taxing District

Taxes Included: OCCUPATION TAX

For The Month of: 2/1/2013 00:00:00 To 2/24/2013 23:59:59

A. Collections	Current Tax	Interim/Others	Per Capita/Others	Others
1. Balance Collectable -Beginning of the Month	0.00		0.00	
2A. Additions: During the Month	9,438.75		0.00	
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	9,438.75		0.00	
4. Less: Face Collections for the month	1,630.00		0.00	
5. Less: Deletions from the List	30.00		0.00	
6. Less: Exoneration	0.00			
7. Less: Liens/ Non-lienable Installments	0.00		0.00	
8. Balance Collectable -End of the Month	7,778.75		0.00	
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	1,630.00		0.00	
10. Plus: Penalties	1.38		0.00	
11. Less: Discounts	33.36		0.00	
12. Total Cash Collected Per Column	1,598.02		0.00	
13. Total Cash Collected All Columns				1,598.02

C. Payments of Taxes

14. Amount Remitted During the Month

Date	Transaction #	Amount
02/05/2013		\$351.01
02/06/2013		\$299.47
02/07/2013		\$97.93
02/08/2013		\$154.26
02/11/2013		\$145.67
02/12/2013		\$6.12
02/13/2013		\$75.90
02/14/2013		\$95.49
02/15/2013		\$58.76
02/19/2013		\$97.95
02/20/2013		\$151.80
02/21/2013		\$42.84
02/22/2013		\$20.82
TOTAL		\$1,598.02

15. Amount Paid with this report Applicable to this reporting Month

TOTAL

16. Total Remitted this Month

TOTAL

1,598.02

17. Total Other Credits and Adjustments

Parcel #	Name	Amount
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18. Interest Earnings (If applicable) \$ _____

MTS Collection Summary

	Current Tax	Interim Tax	
Face Amount	1,630.00	0.00	
Discount Amount	33.36	0.00	
Penalties Amount	1.38	0.00	
Refunds Amount	0.00	0.00	
Partial Payments Amount	0.00	0.00	
Total Over/Under Paid	0.00	0.00	
Total Deposit			1,598.02
Adjusted Total Cash Collected			1,598.02
Bounced Checks - Deposits Reversed by Bank for insufficient funding			
			\$0.00

	Face Current	Disc/Pen Cur	Face Interim	Disc/Pen Int	Face Total	Disc/Pen Total	Total
Face Amount Collected in Discount	\$1,616.25	\$33.36	\$0.00	\$0.00	\$1,616.25	\$33.36	\$1,582.89
Face Amount Collected in Face	\$0.00		\$0.00		\$0.00		\$0.00
Face Amount Collected in Penalty	\$13.75	\$1.38	\$0.00	\$0.00	\$13.75	\$1.38	\$15.13
							\$1,598.02

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 28, 2013

Balance as of last report	\$2,327,944.07
Certificates deposited	\$ 69,000.00

	\$2,258,944.07

Deposits Sec'y Office –General Fund

Berkheimer Associates – E.I.T.	\$ 35,136.26
Berkheimer Associates – O.P.T.	\$ 285.81
Interest	\$ 132.14
Trash Collection Fees	\$ 27,837.24
Bulk Pick Ups	\$ 150.00
Trash Certs	\$ 120.00
Local Fines	\$ 2,604.63
County Fines	\$ 832.19
Utility Permit	\$ 35.00
Realty Transfer Fee	\$ 4,492.81
Lease Dwelling Fee	\$ 178.62
2012 Sterling Comm.Refund	\$ 61.27
Taxes	\$ 32,000.00
HHW Rebates	\$ 338.57
Workmen's Comp. Dividend	\$ 4,896.00
CD cashed	\$ 69,000.00
Land Dev. Escrow	\$ 2,879.15
Fee in lieu of taxes	\$ 4,885.14
Liquor License Fee	\$ 200.00
EWT Refund	\$ 100.00
Building Permits	\$ 244.00
Parking Tickets	\$ 70.00
Accident Reports	\$ 15.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 186,493.83

DEPOSITS TO OTHER ACCOUNTS

PLGIT INVESTMENT	\$ 5.07
Non-Uniform Emp.Pension Plan 2012 subtraction	
Adjustment	\$.04
Non-Uniform Emp.Pension Plan	
2013 MMO	\$ 53,695.00
Non-Uniform Emp.Pension Plan CD Dep.	\$ 2,000.00
Non-Uniform Emp.Pension Plan Interest	
Added to CD	\$ 163.10
Recreation Fund – Interest added to CD	\$ 5.64
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 55,868.85

TOTAL DEPOSITS TO ALL ACCOUNTS

\$ 242,362.68
\$2,501,306.75

WITHDRAWALS:

By Orders #1287,1288 Street Light Fund	\$ 4,386.57
By Orders #10104 Non-Uniform Employee Pension Fund	\$ 402.27
By Orders #11653-11694, 26630-26663 General Fund	\$172,029.45
TOTAL WITHDRAWALS	\$176,818.29

Balance On Account – General Fund	
Checking	\$ 135,545.21
Certificate	\$948,000.00
	\$1,083,545.21
Balance On Account – Motor Equipment Fund	
Checking	\$ 1.00
Certificate	\$106,672.64
	\$ 106,673.64
Balance On Account – Street Light Fund	
Checking	\$ 9,687.65
	\$ 9,687.65
Balance On Account – Gasoline Tax Account	
Checking	\$ 1.00
Certificate	\$327,171.51
	\$ 327,172.51
Balance On Account – Recreation Fund	
Checking	\$ 1,742.76
Certificate	\$ 24,583.69
	\$ 26,326.45
Balance On Account – Non-Uniform Employee Pension Fund	
Checking	\$ 6,476.93
Certificate	\$603,230.20
	\$ 609,707.13
Balance On Account – Police Motor Equipment Fund	
Checking	\$ 1.00
Certificate	\$ 37,076.78
	\$ 37,077.78
Balance On Account – PLGIT Capital Reserve Fund	
	\$122,298.09
	\$ 122,298.09
Balance On Account	\$ 2,322,488.46
	\$ 2,501,306.75

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 28, 2013

POLICE PENSION FUND

Balance as of last report

Checking	\$ 2,615.81
Certificate – PNC Bank	\$489,027.48
Certificate – Phoenixville Federal Bank	<u>\$ 39,091.01</u>
	\$530,734.30

Deposits:

2013 MMO	\$ 21,625.00
Interest	<u>\$ 144.49</u>

Total: \$ 21,769.49

552,503.79

Withdrawals:

By Orders #2020	\$ 2,472.64
Account Analysis Charge	<u>464.17</u>

Total: \$ 2,936.81

Current Balances on Accounts

Checking	\$ 11,448.49
Certificate – PNC Bank	499,027.48
Certificate – Phoenixville Federal Bank	<u>\$ 39,091.01</u>

\$549,566.98

\$552,503.79

Respectfully submitted

Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 28, 2013

SEWER FUND #2

Balance as of last report	\$3,100,415.99	
Certificates purchased	\$ 132,000.00	
	<u> </u>	
	\$3,232,415.99	\$ 3,232,415.99

Deposits

Sewer Rent	\$ 151,602.74	
Sewer Certs	\$ 80.00	
Interest	\$ 449.87	
Refund Invoice Correction	\$ 1,112.50	
	<u> </u>	
	\$ 153,245.11	\$ 153,245.11

\$ 3,385,661.10

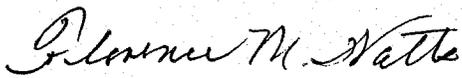
WITHDRAWALS

By Orders #6618-6643, 21303-21309		\$ 189,700.95
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Balance On Account	\$ 91,960.15	
Certificate	\$3,104,000.00	\$ 3,195,960.15

\$ 3,385,661.10

Respectfully submitted



Florence M. Watts, Treasurer

PUBLIC COMMENT:

Jonas Wilmoth, 618 Heckle Avenue, addressed council concerning speeding on Heckle Avenue. He was referred to the police committee meeting on Thursday, March 21, 2013, 7:00 p.m.

John Denicola, 169 Coksglan Road, Spring City, RD1, addressed council regarding a handicap parking permit application that was submitted by his daughter who resides at 235 Yost Avenue. This item will be on the agenda of the April council meeting.

UNFINISHED BUSINESS:

1. Report from the Solicitor for the Annexation of the Wall Street Ball Fields Parcel in East Vincent Township.

Mr. Romain was asked at the February Council meeting to look into the procedures for annexation as it relates to the ball fields adjacent to the Spring City Elementary School located in East Vincent Township.

He informed council that the procedure to annex this parcel was through a procedure called initiative and referendum. This involves electors getting a petition signed by requisite number of electors in each municipality and submitting the question or issue by referendum by the next election.

Generally it would have to be 5% of the electors in each municipality that voted in the last election where a governor was up for election. Then the matter would be placed on the ballot in each municipality and would have to pass in each municipality in order for the annexation to occur.

2. Resolution to Adopt the Official Sewage Facilities Plan for Spring City Borough.

Mr. Hays motioned to adopt Resolution No. 2013-05 which resolves that the council of Spring City Borough adopts for submission to PA DEP for approval an updated official sewage facilities plan. Mr. Burns seconded. Motion carried.

3. Time Extension Letter - 799 Spring City Road.

Mr. Burns motioned to accept the letter from John Smirga granting Borough Council a 90-day extension to the statutory review period decision date for the proposed land development plan at 799 Spring City Road and that the revised decision date will be June 14, 2013. Mr. Shaner seconded. Motion carried.

4. Review of the Bid Tabulation Sheet for the Phase IV Streetscapes Project.

Drew Sonntag, the Borough's consultant from Urban Research and Development was in attendance to review the bids that were received at the public bid opening held on Monday, February 25, 2013, 11:00 a.m for the Phase IV Streetscape Improvements which will be funded through the Chester County Community Revitalization Program.

The following bids were received:

1. McCarthy Masonry, Quakertown, PA
Base Bid - \$494,440.70
2. Road Con, Inc., West Chester, PA
Base Bid - \$555,555.00

- 3. L.C. Costa Contractors, Inc., Warminster, PA
Base Bid - \$559,963.00
- 4. Marino Corp., Skippack, PA
Base Bid - \$566,770.00
- 5. Flyway Excavating, Inc., Lititz, PA
Base Bid - \$614,786.00
- 6. Floyd G. Hersh, Inc., Green Lane, PA
Base Bid - \$624,781.90
- 7. Scott Building Corp., Norristown, PA
Base Bid - \$649,477.50

Mr. Shaner motioned to award the contract for Phase IV of the Spring City Streetscape Enhancement Project to McCarthy Masonry and Concrete, Inc. for the bid amount of \$494,440.70, contingent upon the prior approval in writing from the Chester County Department of Community Development and any final review or comments from Rob Romain, the Borough Solicitor. Mr. Burns seconded. Motion carried.

NEW BUSINESS:

1. Resolution Approving the Act 192 Schedule of Costs as Approved by the Tax Collection Committee.

Mr. Rittenhouse advised council that in January the Tax Collection Commission adopted a revised Act 192 Schedule of Costs that Berkheimer is authorized to charge as their sole compensation for delinquent tax collections.

All of the municipalities and the school district were requested to adopt a resolution for this revised schedule of costs.

Mr. Shaner motioned to adopt Resolution No. 2013-04 which approves the Act 192 Schedule of costs that Berkheimer can collect as sole compensation for the collection of delinquent taxes, which shall be recovered by Berkheimer from any delinquent taxpayers as allowed by law. Mr. Hays seconded. Motion carried.

2. Caleb Weaner - Waiver Request from Ordinance #353.

Caleb Weaner, 403 Chestnut Street, addressed council with a request to widen his driveway at his residence wider than permitted by the Borough's ordinance.

Mr. Weaner has a two car garage with an existing 14' wide driveway and he would like to widen the driveway to 22'.

Mr. Petak motioned to adopt Resolution No. 2013-08 which approves a waiver from Borough Ordinance No. 353 and allows the driveway at 403 Chestnut Street to be expanded to 22' provided that it complies with all other applicable provisions of Spring City Ordinance No. 353 as well as any other applicable borough ordinances. Mr. Kratz seconded. Motion carried.

3. Joseph Cotteta - Waiver Request for a Land Development Plan at the Spring City Shopping Center.

Property owner, Joseph Cotteta and his wife Sandy, were in attendance to seek a waiver from going through the land development process for expansion and improvements to the portion

of the building previously occupied by Rite Aid at the Spring City Shopping Center, 43 East Bridge Street. The new tenant will be Dollar Tree.

A site plan review was just completed by Motley Associates, Inc. on March 4, 2013. A copy of this review letter will be sent to all council members this week.

Mr. Romain informed council that the engineering review shows only one issue in regards to zoning and that is parking. This issue is still being worked on in order to make the plan comply.

Mr. Hays asked Mr. Rittenhouse if in his estimation is the shopping center compliant with codes, specifically signs. Mr. Rittenhouse said there were some violations in the past, but they have been corrected as far as he knows.

Mr. Hays stated it is his concern that the shopping center is not that well maintained and he is not really in favor of granting waivers if it is not well maintained.

Mr. Cotteta said the Dollar Tree Store will be an asset to the shopping center and also the town.

Mrs. Cotteta noted that they also intend to update the façade and some other things at the shopping center.

Mr. Burns questioned how the parking issue would be resolved. Mr. Cotteta said they would add spaces in the back of the property and that they were going to take the correct 10'x20' spaces down to 9'x20'.

Mr. DiGuiseppe emphasized that council is only addressing the waiver of land development action. Any zoning issues on the plan would have to go to the zoning hearing board.

Mr. Burns motioned to grant a waiver from the land development requirement for the "Spring City Shopping Center" Bridge Street Plan subject to Motley Associates, Inc., March 4th, 2013 site plan review letter. Mr. Petak seconded. Voting yes: Mr. DiGuiseppe, Kratz, Burns, Sweeney, Petak, and Shaner. Voting no: Mr. Hays. By a 6-1 vote the motion carried.

Mr. Shaner motioned to accept the agreement for professional services with Spring City Shopping Center for their site plan review. Mr. Petak seconded. Motion carried.

4. Grant Award - Keystone Historic Marker Project.

Mr. Burns informed council that the Schuylkill River Greenway Association has granted the Borough a grant of \$4,000.00 for the installation of three (3) Keystone Historic markers. The grant runs from January 1, 2013 to June 30, 2014.

The total value of the project is roughly \$11,500.00. The matching funds and in kind donations, bulbs, and professional services will be provided by Spring City Electrical, the Pennsylvania Keystone Trust, and Respond With Love. The Borough would dig the holes, provide cement and plant the signage.

The signs will be placed along the Schuylkill River Trail.

Mr. Burns motioned to approve and sign the agreement for the grant with the Schuylkill River Greenway Association for the Keystone Historic Markers. Mr. Hays seconded. Motion carried.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$404.47; Flexible Benefits Plans, Inc. \$2,071.80; H.A. Berkheimer, Inc. \$436.01; Action Data Services \$620.80; EAS \$92.24; AT&T \$42.33; Baer Romain, LLP \$721.40; Verizon \$96.49; P.A.W. \$20.71; Provident \$100.58; T-Mobile \$45.53; Data Flo Plus \$515.04. **TOTAL:** \$5,167.40. (STREETS) Oehlert Bros. \$737.84; PECO \$157.87; Chester County Solid Waste Authority \$4,015.55; Oceanport, LLC \$5,532.48; Flexible Benefits Plans \$4,467.06; Mowrey-Latshaw \$67.73; Douglassville Quarry \$211.34; AirGas \$26.60; A.J. Blosenski, Inc. \$2,929.40; Provident \$54.02. **TOTAL:** \$18,199.89. (POLICE) Borough of Pottstown \$300.00; Oehlert Bros. Inc. \$851.75; PAW \$653.86; Flexible Benefits Plans, Inc. \$7,898.63; Drugscan, Inc. \$168.00; YIS/Cowden Group Inc. \$237.00; Staples \$1,621.44; Verizon \$260.40; Provident \$91.61; Nextel \$46.47; Phoenix SofTouch Car Wash \$200.00; Emblem Enterprises, Inc. \$269.39; Montgomery County Community College \$59.40; Crystal Springs \$44.15. **TOTAL:** \$12,702.10.

SEWER ACCOUNT: Oehlert Bros., Inc. \$146.00; PECO \$1,697.69; M.J. Reider Associates, Inc. \$870.00; Flexible Benefits Plans, Inc. \$2,780.68; Mowrey-Latshaw \$98.13; Buckman's Inc. \$274.72; Commonwealth of Pennsylvania \$500.00; EEMA \$5,858.00; USALCO \$2,376.20; PA One Call System, Inc. \$11.70; Levengood Septic Service, Inc. \$1,741.50; AT&T \$46.99; Baer Romain, LLP \$24.00; Eastern Environmental Contractors, Inc. \$52,750.00; Verizon \$165.89; J.C. Ehrlich Co., Inc. \$48.52; Provident \$28.11; USA BlueBook \$156.40; Controlex Service Corporation \$6,386.00; Pipe Data View \$925.00; A.J. Blosenski, Inc. \$525.00; PAW \$87.13; CKS Engineers, Inc. \$3,608.49. **TOTAL:** \$81,106.15.

STREET LIGHTING FUND: PECO \$4,386.57. **TOTAL:** \$4,386.57.

PLANNING, ZONING & HOUSING FUND: Baer, Romain, LLP \$1,786.30; Motley Associates, Inc. \$1,161.90. **TOTAL:** \$2,948.20.

BUILDING & PROPERTY FUND: Denney Electric Supply \$33.44; Peter Lumber Company \$623.37. **TOTAL:** \$656.81.

ENGINEERING & CONSULTING FUND: Mockenhaupt Benefits Group \$700.00. **TOTAL:** \$700.00.

CRP CONSULTING FUND: URDC \$10,326.74. **TOTAL:** \$10,326.74.

Mr. Burns motioned the bills be approved for payment as read. Mr. Shaner seconded. Motion carried.

ANNOUNCEMENTS:

Mr. DiGuseppe announced the following meetings are scheduled for March, 2013: **Sewer Committee**, Thursday, March 14, 2013, 6:30 p.m.; **Planning Commission**, Wednesday, March 20, 2013, 7:00 p.m.; **Police Committee**, Thursday, March 21, 2013, 7:00 p.m.; **Finance & Ordinance Committee**, Wednesday, March 27, 2013, 6:30 p.m.

The April Borough Council meeting will be held on Tuesday, April 2nd, 2013, 7:30 p.m. due to the Easter Monday holiday.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Petak seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse