

SPRING CITY BOROUGH COUNCIL MEETING

APRIL 2ND, 2013 - 7:30 P.M.

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen DiGuseppe, Hays, Kratz, Petak, Shaner, Sweeney, Solicitor Romain, and Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the March 4th, 2013 council meeting. Mr. Petak seconded. Motion carried.

COMMUNICATIONS:

- I. A letter from Limerick Township along with a copy of the Limerick Township proposed ordinance which amends and adopts the official map for Limerick Township. The hearing for this ordinance is scheduled for June 4, 2013.

This was forwarded to the Borough for review pursuant to the PA MPC, Article IV, Section 408(c).

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of March 2013. **TRASH DISPOSAL** - 64.5 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from February 25, 2013 through March 18, 2013. Nine (9) bulk trash pick-ups were made during the month. **RECYCLING** - Eleven (11) loads of yard waste were collected at curbside and stored at the Borough's Compost Site at Gay Street. **MAINTENANCE** - Emptied the trash receptacles weekly at all of the recreation areas. Replaced one (1) bulb on the traffic light at Main & Bridge Streets. Replaced two (2) bulbs on the street lamp posts. Removed graffiti from several signs along North Main Street. Completed the renovations of the police rooms in the basement area of the Borough Hall. **STREET WORK:** Routinely cleaned various stormwater inlet boxes as needed. Spread salt and plowed on all Borough streets during the snow and ice events that occurred during the month. Removed snow from the sidewalks on all Borough owned properties. Manually swept the curb lines on North Main Street from Hall Street to Yost Avenue.

SANITATION AND SURFACE WATER:

Mr. Shaner reported the sewer committee met on March 14, 2013 and discussed storm water education for Borough residents. He noted that Mr. Hays forwarded some public education information to Mr. Sweeney to post on the Borough's website

Mr. Shaner reported the average daily flow at the plant for the month of March was 386,000 gallons per day. The maximum flow occurred on March 20th, 2013 and was recorded at 509,000 gallons. Eight Thousand One Hundred (8,100) gallons of sludge was removed from the #1 digester and hauled away for incineration. The plant's Ecograph Recorder was replaced by LRM, Inc. during the month (\$2,885.00).

Ed Gillette and Steve Fegan visited Spring City Electrical for a site inspection and tour on March 26th, 2013 as part of our Pollution Minimization Plan set forth by PA DEP. Other commercial and industrial inspections will be scheduled in the coming months. The 2012 Chapter 94- municipal waste load management annual report was submitted to PA DEP on March 28th, 2013. Also EEMA submitted the I&I Abatement Program Semi-annual Report to PA DEP on March 29th, 2013.

POLICE:

Mr. Sweeney reported the police committee met on March 21, 2013. Chief Kuklinski discussed a recent drug bust on Cedar Street. Two suspects were arrested on suspicion of dealing cocaine. In addition to the arrests, a number of assets were seized, including an automobile.

Chief Kuklinski stated that local landlords have been cooperative with the police department when there has been suspected illegal drug activity at their properties.

One of the patrol cars was involved in an accident. No injuries were reported. Repairs have been made to the vehicle and it will soon have new artwork. The chief also presented a newly designed patch for the officers' uniforms.

The committee discussed recent renovations to the police station and basement. The chief explained the procedure for handling suspects can be greatly improved with the addition of the station's holding room. Council President DiGuseppe shared his concerns about the renovation's budget and liability issues related to the holding room.

Jonas Wilmoth and Dennis Hudak, borough residents of Heckle Avenue, spoke to the chief and committee about the high volume of cars speeding on their street. The chief said there will be an increase of police patrols to address the problem. The committee also discussed the amount of speeders on Wall Street.

On May 21, the Citizen's Crime Commission of Delaware Valley will present Chief Kuklinski the 2013 Police Heroism Award. This award is in recognition of the chief's actions rescuing residents during a fire at River Edge Apartments in October.

Following the conclusion of the meeting, the chief led the committee on a tour of the police station and basement to see the improvements made during the renovation. The committee inspected the holding room, evidence room, basement meeting room and the officer locker room.

Mr. Sweeney read the police report for March, 2013 as follows: Complaints 192, burglary 2, theft 10, criminal mischief 1, traffic citations issued 40, criminal arrests 25, accidents 6, parking tickets issued 1. **Assisted other departments as follows:** East Vincent 8 times (bench warrant, disorderly conduct, accident, child endangerment, traffic stop, 911 hang up, assault, and domestic); Royersford 3 times (traffic stop, well being check, and unsecured facility); East Pikeland 4 times (2 burglaries, disorderly conduct, and accident); East Coventry Township 2 times (theft and traffic); PSP 1 time (investigation); Phoenixville 1 time (traffic stop); Chester County Detectives 1 time (child abuse). **Other departments assisting Spring City were as follows:** East Vincent 2 times (domestic and disturbance); East Pikeland 1 time (drug arrest); Royersford 2 times (drug arrest and disturbance); Phoenixville 1 time (drug arrest). **Mileage traveled during the month of March:** Car 14-1 (2009 Dodge) 1,922 miles; Car 14-2 (2011 Dodge) 348 miles which made a total of 2,270 miles. **Gas used during the month of March:** Car 14-1 (2009 Dodge) 215.2 gallons, Car 14-2 (2011 Dodge) 40.1 gallons which made a total of 255.2 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were ten (10) building permits issued during the month of March, 2013. Harry Donnelly, 214 Yost Avenue, electric; Dan Smith, 327 Washington Street, siding & gutters; Dan Smith, 327 Washington Street, plumbing; Caleb Weaner, 403 Chestnut Street, deck 15x22; Helen Seguin, 511

Broad Street, roof; Gloria Stahl, 410 New Street, roof; Caleb Weaner, 403 Chestnut Street, driveway; Shefia Horenci, 409 Glass Avenue, 100 AMP service; James Faulkner, 440 Queen Street, replacement windows; Jennifer Rivenburg, 320 Bridge Street, fence. Permit fees collected for the month were \$821.00. Estimated cost of construction for the month was \$36,750.00

PLANNING:

Mr. DiGuseppe reported the Planning Commission met on March 20, 2013. The Planning Commission reviewed and discussed Spring City Shopping Center Plans for expansion of the building and changes to parking layouts, dated March 4, 2013, and a review letter from the borough engineer also dated March 4. The Engineer Review letter cited several changes to the plan that would be required by the Borough Zoning Code. Mr. Burns reported that Borough Council had voted to waive land development review requirements for the proposed project at the March meeting.

LIBRARY:

Mr. Hays reported the library board of directors met Tuesday, March 19th, 2013.

The board is currently working to secure a temporary home during demolition and construction of the new building. The cost of renting space from the United Methodist Church on Church Street will be approximately \$800 per month for 1,450 square feet.

Borough Manager Dennis Rittenhouse is looking into any potential issues with regard to zoning and a library temporary use at the church.

The library architect provided the board with a construction and design cost estimate, which totals \$997,451. The board is reviewing the estimate, line-by-line.

The Phoenix newspaper will be publishing a story this month on the new library project. Terry McCarthy and other board members continue to meet with potential funding organizations, including Exelon and Spring City Electrical.

Nicole Socha, director, is currently on maternity leave.

The next Spring City Library Board of Directors meeting is Tuesday, April 16, 2013 at 7:00 p.m.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Kratz seconded. Motion carried.

PUBLIC COMMENT:

Patrick Gilroy, 151 Hall Street, addressed council in regards to getting help from the Borough in providing him with a payment history of his sewer and trash bills.

Solicitor Romain said he mailed a letter dated March 22, 2013 to Mr. Gilroy which laid out the payments that the Borough had received, the bills mailed to him, and a copy of the lien which breaks down what is owed on the lien.

Mr. Gilroy said he had not received the letter. Mr. Romain then gave Mr. Gilroy another copy of the letter that was sent.

**ADMINISTRATOR'S REPORT FOR THE MONTH OF:
MARCH, 2013**

The following figures represent the balance in each Department as appropriated in the 2013 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 102,297.56	72%
Protection to Persons and Property	\$ 365,370.31	75%
Planning, Zoning and Housing	\$ 33,365.20	73%
Streets and Highways	\$ 365,710.60	77%
Street Repaving	\$ 178,600.00	100%
Parks and Recreation	\$ 22,475.00	100%
Insurance	\$ 46,960.00	100%
Street Lighting	\$ 42,618.77	76%
Library	\$ 12,800.00	100%
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 2,338.47	97%
Building and Property	\$ 21,591.63	90%
1% Tax Collection	\$ 6,659.45	84%
OPT Tax Collection	\$ 283.83	95%
Workers' Compensation	\$ 34,425.00	100%
Engineering and Consulting	\$ 22,934.00	97%
CRP Grant – Consulting	\$ 17,928.08	46%
<u>SEWER ACCOUNT</u>	\$509,620.85	74%

This report reflects all wages and bills paid through March 31, 2013.

Tax Collector's Monthly Report - Taxing District

Taxes Included: OCCUPATION TAX

For The Month of: 2/25/2013 00:00:00 To 3/29/2013 23:59:59

	Current Tax	Interim/Others	Per Capita/Others	Others
A. Collections				
1. Balance Collectable -Beginning of the Month	7,785.00	0.00		
2A. Additions: During the Month	6.25	0.00		
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	7,791.25	0.00		
4. Less: Face Collections for the month	2,366.25	0.00		
5. Less: Deletions from the List	35.00	0.00		
6. Less: Exoneration	0.00	\$0.00		
7. Less: Liens/ Non-lienable Installments	0.00	0.00		
8. Balance Collectable -End of the Month	5,390.00	0.00		
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	2,366.25	0.00		
10. Plus: Penalties	1.26	0.00		
11. Less: Discounts	47.95	0.00		
12. Total Cash Collected Per Column	2,319.56	0.00		
13. Total Cash Collected All Columns				2,319.56

Tax Collector's Monthly Report - Taxing District

Taxes Included: OCCUPATION TAX / BOROUGH PER CAPITA / SPRING CITY BOROUGH TAX

For The Month of : 2/25/2013 00:00:00 To 3/29/2013 23:59:59

	Current Tax	Interim/Others	Per Capita/Others	Others
A. Collections				
1. Balance Collectable -Beginning of the Month	456,282.39	0.00		
2A. Additions: During the Month	287.91	0.00		
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	456,570.30	0.00		
4. Less: Face Collections for the month	282,953.65	0.00		
5. Less: Deletions from the List	35.00	0.00		
6. Less: Exoneration	0.00	\$0.00		
7. Less: Liens/ Non-lienable Installments	0.00	0.00		
8. Balance Collectable -End of the Month	173,581.65	0.00		
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	282,953.65	0.00		
10. Plus: Penalties	3.12	0.00		
11. Less: Discounts	5,658.69	0.00		
12. Total Cash Collected Per Column	277,298.08	0.00		
13. Total Cash Collected All Columns				277,298.08

18. Interest Earnings (If applicable) \$	_____
Carryover from Previous Month	_____
Amount Collected this Month	_____
Less Amount Paid This Month	_____
Ending Balance	_____

Mary Sue Tax Collector Date: *04.02-13*
I Verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month
Received by (taxing district) *Spang City Borough*
Title: *MANAGER* Date: *4/2/13*
Dennis Ackelauer

Tax Collector's Monthly Report to Taxing District

Taxes Included: **BOROUGH PER CAPITA**
 For The Month of: **2/25/2013 00:00:00 To 3/29/2013 23:59:59**

	Current Tax	Interim/Others	Per Capita/Others	Others
A. Collections				
1. Balance Collectable -Beginning of the Month	7,630.00	0.00		
2A. Additions: During the Month	15.00	0.00		
2B. Deduction: Credits During the Month from 17				
3. Total Collectable	7,645.00	0.00		
4. Less: Face Collections for the month	2,585.00	0.00		
5. Less: Deletions from the List	0.00	0.00		
6. Less: Exoneration	0.00	\$0.00		
7. Less: Liens/ Non-lienable Installments	0.00	0.00		
8. Balance Collectable -End of the Month	5,060.00	0.00		
B. Reconciliation of Cash Collected				
9. Face Amount of Collections - Must agree with line 4	2,585.00	0.00		
10. Plus: Penalties	1.00	0.00		
11. Less: Discounts	50.90	0.00		
12. Total Cash Collected Per Column	2,535.10	0.00		
13. Total Cash Collected All Columns				2,535.10

WITHDRAWALS:

By Orders #1289, 1290 Street Light Fund	\$ 4,312.09
By Orders #10105 Non-Uniform Employee Pension Fund	\$ 402.27
By Orders #11695-11734, 26664-26699 General Fund	\$143,729.19

TOTAL WITHDRAWALS \$148,443.55

Balance On Account – General Fund

Checking	\$113,809.14	
Certificate	\$971,000.00	\$1,084,809.14

Balance On Account – Motor Equipment Fund

Checking	\$ 1.00	
Certificate	\$106,672.64	\$ 106,673.64

Balance On Account – Street Light Fund

Checking	\$ 20,375.56	\$ 20375.56
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Balance On Account – Gasoline Tax Account

Checking	\$ 1.00	
Certificate	\$327,171.51	\$ 327,172.51

Balance On Account – Recreation Fund

Checking	\$ 1,742.76	
Certificate	\$ 24,583.69	\$ 26,326.45

Balance On Account – Non-Uniform Employee Pension Fund

Checking	\$ 6,074.66	
Certificate	\$603,230.20	\$ 609,304.86

Balance On Account – Police Motor Equipment Fund

Checking	\$ 1.00	
Certificate	\$ 37,076.78	\$ 37,077.78

Balance On Account – PLGIT Capital Reserve Fund

\$122,299.71	\$ 122,299.71
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Balance On Account

\$2,334,039.65

\$2,482,483.21

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business March 31, 2013

Balance as of last report	\$2,322,488.46
Certificate purchased	\$ 23,000.00
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	\$2,345,488.46

Deposits Sec'y Office -General Fund

Berkheimer Associates - E.I.T.	\$ 44,242.22	
Berkheimer Associates - O.P.T.	\$ 554.95	
Interest	\$ 31.47	
Trash Collection Fees	\$ 32,653.88	
Bulk Pick Ups	\$ 250.00	
Trash Certs	\$ 80.00	
Local Fines	\$ 2,846.98	
County Fines	\$ 999.01	
Realty Transfer Fee	\$ 1,692.54	
Refund City Wage Tax	\$ 54.23	
Taxes	\$ 34,000.00	
Fee in lieu of taxes	\$ 438.57	
D.T.F Reimbursement	\$ 317.28	
Land Dev.Escrow Review Fee	\$ 1,500.00	
B.K. Uniform overage	\$ 368.00	
NSF Check Fee	\$ 12.00	
Building Permits	\$ 821.00	
U & O Inspections	\$ 875.00	
Parking Tickets	\$ 105.00	
Accident Reports	\$ 105.00	
Solicitor Permits	\$ 46.00	
TOTAL DEPOSITS TO GENERAL FUND	\$ 121,993.13	
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DEPOSITS TO OTHER ACCOUNTS		
PLGIT INVESTMENT	\$ 1.62	
Street Light Intrafund Transfer	\$ 15,000.00	
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 15,001.62	
TOTAL DEPOSITS TO ALL ACCOUNTS		\$ 136,994.75
		\$2,482,483.21

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business March 31, 2013

SEWER FUND #2

Balance as of last report	\$3,195,960.15	
Certificate deposited	\$ 24,000.00	

	\$3,171,960.15	\$ 3,171,960.15

Deposits

Sewer Rent	\$ 21,045.65	
Sewer Certs	\$ 50.00	
Interest	\$ 82.19	
CD deposited	\$ 24,000.00	

	\$ 45,177.84	\$ 45,177.84

\$ 3,217,137.99

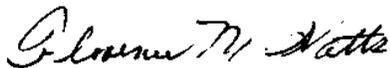
WITHDRAWALS

By Orders #6644-6665, 21310-21316		\$ 89,390.13
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Balance On Account	\$ 47,747.86	
Certificate	\$3,080,000.00	\$ 3,127,747.86

\$ 3,217,137.99

Respectfully submitted


Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business March 31, 2013

POLICE PENSION FUND

Balance as of last report

Checking	\$ 11,448.49
Certificate – PNC Bank	\$ 499,027.48
Certificate – Phoenixville Federal Bank	\$ 39,091.01

	\$ 549,566.98

Deposits

Refund Bank Analysis Charge	\$ 464.17
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\$ 550,031.15

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Withdrawal:	By Orders #2021	\$ 2,472.64
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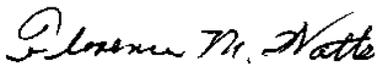
Current Balances On Accounts

Checking	\$ 9,440.02
Certificate – PNC Bank	\$ 499,027.48
Certificate – Phoenixville Federal Bank	\$ 39,091.01

	\$ 547,558.51

\$ 550,031.15

Respectfully submitted


Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business March 31, 2013

SEWER FUND #2

Balance as of last report	\$3,195,960.15	
Certificate deposited	\$ 24,000.00	

	\$3,171,960.15	\$ 3,171,960.15

Deposits

Sewer Rent	\$ 21,045.65	
Sewer Certs	\$ 50.00	
Interest	\$ 82.19	
CD deposited	\$ 24,000.00	

	\$ 45,177.84	\$ 45,177.84

\$ 3,217,137.99

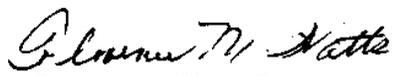
WITHDRAWALS

By Orders #6644-6665, 21310-21316		\$ 89,390.13
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Balance On Account	\$ 47,747.86	
Certificate	\$3,080,000.00	\$ 3,127,747.86

\$ 3,217,137.99

Respectfully submitted


Florence M. Watts, Treasurer

Mr. Rittenhouse noted that Mr. Gilroy also submitted a Right-to-Know Request for the payment records of his bills. This response has been completed and can be picked up at any time.

NEW BUSINESS:

1. Handicap Parking Permit Application - 235 Yost Avenue.

Council discussed the Handicap Parking Permit Application submitted to the Borough by Bethany & Ian Lundell. It was decided to table this matter and in the interim contact the Lundells and ask them to attend the next council meeting on May 6th, 2013, 7:30 p.m. to answer some questions that council has pertaining to their child's health situation.

2. East Vincent Township Resident Request for a Sewer Hook-up.

Solicitor Romain informed council that the Borough has been approached by Mr. & Mrs. DiGiacomo, 130 South Wall Street, in East Vincent Township requesting to tie into the Borough's sewer system because they have indicated that their on-site system has failed. They have checked with DEP and DEP has not objected but said it was up to the Borough to make the decision to permit or deny this request.

The DiGiacomo's have hired a consultant to put together a plan on how they would make connection to the Borough's sewer system.

Mr. Romain has drafted a contract for professional services which would require the property owners to post an escrow for the plan review of the project. This agreement is for review purposes only and does not commit the Borough to approving the connection. In order to proceed, council would have to approve this agreement.

Mr. Shaner motioned to authorize the execution of a contract for professional services for the review of a plan that proposes making a sewer connection at 130 South Wall Street to Spring City Borough's sewer system. Mr. Petak seconded. Motion carried.

COUNCIL COMMENTS:

Mr. Hays said he wanted to extend a thank you to the Spring City Police Department for their assistance in providing a homeless person count to Chester County.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Action Data Services \$1,649.74; PECO \$345.26; Wrigley's \$92.82; Flexible Benefits Plans, Inc. \$2,071.80; H.A. Berkheimer, Inc. \$376.65; The Mercury \$63.37; Baer Romain, LLP \$824.00; EAS \$78.91; AT&T \$27.42; Verizon \$94.87; T-Mobile \$45.32; P.A.W. \$22.56; Provident \$100.58; C&D Computer Suppliers, Inc. \$13.60. **TOTAL:** \$5,806.90. (STREETS) Oehlert Bros. \$461.98; Charles Blosenski Disposal Co. LLC \$15,248.00; PECO \$139.98; Flexible Benefits Plans \$4,467.76; Chester County Solid Waste Authority \$3,803.16; Mowrey-Latshaw \$355.46; A.J. Blosenski, Inc. \$2,929.40; Baer Romain, LLP \$2,500.00; AirGas \$158.46; Provident \$54.02. **TOTAL:** \$30,118.22. (POLICE) Witmer Public Safety Group \$372.48; Borough of Pottstown \$100.00; Oehlert Bros. Inc. \$866.61; Flexible Benefits Plans, Inc. \$7,897.93; PAW \$653.86; Staples \$83.39; TNVC, Inc. \$537.20; Verizon \$256.09; Provident \$91.61; AT&T \$182.20; Target master \$950.00; Tim's Body Shop \$331.15; Crystal Springs \$58.11. **TOTAL:** \$12,380.63.

SEWER ACCOUNT: Crystal Springs \$14.50; Oehlert Bros., Inc. \$509.50; M.J. Reider Associates, Inc. \$558.00; Buckman's Inc. \$439.84; PECO \$1,859.34; Flexible Benefits Plans, Inc. \$2,780.68; Mowrey-Latshaw \$64.96; EEMA \$4,469.40; PA One Call System, Inc. \$5.20; NCMA \$145.00; Baer Romain, LLP \$4,676.00; AT&T \$31.20; Verizon \$164.22; Provident \$28.11; J.C. Ehrlich Co., Inc. \$48.67; A.J. Blosenski, Inc. \$525.00; PAW \$78.79. **TOTAL:** \$16,398.41.