

SPRING CITY BOROUGH COUNCIL MEETING

AUGUST 5TH, 2013 - 7:30 P.M.

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Burns, DiGuseppe, Hays, Kratz, Petak, Shaner, Sweeney, Mayor Weiss, Solicitor Romain, and Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Burns motioned to approve the minutes of the July 1st, 2013 council meeting. Mr. Sweeney seconded. Motion carried. Mr. Hays abstained from voting.

COMMUNICATIONS:

1. A letter from PA DEP advising the Borough that our Act 537 Plan Update was approved. This approval provides for the following:

1. Extension of public sewers throughout the remainder of the Borough within 10 years of DEP's approval of this Plan. The entire Borough will now be served by public sewers as identified in Exhibit 1-1, "Selected Sewage Facilities Alternative Conceptual Plan" created by CKS Engineers, Inc., on September 30, 2011, and last revised on February 1, 2013.
2. Upgrade and expansion of the Spring City Wastewater Treatment Plant involving the installation of the CoMag process to treat a projected annual average flow of 0.610 million gallons of sewage per day (mgd) and a maximum month average flow of 0.787 mgd.

Noted that any new land developments associated with this plan will not be eligible for exemptions from sewage facilities planning under Chapter 71, Section 71.51(b)(2), until after the receiving facilities have been constructed. Applicants proposing projects that will coordinate new development construction with the construction of municipal conveyance or treatment facilities must submit Sewage Facilities Planning Modules for adoption by the municipality and approval by DEP.

Also, the Borough must secure Clean Streams Law permits from DEP for the construction and operation of the upgraded wastewater treatment facility.

2. A letter from PA DEP advising the Borough that on July 2nd, 2013 they approved the Act 167 Chester

County Stormwater Management Plan as submitted to the Department.

3. A letter from Open Hearth, Inc. advising us that in accordance with the requirement of the

Chester

County Department of Community Development that they plan on applying for a grant from the

county to operate programs known as the Family Savings Partners Program, Goal Achievement

Program, and the Financial Insight and Resource Management Program.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of July 2013. **TRASH DISPOSAL** - 116.1 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company and the Borough from June 24, 2013 through July 22, 2013. Twenty two (22) bulk trash pick-ups were made during the month.

RECYCLING - Twenty four (24) loads of yard waste were collected at curbside in July and stored at the Borough's Compost Site at Gay Street. The second quarter recycling report was submitted by A.J. Blosenski, Inc. Tonnage collected was as follows: Mixed paper – 27.25 tons, co-mingle materials – 34.30 tons. Total Tons Collected – 61.55 tons. Total Year-To-Date Tons Collected – Mixed Paper – 49.07 tons; Co-Mingle Materials – 51.78 tons equals 100.85 tons.

MAINTENANCE - Mowed and trimmed the grass on all Borough properties. Repaired a bent street sign marker on Buttonwood Street. Emptied the trash receptacles weekly at all of the recreation areas. Trimmed the weeds on the sidewalks along North Main Street from Hall Street to Yost Avenue. **STREET WORK:** Patched potholes on South Main and Cedar Streets, Airy, Orchard, and Shelley's Alley and Yost Avenue. Routinely cleaned various stormwater inlets as needed. Repainted the crosswalk lines from King Street to Hall Street. **MISCELLANEOUS:** The 2005 International Trash Truck was inspected during the month (\$600.91). Replaced a tire on the John Deere Riding Mower.

SANITATION AND SURFACE WATER:

Mr. Shaner read the sewer plant report for July, 2013. The average daily flow for the month of July was 363,000 gallons per day. The maximum flow occurred on July 2nd, 2013 and was recorded at 666,000 gallons.

Maintenance items for the month included, LRM, Inc. Replacing the transducer on the EQ tank (which measures the level in the tank and controls the blowers in the tank), repairs to one of the flights in the #4 clarifier tank and Pipe Data Services flushed a blocked return line inside the plant.

Sludge is periodically being applied to the reed beds.

Routine service was performed on the plant generator and it was noted that the coolant hoses will need to be replaced. This work will be scheduled in the fall.

A manhole frame and cover was replaced at Hall & Wall Streets by Patton Contracting.

PA DEP notified the Borough by letter in early July that that our Act 537 Plan Update has been approved. Mr. Rittenhouse is researching options to finance the upgrade and expansion of the Wastewater Treatment Plant as outlined in the plan update.

In mid July PA DEP notified the borough by letter that they have approved the county-wide Act 167 Stormwater Management Plan and referenced the municipal implementation guidelines. A

memo was e-mailed to Borough Council regarding the implementation of these regulations.

Derek DiGiacomo, 130 Wall Street, East Vincent Township notified the Borough by e-mail on July 31st, 2013 that he is terminating the pursuit of public sewer at his residency due to a letter of credit obstacle and other items listed in the connection agreement. All activity for billable work will be ceased and a final invoice will be submitted to Mr. DiGiacomo.

POLICE:

Mr. Kratz read the police report for July, 2013 as follows: Complaints 182, theft 5, rape 2, criminal mischief 4, burglary 1, traffic citations issued 33, criminal arrests 17, accidents 4, parking tickets issued 5. **Assisted other departments as follows:** East Vincent 2 times (burglary, domestic); Royersford 3 times (accident, warrant service, and ambulance call); East Pikeland 1 time (bank robbery); Upper Providence 1 time (service call). **Other departments assisting Spring City were as follows:**

East Vincent 3 times (assault, fight, domestic); East Pikeland 1 time (domestic); Royersford 1 time (burglary). **Mileage traveled during the month of July:** Car 14-1 (2009 Dodge) 1,434 miles; Car 14-2 (2011 Dodge) 1,141 miles which made a total of 2,575 miles. **Gas used during the month of July:** Car 14-1 (2009 Dodge) 111.1 gallons, Car 14-2 (2011 Dodge) 143.9 gallons which made a total of 255.0 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were five (5) building permits issued during the month of July, 2013. Donald Shaner, 300 Pikeland Avenue, bathroom fixtures & replacement windows; Gregory Francis, 420 S. Main Street, repair porch & new gutters; John Heim, 429 Bridge Street, pool; Charles Brunner, 431 S. Main Street, roof; Wensel's, 10 E. Bridge Street, sign. The estimated cost of construction for the month was \$27,900.00. Permit fees collected for the month of July was \$306.00.

LIBRARY:

Mr. Hays noted that the temporary library facilities are up and running at the River Edge Shopping Center. He reminded council that Bingo Night, which will benefit the Spring City Library will be held on August 16th at the Friendship Fire House in Royersford. Doors open at 6:30 p.m. The Board of Trustees has meetings scheduled for August 7th and September 19th at 7:00 p.m.

Also, he advised council that updates on the new library project will be submitted to Dennis Rittenhouse by board member Diane Skorina and in turn any pertinent information will be passed along to council members.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Burns seconded. Motion carried.

PUBLIC COMMENT:

Eliot Liples, 147 S. Wall Street, addressed council concerning three -way stop signs at Wall Street and Park Road, and speeding vehicles at this area. This matter will be discussed at the police

committee meeting on August 15th.

Erica Weiherer, Highview Garden Apartments, addressed council concerning speeding vehicles at Poplar and South Church Streets and low hanging tree limbs which obstruct visibility at this same area.

Mr. DiGuiseppe said the low hanging tree branches will be looked into and the speeding issue will be discussed at the police committee meeting.

UNFINISHED BUSINESS:

1. Time Extension Letter – 501 S. Main Street.,L.P.

Mr. Shaner motioned to accept the letter from David Dratch, Esq. of 501 South Main Street, L.P.

granting Borough Council a 180-day extension to the statutory review period decision date for their

proposed subdivision/land development plan at 501 South Main Street, Spring City, PA which would

revise the decision date to February 13, 2014. Mr. Burns seconded. Motion carried.

2. Spring City Library Board - Terry McCarthy.

Copies of the statement overview of the Spring City Library Vanguard Funds, a statement of purpose

narrative, and a project construction cost sheet were distributed to members of Borough Council.

Solicitor Romain presented an overview of the library's proposed financing of the new library. As part

of the Borough agreements, council must approve the financial situation of the library in order to

move forward with the project.

Terry McCarthy, Library Board President, was in attendance to answer any questions and provide an

update on the financial situation of the library.

Mr. Hays added that during this year's 2014 budget process he would like council to consider increasing the annual donation amount to the library.

Mrs. McCarthy also asked if council would consider permit fees being assessed for actual cost of

services rather than a percentage of the building project. Mr. DiGuiseppe asked Mrs. McCarthy to

submit some numbers for review and the Finance & Ordinance Committee will discuss this item at

their August 28th, committee meeting.

Mr. Shaner motioned to approve the financial presentation by the library subject to the library obtaining the bank financing. Mr. Hays seconded. Motion carried.

NEW BUSINESS:

1. Motion to Advertise for Bids for Trash Collection Service.

Mr. Petak motioned that the Borough of Spring City advertise for bids for the curbside collection of refuse. Mr. Sweeney seconded. Motion carried.

2. Review of the Grant Agreement for the Schuylkill Highlands CLI Grant Program.

Mr. Rittenhouse requested that a copy of the previously signed agreement for the Schuylkill Highlands CLI Grant Program be forwarded to the main office for review and to be kept on file for future reference.

Mr. Burns advised that this grant is for the installation of three (3) Spring City, PA markers at the Borough's boundaries of which two are on the Schuylkill River Trail Bike Path.

COUNCIL COMMENTS:

Mr. DiGuseppe noted the "National Night Out" activity will be held on Tuesday, August 6th at the Brown Street Park.

Mr. Burns informed council that the revenues received from food sales by the Spring City Lions Club is used for a \$2,000.00 grant that is given annually to a Spring-Ford senior from Spring City.

Mr. Sweeney said he is working on planning a Music/Market Festival on Saturday, October 5th along North Main Street.

Mr. Sweeney stated that he read on the "Patch" that there was a donation from the Libs to the police department and he was wondering if there was any formal announcement about this donation.

Mr. DiGuseppe and Mayor Weiss explained that this donation was through the PA Small Games of Chance Guidelines. Mr. Sweeney said as a token of gratitude this should be announced on the Borough's website.

Mr. Kratz asked who is responsible for the removal of grass and weeds on the new sidewalks along North Main Street from Hall Street to Bridge Street. Mr. Rittenhouse said it was never clearly defined to him as to who is responsible for this maintenance so he is currently having the public works staff do the maintenance.

Mr. Kratz and council members agreed that this should fall under the responsibility of the property owners. That being the case, all property owners on North Main Street and East Bridge Street that had new brick sidewalks installed through the CRP Grant Program will be responsible for weed and grass maintenance. Violation notices will be issued accordingly to the property owners if maintenance is required.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$436.54; H.A. Berkheimer, Inc. \$431.75; Baer, Romain, LLP \$432.00; Verizon \$99.94; AT&T \$68.58; Provident \$100.58; PAW \$20.85; T-Mobile \$56.22; Staples \$99.00. **TOTAL:** \$1,745.46. (STREETS) Wensel's Truck Repair \$1,022.78; PECO \$32.59; Oehlert Bros. \$505.75; Mowrey-Latshaw \$41.76; Flexible Benefits Plans \$4,467.76; Chester County Solid Waste Authority \$6,849.32; A.J. Blosenski, Inc. \$2,929.40; CarQuest \$20.88; AirGas \$27.80; Provident \$54.02; Little's \$47.87; Sanatoga Quarry \$288.15; Charles Blosenski Disposal Co., Inc. \$7,624.00. **TOTAL:** \$23,911.28. (POLICE) AT&T 219.35; Borough of Pottstown \$100.00; Oehlert Bros. Inc.

\$834.62; Flexible Benefits Plans, Inc. \$7,897.93; PAW \$653.86; Verizon \$265.10; Crystal Springs \$46.05; Provident \$95.42; L&W Group, Inc. \$215.00; Staples \$112.74. TOTAL: \$10,440.07.

SEWER ACCOUNT: Action Data Services \$484.99; PECO \$1,469.57; Wrigley's \$97.41; Oehlert Bros., Inc. \$92.71; Mowrey-Latshaw \$42.99; USALCO \$2,794.76; Flexible Benefits Plans, Inc. \$4,852.48; EEMA \$3,945.50; M.J. Reider Associates, Inc. \$744.00; Baer Romain, LLP \$1,656.00; Buckman's Inc. \$484.00; G.R. Patton, Jr. General Contractor \$3,045.00; Verizon \$163.25; PAW \$84.01; AT&T \$27.86; Crystal Springs \$7.25; Provident \$28.89; PRWA \$120.00; Pottstown Roller Mills \$409.30; J.C. Ehrlich Co., Inc \$50.54; Pipe Data View \$460.00; Staples \$278.54; A.J. Blosenski, Inc. \$525.00; LRM, Inc. \$396.00. TOTAL: \$22,260.05.

STREET LIGHTING FUND: PECO \$3,947.33. TOTAL: \$3,947.33.

PLANNING, ZONING & HOUSING FUND: The Mercury \$530.20; Baer Romain, LLP \$1,608.00; Mauger & Meter \$143.00; Motley Associates, Inc. \$225.00. TOTAL: \$2,506.20.

PARK & RECREATION FUND: PECO \$146.26; Potty Queen \$80.00; Lloyd O. Watts \$102.99. TOTAL: \$329.25.

BUILDING & PROPERTY FUND: Mowrey-Latshaw \$219.83; RMC \$264.24; Crystal Springs \$6.75; Oehlert Bros. Inc. \$375.30; Staples \$31.98; Lloyd O. Watts \$208.77. TOTAL: \$1,106.87.

WORKER'S COMPENSATION FUND: AmeriHealth Casualty Services \$13,932.69. TOTAL: \$13,932.69.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$1,164.00. TOTAL: \$1,164.00.

CRP CONSULTING FUND: URDC \$6,772.14. TOTAL: \$6,772.14.

CRP GRANT FUND, PAYMENT APPLICATION #3, PHASE IV: McCarthy Masonry & Concrete, Inc. \$137,999.39. TOTAL: \$137,999.39.

Mr. Kratz motioned the bills be approved for payment as read. Mr. Shaner seconded. Motion carried.

ANNOUNCEMENTS:

President DiGuseppe announced the following meetings are scheduled for August, 2013: **Sewer Committee**, Thursday, August 8, 2013, 6:30 p.m.; **Police Committee**, Thursday, August 15, 2013, 7:00 p.m.; **Planning Commission**, Wednesday, August 21, 2013, 7:00 p.m., **Finance & Ordinance Committee**, Wednesday, August 28, 2013, 6:30 p.m.

The next council meeting is scheduled for Tuesday, September 3rd, 2013, 7:30 p.m.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Petak seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse