

SPRING CITY BOROUGH COUNCIL MEETING

JULY 1ST, 2013 - 7:30 P.M.

Vice-President Shaner called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Burns, Petak, Shaner, Sweeney, Solicitor Romain, and Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Burns motioned to approve the minutes of the June 3rd, 2013 council meeting. Mr. Petak seconded. Motion carried.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of June 2013. **TRASH DISPOSAL** - 87.2 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from May 28, 2013 through June 17, 2013. Nineteen (19) bulk trash pick-ups were made during the month. **RECYCLING** - Twenty three (23) loads of yard waste were collected at curbside in June and stored at the Borough's Compost Site at Gay Street. One load of scrap metal weighing approximately 540 pounds was transported to Phoenixville Scrap Company. **MAINTENANCE** - Mowed and trimmed the grass on all Borough properties and the Library. Trimmed the shrubbery at the Borough Hall and the Library. Cut up and removed a fallen tree along the River Front Trail. Turned the leaf windrows at the Gay Street Compost Site. Emptied the trash receptacles weekly at all of the recreation areas. Cleaned the garage bays at the municipal building. Washed and cleaned all of the borough's trucks. Cleared weeds from the sidewalks on North Main Street. Replaced two worn snow emergency signs on Chestnut Street. **STREET WORK:** Patched potholes on South Main Street. Rebuilt a stormwater inlet on Vincent Street. Routinely cleaned various stormwater inlets after the rain events during the month.

SANITATION AND SURFACE WATER:

Mr. Shaner read the sewer plant report for June, 2013. The average daily flow for the month of June was 489,000 gallons per day. The maximum flow occurred on June 11th, 2013 and was recorded at 934,000 gallons. Plant operator, Steve Fegan, also noted there were other days with substantial high flows in the 600,000 to 900,000 gallon range due to the high amount of rain we received in June. The MS4 annual report, year 10 for Spring City Borough, for the period from March 10, 2012 through March 10, 2013 was submitted to the PA DEP Norristown office on June 10th, 2013.

POLICE:

Mr. Sweeney read the police report for June, 2013 as follows: Complaints 200, theft 5, criminal mischief 2, traffic citations issued 38, criminal arrests 12, accidents 5, parking tickets issued 5.

Assisted other departments as follows: East Vincent 6 times (2 burglaries, domestic, DUI, traffic

stop, and alarm); Royersford 3 times (missing person, domestic, and 911 hangup); East Lampeter 1 time (notification); Chester Park Service 1 time (suspicious condition); Montgomery County Sheriffs 1 time (warrant); East

Coventry 2 times (traffic stop, traffic pursuit). **Mileage traveled during the month of June:** Car 14-1 (2009 Dodge) 1,742 miles; Car 14-2 (2011 Dodge) 703 miles which made a total of 2,445 miles. **Gas used during the month of June:** Car 14-1 (2009 Dodge) 177.8 gallons, Car 14-2 (2011 Dodge) 65.1 gallons which made a total of 242.9 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were eleven (11) building permits issued during the month of June, 2013. April Winnies, 500 Yost Avenue, pool; John Trego, Jr., 116 Broad Street, sidewalk; James Reynolds, 114 Broad Street, sidewalk; Mark Harvill, 36 N. Main Street, fence; William Manton, 146 Walnut Street, driveway; Sam DiSabatino, 190 Washington Street, sewer line; Milana Sablich, 330 Washington Street, fence; Angela Sheets, 235 Chestnut Street, fence; Darlene DiCola, 114 Pikeland Avenue, fence; Keith Roussey, 165 Chestnut Street, new heating unit; Kimberly Munn, 135 Poplar Street, driveway. The estimated cost of construction for the month was \$26,250.00. Permit fees collected for the month of June was \$690.00.

LIBRARY:

Mr. Rittenhouse read the library report as submitted by Mr. Hays.

The library trustees met on June 18, 2013 and the following items were reported. The July 10th event at the pavilion was cancelled since Greener Partners could not hold the date open while Cathy Stout, acting librarian was working on the certificate of insurance. The August 2nd, Quiver Farm Visiting Farm Animals event remains on track. Library Director, Nicole Socha, returned to work from her maternity leave on July 1st. The Board respectfully requests to be added to the August council agenda as they would like council to consider a modest increase in the Spring City annual donation to the Library. Terry McCarthy is in the process of exploring another option for the Library's temporary location during new construction. She will update council at the July council meeting.

In addition Mr. Rittenhouse informed council on the progress of the Library Building Project. Final revised plans were submitted to the Borough by Bercek and Smith Engineering and Seiler and Drury Architecture. Motley Associates completed their review of the revised plans on Monday, June 24th, 2013.

Construction costs were reviewed by Motley Associates and Jim Mohn has notified Solicitor Romain and Mr. Rittenhouse that they appear to be acceptable.

The Spring City Library Board is continuing to work with their solicitor to address the requirements of the resolution for the approved land development plan.

The Library Board has provided Phoenixville Federal with paperwork to secure a loan for the building project.

And finally the Library Board submitted a zoning permit application to use 20 Riverside Drive as a temporary site during the construction of the new Library. Their application was approved and sent to the Board on June 20th, 2013.

Also he advised council that Terry McCarthy is in attendance this evening and will address any further updates on the building project under unfinished business on tonight's agenda.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Burns motioned the committee reports be approved as presented. Mr. Petak seconded. Motion carried.

UNFINISHED BUSINESS:

1. Time Extension Letter – Telvil.

Mr. Burns motioned to accept the letter from Bryan K. Hunsberger granting Borough Council a 180-day extension to the statutory review period decision date for their subdivision plan at South

Main Street and Hunsberger Road which would make the revised decision date, January 19, 2014.

Mr. Sweeney seconded. Motion carried.

2. Spring City Library Project Update - Terry McCarthy.

Terry McCarthy, president of the Spring City Library Board, advised council that the Library Building at

245 Broad Street will be closing on July 5th, in order for the staff to start the process for their relocation

to 20 Riverside Drive at River Edge Shopping Center. The actual moving of items will be done on July 9th, and 10th.

She also advised council that the Board is continuing to work on securing approval for a loan from

Phoenixville Federal.

Mr. Romain briefed council in regards to the Pennsylvania Permit Extension Act which would afford

the library board a time extension for their July 23rd building permit requirement.

3. Bomberger Zoning Hearing.

Mr. Burns motioned to authorize Solicitor Romain to attend the August 20th, 2013 Zoning Hearing

on behalf of Borough Council to oppose a zoning appeal filed by Kenneth E. & Deborah S. Bomberger. Mr. Petak seconded. Motion carried.

NEW BUSINESS:

1. Proclamation - National Night Out.

Mr. Burns read a proclamation supporting Tuesday, August 6th, 2013 as "National Night Out in Spring City Borough".

Mr. Sweeney motioned to adopt the proclamation proclaiming Tuesday, August 6th, 2013 as

“National Night Out in Spring City Borough”. Mr. Burns seconded. Motion carried.

2. Authorization for the Liberty Steam Fire Company Fire Police to Provide Traffic Control Aid at West Chester's Fame Fire Company No. 3 Anniversary Parade on September 28, 2013.

Mr. Burns motioned to authorize the Liberty Fire Company Fire Police to provide traffic control aid at West Chester's Fame Fire Company No. 3 Anniversary Parade on September 28, 2013. Mr. Petak seconded. Motion carried.

3. Advertise for Bids for the 2013 Streets Resurfacing Project.

Mr. Rittenhouse informed Council that Dan Beutler, Streets Supervisor, and himself have reviewed the proposed streets which he is recommending for resurfacing work in 2013. The scope of work consists of milling, overlaying the roadways, raising manhole covers and installing handicap ramps where required. The estimated cost of this work is \$93,470.00.

The streets being considered in this project are as follows:

1. Glass Street - From Ridge Avenue to King Street.
2. South Main Street - From Gay Street to Hunsberger Road.
3. Central Avenue - From New Street to 61 Central Avenue.
4. Wall Street - From Arch Street to Heckle Avenue.

Councilman Petak motioned to advertise for bids for the 2013 Street Work Program and to review the bids at the September 3rd, 2013 council meeting. Councilman Sweeney seconded. Motion carried.

Councilman Petak motioned to adopt Resolution No. 2013-09 stating that Spring City Borough Council will allow an escalator clause for bituminous material to be included as part of the bid package for the street resurfacing work. Councilman Sweeney seconded. Motion carried.

COUNCIL COMMENTS:

Mr. Burns noted that the section of South Main Street from Gay Street to Hunsberger Road that is on the 2013 street work list is in the area where Tel Vil has a pending subdivision plan. He said perhaps we might consider holding up paving this area at this time as new sewer lines are proposed to be run along this area of South Main Street.

Mr. Rittenhouse acknowledged this is a valid point, however, the road is in need of repairs and he would like to repave it now, and address the roadway again in the future when the construction begins for the new houses in the Tel Vil Land Development Plan.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) Action Data Services \$220.34; EAS \$78.91; PECO \$394.16; Flexible Benefits Plans, Inc. \$2,071.80; H.A. Berkheimer, Inc. \$354.82; Baer, Romain, LLP \$1,224.00; Staples \$159.00; Beth Ann's Flowers \$109.95; Verizon \$96.79; AT&T \$37.65; Sigel Insurance Group \$443.75; Provident \$100.58; PAW \$23.61; T-Mobile \$45.32. **TOTAL:** \$5,260.68. (STREETS) Oehlert Bros. \$432.20; Mowrey-Latshaw \$116.02; PECO \$44.09; Flexible Benefits Plans \$4,467.76; Chester County Solid Waste Authority \$5,146.59; Charles Blosenski Disposal Co., Inc. \$7,624.00; Baer Romain, LLP \$3,044.00; A.J. Blosenski, Inc. \$2,929.40; AirGas \$26.60; CarQuest \$21.77; Provident \$54.02; Wensel's Truck Repair \$64.81; Data Flo Plus \$219.55. **TOTAL:** \$24,190.91. (POLICE) Oehlert Bros. Inc. \$875.38; Zee Medical Service Co. #52 \$32.28; Borough of Pottstown \$100.00; Flexible Benefits Plans, Inc. \$7,897.93; Witmer Public Safety Group \$189.97; PAW \$653.86; Safariland \$375.05; Verizon \$260.38; Provident \$100.01; YIS Cowden Group, Inc. \$61.50; Crystal Springs \$60.16; Staples \$157.86. **TOTAL:** \$10,764.38.

SEWER ACCOUNT: Mowrey-Latshaw \$25.17; M.J. Reider Associates, Inc. \$930.00; PECO \$1,358.75; Commonwealth of Pennsylvania \$100.00; Flexible Benefits Plans, Inc. \$2,780.68; L&W Group \$96.00; Baer Romain, LLP \$3,948.00; EEMA \$6,205.38; PA One Call System, Inc. \$38.50; Oehlert Bros., Inc. \$8,251.53; Buckman's Inc. \$1,658.52; Verizon \$167.48; AT&T \$35.13; PAW \$77.32; Provident \$28.89; J.C. Ehrlich Co., Inc \$50.50; Crystal Springs \$57.93; A.J. Blosenski, Inc. \$525.00; Data Flo Plus \$235.15. **TOTAL:** \$26,569.93.

STREET LIGHTING FUND: PECO \$4,061.17. **TOTAL:** \$4,061.17.

COUNCIL DUES & ASSOCIATION FUND: CKS - Crown Trophy \$65.00. **TOTAL:** \$65.00.

PARK & RECREATION FUND: PECO \$906.24; Potty Queen \$80.00. **TOTAL:** \$986.24.

PLANNING, ZONING & HOUSING FUND: L&W Group \$103.00; Baer, Romain, LLP \$936.00; Mauger & Meter \$528.00; Motley Associates, Inc. \$2,460.80. **TOTAL:** \$4,027.80.

CRP GRANT CONSULTING FUND: URDC \$9,557.58. **TOTAL:** \$9,557.58.

CRP GRANT FUND - PAYMENT APPLICATION #3 PHASE IV: McCarthy Masonry & Concrete, Inc. \$208,508.44. **TOTAL:** \$208,508.44.

BUILDING & PROPERTY FUND: Oehlert Bros., Inc. \$1,365.17; Crystal Springs \$31.94; Staples \$28.26; Joe Prestia \$168.73; Spring City Electrical Manufacturing Company \$210.00. **TOTAL:** \$1,804.10.

ENGINEERING & CONSULTING FUND: Motley Associates \$1,794.00. **TOTAL:** \$1,794.00.

Mr. Burns motioned the bills be approved for payment as read. Mr. Sweeney seconded. Motion carried.

ANNOUNCEMENTS:

The next Council meeting will be held on Monday, August 5th, 2013, 7:30 p.m.

Mr. Shaner announced the following meetings are scheduled for July, 2013: **Sewer Committee,** Thursday, July 11, 2013, 6:30 p.m.; **Planning Commission,** Wednesday, July 17, 2013, 7:00 p.m.,

Police Committee, Thursday, July 18, 2013, 7:00 p.m.; **Finance & Ordinance Committee**,
Wednesday, July 24, 2013, 6:30 p.m.,

ADJOURNMENT:

Mr. Petak motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Burns seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse