

SPRING CITY BOROUGH COUNCIL MEETING

DECEMBER 2ND, 2013 - 7:30 P.M.

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Burns, DiGuseppe, Hays, Petak, Shaner, Mayor Weiss, Solicitor Romain, and Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Burns motioned to approve the minutes of the November 4th, 2013 council meeting. Mr. Shaner seconded. Motion carried.

MAYOR:

Mayor Weiss informed council he attended the following functions during the month of November: The Election Night Ham Dinner at the Royersford Methodist Church, The Veterans Day Dinner at the Thomas W. O'Conner American Legion Post with Chief Kuklinski, the Spring-Ford-Phoenixville Rotary Luncheon at the Columbia Station, and The Project Outreach Community Thanksgiving at the Spring City Methodist Church. He also expressed his thanks to Paul Kern, Gene Sweeney, Norm Castor, and Councilmen Donald Shaner and Lou DiGuseppe for their participation in the PECO Drill.

COMMUNICATIONS:

1. An e-mail from Scott Smiley informing the borough that he has tendered his resignation as president of the SFYAL effective November 20, 2013.
2. An acknowledgment letter from PA DEP for our application for Act 537 Sewage Facilitates Planning Assistance in the amount of \$34,179.77. Act 71 states that the department shall give funding priority to approved grant applications from municipalities in counties of the sixth, seventh and eighth class. We are in a third class county and in a second tier of all of the applications. Of all the applications they have received to date Spring City Borough is ranked #99 overall in the queue. This ranking is only valid as of the date of the department letter which is November 19, 2013.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of November, 2013. **TRASH DISPOSAL** - 69.5 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Charles Blosenski Disposal Company from October 28, 2013 through November 12, 2013. Eight (8) bulk trash pick-ups were made during the month. **RECYCLING** - Twenty-four (24) dump truck loads of yard waste were collected at curbside and stored at the Borough's Compost Site. **LEAF COLLECTION:** Collected approximately 10.3 tons of leaves with the leaf vac machine during the month. **MAINTENANCE** - Replaced four (4) bulbs on the street lamp post lights. Turned the leaf windrows at the Gay Street Compost Site. Emptied the trash receptacles weekly at all of the recreation areas. Replaced the head gasket, valve cover gasket, and O rings on the leaf vac machine (\$429.19). The 2011 Ford Dump Truck was inspected on November 4, 2013 (\$50.67). **STREET WORK:** Routinely cleaned various stormwater inlets throughout the Borough.

SANITATION AND SURFACE WATER:

Mr. Shaner gave the following Wastewater Treatment Plant Report for the month of November, 2013. As of November 23rd, 2013 the average daily flow for the month of November was 284,000 gallons per day. The maximum flow occurred on November 13th, 2013 and was recorded at 385,000 gallons. All routine maintenance was performed at the plant and pump stations during the month. One of the pumps for the primary trickly filters was pulled and repaired and is now back in service. Controlex made repairs to one of the pumps at the King Street Pump Station. A new dissolved oxygen probe/meter was purchased during the month (\$1,720.00). Sixteen Thousand Two Hundred (16,200) gallons of sludge was pumped from the digesters and hauled away for disposal by Levengood's.

POLICE:

Mr. Petak read the police report for November, 2013 as follows: Complaints 286, theft 5, criminal mischief 4; traffic citations issued 42, criminal arrests 7, accidents 4, parking tickets issued 4. **Assisted other departments as follows:** East Vincent 7 times (child luring incident, 3 domestics, mental health emergency, fight, and attempted suicide); East Pikeland 3 times (vehicle stop, well being check, bank robbery); Royersford 7 times (hit & run, bank robbery, PFA, prisoner, warrant, 2 traffic stops); Pottstown 2 times (information, locate person); Limerick 1 time (info on head injury); East Coventry 1 time (accident). **Mileage traveled during the month of November:** Car 14-1 (2009 Dodge) 699 miles; Car 14-2 (2011 Dodge) 1,477 miles which made a total of 2,176 miles. **Gas used during the month of November:** Car 14-1 (2009 Dodge) 92.9 gallons, Car 14-2 (2011 Dodge) 167.2 gallons which made a total of 260.1 gallons of gas used during the month.

FINANCE & ORDINANCE:

Mr. DiGuseppe reported the Finance & Ordinance Committee met during the month of November and reviewed the proposed Stormwater Management Ordinance.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were nine (9) building permits issued during the month of November 2013. Bridge Street Homes, 201 Bridge Street, electric meter; Bill Eppler, 536 Bridge Street, deck; Spring City Library, 245 Broad Street, demolition, new construction, plumbing, mechanical and electrical; Morrill Parmley, 562 N. Cedar Street, replacement windows; Craig Hennessy, 125 Bridge Street, sidewalk; Joseph Cottetta, 43 E. Bridge Street; windows; William McClintock, 401 Penn Street, roof; Joshua Reinert, 163 S. Wall Street electric; Robert Wise, 211 Walnut Street, electric, plumbing, and renovations. The estimated cost of construction for the month of November, 2013 was \$654,900.00. Permit fees collected for the month of November, 2013 was \$1,413.00.

PLANNING:

Mr. Burns reported the Planning Commission met on November 20, 2013 at which time Bill Anderson and Fei Xue of Longview Investments were present to discuss the development of the Latshaw property. They presented a plan showing their proposal of 200 units and an alternative "by right" with 175 units. The developer is seeking relief from provisions of the zoning code covering disturbance of steep slopes and woodlands, lot coverage, lot width, setbacks, etc. and is requesting that the Borough consider legislating an overlay district to allow their proposed plan in lieu of the "by right" plan. The Planning Commission supports densification of units, allowing larger areas of open space to be included in the plan, but members expressed concerns that the larger number of units would cause excessive pressure on Borough infrastructure. The Planning Commission stated that they could support the proposed plan if the number of units could be reduced to something closer to, or less than, the number of "by right" units.

As for new business the Planning Commission did not see any need to take exception to anything in the new proposed storm water ordinance as required under Act 167.

PARKS & RECREATION:

Mr. Burns informed council that the annual Christmas Tree Lighting Ceremony will be held on Saturday, December 7, 2013, 7:00 p.m. at the Cornerstone Building located at New and Main Streets. There will be a trolley ride from 5:30 p.m. to 8:30 p.m., there will be photos with Santa, caroling and refreshments will be served.

EMERGENCY SERVICES & PUBLIC SAFETY:

Mr. Rittenhouse acknowledged the efforts of Mr. DiGuseppe in coordinating and running the PECO drill exercise on November 19, 2013.

LIBRARY:

Mr. Hays reported the Library Board met on November 19, 2013 and reviewed their 2014 budget. He also noted that the October statistics showed a circulation of 2,207, program attendance showed 17 children's programs: 126 participants, 1 teen program: 5 participants and 2 adult programs: 9 participants. Monies donated: \$95.00 General Fund and \$11,025.00 Building Fund. E-mail newsletter subscribers: 66. He also noted that three individuals in Royersford and Spring City donated \$6,500.00. The Board's next meeting is scheduled for Tuesday, December 17, 2013, 7:00 p.m. at the Library's temporary location at River Side Drive.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Burns seconded. Motion carried.

PUBLIC COMMENT:

Michael Battelle, 139 Yost Avenue, commented on the proposed idea to place security cameras along Main & Bridge Streets and distributed some written material that show police monitored cameras are not effective.

UNFINISHED BUSINESS:

1. Motion to Advertise the Proposed Stormwater Management Ordinance.

Mr. Burns motioned to advertise for adoption the proposed Borough of Spring City Stormwater Management Ordinance. Mr. Petak seconded. Motion carried.

2. Tax Ordinances, Sewer Rent Fee Ordinance, and the 2014 Borough Budget.

- A. Mr. Shaner motioned Ordinance No. 524, re-enacting the real estate transfer tax, per capita tax, occupation privilege tax, and the 1% earned income tax for the year 2014 be adopted. Mr. Hays seconded. Motion carried.
- B. Mr. Shaner motioned Ordinance No. 525, fixing the tax rate of 4.37 mills on real estate property and 25 mills on occupational assessments for the fiscal year 2014 be adopted. Mr. Hays seconded. Motion carried.
- C. Mr. Shaner motioned to adopt Ordinance No. 526, which amends the sewer rent fees effective January 1, 2014. Mr. Hays seconded. Motion carried.
- D. Mr. Shaner motioned to adopt Ordinance No. 527, the 2014 Borough Budget. Mr. Hays seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

NOVEMBER, 2013

The following figures represent the balance in each Department as appropriated in the 2013 Budget.

GENERAL GOVERNMENT

% UNSPENT

General Government	\$ 24,329.96	18%
Protection to Persons and Property	\$ 56,310.57	12%
Planning, Zoning and Housing	\$ 8,129.91	18%
Streets and Highways	\$107,463.14	23%
Street Repaving	\$ 49,355.00	28%
Parks and Recreation	\$ 19,429.65	87%
Insurance	\$ 8,773.00	19%
Street Lighting	\$ 8,998.32	17%
Library	\$ -0-	---
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 1,149.72	48%
Building and Property	\$ 4,974.95	21%
1% Tax Collection	\$ 3,650.55	47%
OPT Tax Collection	\$ 213.88	72%
Workers' Compensation	\$ 10,578.55	33%
Engineering and Consulting	\$ 6,805.64	29%
CRP Grant – Consulting	\$ (26,760.26)	(68%)

SEWER ACCOUNT

\$163,143.50 24%

This report reflects all wages and bills paid through November 30, 2013.

Tax Collector's Monthly Report to Taxing District

Taxes Included: OCCUPATION TAX / BOROUGH PER CAPITA / SPRING CITY BOROUGH TAX

For The Month of : 10/26/2013 00:00:00 To 11/26/2013 23:59:59

	Municipal/County		School			Per Capita	Others	Totals
	Current	Interim	Current	Interim	Interim/Other			
A. Collections							<i>Occupation</i>	
1. Balance Collectable -Beginning of the Month	\$35,602.00	\$13.72	\$0.00	\$0.00	\$0.00	\$3,525.00	\$3,870.00	\$43,010.72
2A. Additions: During the Month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2B. Deduction: Credits During the Month from 17								
3. Total Collectable	\$35,602.00	\$13.72	\$0.00	\$0.00	\$0.00	\$3,525.00	\$3,870.00	\$43,010.72
4. Less: Face Collections for the month	\$1,120.12	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$48.75	\$1,213.87
5. Less: Deletions from the List	\$266.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$266.66
6. Less: Exoneration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/ Non-lienable Installments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable -End of the Month	\$34,215.22	\$13.72	\$0.00	\$0.00	\$0.00	\$3,480.00	\$3,821.25	\$41,530.19
B. Reconciliation of Cash Collected								
9. Face Amount of Collections - Must agree with line 4	\$1,120.12	\$0.00	\$0.00	\$0.00	\$0.00	\$45.00	\$48.75	\$1,213.87
10. Plus: Penalties	\$112.02	\$0.00	\$0.00	\$0.00	\$0.00	\$4.50	\$4.91	\$121.43
11. Less: Discounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12. Total Cash Collected Per Column	\$1,232.14	\$0.00	\$0.00	\$0.00	\$0.00	\$49.50	\$53.66	
13. Total Cash Collected All Columns								\$1,335.30

C. Paymen. . Taxes

14.Amount Remitted During the Month

Date	Transaction #	Amount
11/12/2013		\$1,335.30
		TOTAL \$1,335.30

15.Amount Paid with this report Applicable to this reporting Month

TOTAL

16. Total Remitted this Month

TOTAL

\$1,335.30

17. Total Other Credits and Adjustments

Parcel #	Name	Amount
----------	------	--------

18. Interest Earnings (If applicable) \$ _____

Taxing District Use (Optional)

Carryover from Previous Month	_____
Amount Collected this Month	_____
Less Amount Paid This Month	_____
Ending Balance	_____

Mary Rupp 11-26-13
 Tax Collector Date

I Verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month

Received by(taxing district) _____

Title: _____ Date: _____

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2013
 Balance as of last report \$2,511,746.71

Deposits Sec'y Office –General Fund

Berkheimer Associates – E.I.T.	\$ 22,948.47
Berkheimer Associates – O.P.T.	\$ 214.85
Trash Collection Fees	\$ 5,522.72
Trash Certs	\$ 70.00
Local Fines	\$ 1,163.06
County Fines	\$ 348.88
Realty Transfer Tax	\$ 5,200.37
Bulk Pick Ups	\$ 130.00
Taxes	\$ 52,000.00
Lease Dwelling Fee	\$ 64.00
Interest	\$ 244.86
CRP Grant	\$ 30,377.44
Merchandise sold	\$ 575.98
Land Development Escrow	\$ 1,175.00
NSF Check	\$ 145.20
Bank Fees	\$ 50.00
Vehicle Storage	\$ 340.00
Liens Costs	\$ 112.50
Liens Penalty	\$ 84.13
Liens Interest	\$ 353.73
Building Permits	\$ 1,413.00
U & O Inspections	\$ 300.00
Parking Tickets	\$ 70.00
Accident & Police Reports	\$ 105.00
Zoning Permits	\$ 50.00
Solicitors Permits	\$ 281.00
Towing & Storage	\$ 125.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 123,465.19

DEPOSITS TO OTHER ACCOUNTS

PLGIT INVESTMENT	\$ 1.49
Recreation Fund C.A.O.S.C.	\$ 540.00
Motor Equipment Fund –Interest added to CD	\$ 83.43
Motor Equipment Fund – Intrafund Transfer	\$ 6,000.00
Gasoline Tax Fund – CD cashed	\$ 129,245.00
Gasoline Tax Fund – Interest added to CD	\$ 48.13
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 135,918.05
TOTAL DEPOSITS TO ALL ACCOUNTS	\$ 259,383.24

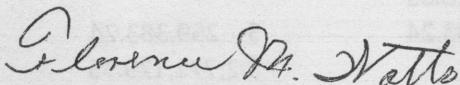
\$ 259,383.24
 \$ 2,771,129.95

WITHDRAWALS:

By Orders #1305-1306 Street Light Fund	\$	4,315.80
By Orders #1658-1659 Recreation Fund	\$	482.50
By Orders #10113 Non-Uniform Employee Pension Fund	\$	402.27
By Orders#1033 Gasoline Tax Fund	\$	129,245.00
By Orders#1043 Motor Equipment Fund	\$	6,000.00
By Orders #12025-12065, 26946-26980 General Fund	\$	153,886.18
TOTAL WITHDRAWALS	\$	294,331.75

Balance On Account – General Fund		
Checking	\$	83,476.75
Certificate	\$	1,127,000.00
		\$1,210,476.75
Balance On Account – Motor Equipment Fund		
Checking	\$	1.00
Certificate	\$	118,834.95
		\$ 118,835.95
Balance On Account – Street Light Fund		
Checking	\$	5,755.11
		\$ 5,755.11
Balance On Account – Gasoline Tax Account		
Checking	\$	1.00
	\$	261,253.83
		\$ 261,254.83
Balance On Account – Recreation Fund		
Checking	\$	3,322.86
	\$	24,594.99
		\$ 27,917.85
Balance On Account – Non-Uniform Employee Pension Fund		
Checking	\$	4,262.23
Certificate	\$	602,230.20
		\$ 606,492.43
Balance On Account – Police Motor Equipment Fund		
Checking	\$	1.00
Certificate	\$	37,101.70
		\$ 37,102.70
Balance ON Account – PLGIT Capital Reserve Fund		
	\$	122,317.58
		\$ 122,317.58
Balance On Account	\$	2,390,153.20
		\$ 2,771,129.95

Respectfully submitted



Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2013

POLICE PENSION FUND

Balance as of last report

Checking	\$ 15,158.47
Certificate – PNC Bank	\$474,027.48
Certificate – Phoenixville Federal Bank	<u>\$ 39,091.01</u>
	\$528,276.96

Deposit: \$ - 0 -

\$528,276.96

Withdrawals:

By Orders #2032-2033	\$ 3,431.79
9/13 & 10/13 deductions	<u>\$ 514.92</u>

Total: \$ 3,946.71

Current Balances on Accounts

Checking	\$ 11,211.76
Certificate – PNC Bank	474,027.48
Certificate – Phoenixville Federal Bank	<u>\$ 39,091.01</u>
	\$524,330.25

\$528,276.96

Respectfully submitted

Florence M. Watts, Treasurer

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2013

SEWER FUND #2

Balance as of last report	\$ 3,231,041.81	
CD deposited	\$ 67,000.00	

	\$ 3,164,041.81	\$ 3,164,041.81

Deposits

Sewer Rent	\$ 8,498.66	
Sewer Certs	\$ 70.00	
Interest	\$ 399.57	
CD deposited	\$ 67,000.00	
Liens Atty. Fees	\$ 1,250.00	
Liens Costs	\$ 112.50	
Liens Penalty	\$ 84.13	
Liens Interest	\$ 655.82	

	\$ 78,070.68	\$ 78,070.68

\$ 3,242,112.49

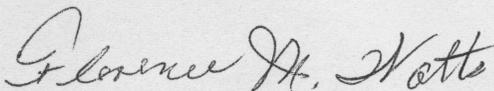
WITHDRAWALS

By Orders #6819-6838, 21372-21378	\$ 89,268.25	
-----------------------------------	--------------	--

Balance On Account	\$ 57,844.24	
Certificate	\$3,095,000.00	\$ 3,152,844.24

		\$ 3,242,112.49

Respectfully submitted



Florence M. Watts, Treasurer

3. Land Development Plan - 799 Spring City Road.

Mr. Shaner motioned to adopt Resolution No. 2013-14 which rejects the land development plan for 799 Spring City Road submitted by Phong Bui. Mr. Petak seconded. Motion carries.

4. Discussion on the Installation of Security Cameras on East Bridge and North Main Streets.

This item was tabled until the January 6th, 2014 council meeting.

NEW BUSINESS:

1. 30 N. Penn Street/Bomberger.

Dan Coval, the attorney representing Kenneth & Deborah Bomberger on an appeal currently before the Borough of Spring City Zoning Hearing Board which involves an enforcement notice of violation issued by the Borough's Code Enforcement Officer for the Bomberger's single family dwelling located at 30 North Penn Street in an R-2 District that was converted into a multiple family dwelling with three units without obtaining approvals and is in violation of a number of provisions of the Borough's Zoning Ordinance, addressed council concerning a compromise on back sewer fees, trash fees, lease dwelling license fees and sewer tapping fees.

After some discussion council decided to discuss this matter further in an executive session at the conclusion of tonight's scheduled agenda.

2. Motion to Deposit Borough Funds.

Mr. Shaner motioned to approve the deposit of borough funds at PNC Bank, Phoenixville Federal Bank & Trust, and PLGIT in 2014. Mr. Petak seconded. Motion carried.

COUNCIL COMMENTS:

Mr. DiGuiseppe expressed his thanks and gratitude to outgoing council members, Michael Hays and James Burns.

Mr. Petak inquired if there is still interest in installing security cameras on Main & Bridge Streets. As stated earlier this matter will be on the council agenda of January 6, 2014.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$380.73; H.A. Berkheimer, Inc. \$264.19; Baer, Romain, LLP \$320.00; AT&T \$41.40; Verizon \$105.61; PAW \$24.07; Provident \$100.58; Staples \$42.48; The Mercury \$426.38. **TOTAL:** \$1,705.44. (STREETS) Mowrey-Latshaw \$452.17; Chester County Solid Waste Authority \$4,098.15; Protection Services, Inc. \$252.80; Flexible Benefits Plans, Inc. \$4,467.76; R&S Sweeping Co., LLC \$200.00; The Mercury \$356.20; Wensel's Service Centers \$50.67; Baer Romain \$2,328.00; A.J. Blosenski, Inc. \$2,929.40; H.A. Weigand, Inc. \$180.00; Charles Blosenski Disposal Co. LLC \$7,624.00; AirGas \$27.80; Lawn & Golf Supply Company, Inc. \$429.19; Provident \$54.02; Treasurer of Chester County \$505.37; Advance Auto Parts \$68.70; Grainger \$744.30. **TOTAL:** \$24,768.53 (POLICE) Borough of Pottstown \$100.00; Tim's Auto Body Shop \$724.00; Crystal Springs \$23.09; Flexible Benefits Plans, Inc. \$7,898.53; Assurity Life Insurance Company \$146.00; ; Witmer Public Safety Group \$1,268.38; Verizon \$272.36; Provident \$119.12; Staples \$2,229.89; deCordre Automotive \$389.06; H&F Tire Service \$244.48; METRO Alert \$2,841.37; Schuylkill Township Police Department \$1,443.36. **TOTAL:** \$17,699.64.

SEWER ACCOUNT: PECO \$42.76; Action Data Services \$489.74; M.J. Reider Associates, Inc. \$744.00; Flexible Benefits Plans, Inc. \$4,852.48; Buckman's Inc. \$359.20; EEMA \$8,515.20; Baer Romain, LLP \$1,586.00; PA One Call System, Inc. \$14.30; Crystal Springs \$7.25; PAW \$82.67; AT&T \$38.06; Verizon \$167.04; Provident \$28.89; J.C. Ehrlich Co., Inc \$50.43; USA BlueBook \$1,869.29; A.J. Blosenski \$525.00; The Mercury \$367.18. **TOTAL:** \$19,739.49.

STREET LIGHTING FUND: PECO \$3,738.00. TOTAL: \$3,738.00.

ENGINEERING & CONSULTING FUND: Mockenhaupt Benefits Group \$700.00; Motley Associates, Inc. \$858.00. TOTAL: \$1,558.00.

PLANNING, ZONING & HOUSING FUND: Mauger & Meter \$22.00; Baer Romain, LLP \$1,093.60; Motley Associates, Inc. \$2,525.40. TOTAL: \$3,641.00.

BUILDING & PROPERTY FUND: Crystal Springs \$33.84; Tague Lumber \$6.56; Magic Maintenance Services, LLC \$989.00. TOTAL: \$1,029.40.

PARK & RECREATION FUND: New Rhoads Transportation \$402.50. TOTAL: \$402.50.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Petak seconded. Motion carried.

EXECUTIVE SESSION:

President DiGuseppe stated there will be a five-minute recess and then council will go into executive session to discuss litigation matters.

President DiGuseppe called the regularly scheduled council meeting back to order.

ANNOUNCEMENTS:

Mr. DiGuseppe announced the following meetings are scheduled for December, 2013: **Sewer Committee**, Thursday, December 12, 2013, 6:30 p.m.; **Zoning Hearing Board**, Monday, December 16, 2013, 7:00 p.m.; **Planning Commission**, Wednesday, December 18, 2013, 7:00 p.m., **Police Committee**, Thursday, December 19, 2013, 7:00 p.m.

The next council meeting is scheduled for Monday, January 6th, 2014, 7:30 p.m.

ADJOURNMENT:

Mr. Petak motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Hays seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse