

**SPRING CITY BOROUGH COUNCIL MEETING
NOVEMBER 6, 2023**

CALL TO ORDER

President Shaner called the meeting to order and for recital of the pledge of allegiance. Council members Bauman, Chellel, Kern, McGuire, Shaner, Sweeney and Yocum were present, along with Solicitor Matthew Hovey, and Borough Manager Kisha Tyler.

APPROVAL OF THE OCTOBER 2, 2023 MINUTES

Motion made by Mr. Yocum to approve the October 2, 2023 minutes; motion seconded by Mr. Kern. All in favor, motion carried.

COMMITTEE REPORTS

Streets Department:

15 bulk pickups, 4 tons of bagged leaves and yard waste, 1.5 tons vacuumed leaves. All borough properties maintained, barricades and clean up provided for the Halloween Parade. Prepping the 1995 dump truck for sale on MuniBid and awaiting delivery of the replacement truck ordered in spring 2022. Contracted paving of South Wall Street, South Main Street, School Lane, and Schoolhouse Alley completed.

Sanitation & Surface Water: Pump stations checked daily, and flow data recorded two days a week. Plant performance is excellent, effluent is within permit parameters. Exterior concrete pressure washed, interior painting and housekeeping items almost complete. A filing system for plant operations was created. Pumps at all stations are connected to omnisite dialers; check valves installed at the King Street pump station; blower #1 for the surge tank was repaired. No alarms, no breakdowns, no violations.

Police Committee: did not meet in October.

Police Department: 217 calls, 61 traffic stops, 50 traffic citations, 9 parking tickets, 5 non-traffic citations, 7 criminal arrests. Full report is on file.

Finance and Ordinance Committee: did not meet in October.

Zoning, Building and Code Enforcement: 21 permits = \$43,305.00 permit fees

Planning Commission: did not meet in October.

Parks and Recreation Committee: did not meet in October but hosted 2 events – 10/7 Music & Market Festival on Main Street, despite the weather the event was well attended. Mr. Sweeney thanked the music acts, the vendors, businesses, police department and borough staff. The 10/24 Halloween Parade was well attended, the weather was beautiful, and the crowd enthusiastic. Mr. Sweeney thanked the sponsors, Liberty Steam Fire Company, the Spring City police department and borough staff, fire companies from surrounding municipalities, the local businesses, the contest judges, marching bands, and all other attendees and participants. As chairman of the parks and

**SPRING CITY BOROUGH COUNCIL MEETING
NOVEMBER 6, 2023**

recreation committee, Mr. Sweeney thanked the other committee members for their many hours volunteering for events throughout the year.

Emergency Services: Liberty Steam Fire Company September report – 3 incidents in the borough, 7 in East Vincent Township, 6 in Royersford Borough. Alarms = 23; volunteer manhours = 32.23. October report – 5 incidents in the borough, 2 in East Vincent Township, 2 in Phoenixville Borough, 6 in Royersford Borough, and 1 in Upper Providence Township. Alarms = 24; volunteer manhours = 28.52

Financial Reports: Posted.

APPROVAL OF THE REPORTS

Motion made by Mr. Sweeney to approve the reports as submitted; motion seconded by Mr. Bauman. All in favor, motion carried.

PUBLIC COMMENT

Stephanie Hijosh, 364 Ridge Avenue, asked if committee reports could be made available to the public prior to the meetings. She also asked that the intersection at Cedar Street and Ridge Avenue become a 4-way stop to reduce speeding and safe crossing.

OLD BUSINESS

1. Recycling Contract for 2024-2025 (Due and Opened October 24 2023)

<u>Bidder</u>	<u>2024</u>	<u>2025</u>	<u>Total Bid</u>
Eagle Disposal	No Bid	No Bid	No Bid
Solid Waste Services	\$149,040.72	\$152,350.20	\$301,390.92
Whitetail Disposal	\$101,338.20	\$103,364.97	\$204,703.17

45% increase from the current year's contract, which ends December 31; this would result in an increased trash fee of about \$40 per year/per unit. The solicitor advised the council of their option to accept the bids and award the contract, reject the bids and re-bid, or table acting on the matter to consider continuing or ending the service. Under current legislation, a recycling program is not mandatory for municipalities with a population under 5,000, however, legislation is always subject to change.

Motion made by Mr. Sweeney to table the matter until the December council meeting; motion seconded by Mr. Kern. All in favor, motion carried.

NEW BUSINESS

1. Proposed 2024 Budget and Tax Rates – Authorization to Advertise

A draft of the proposed budget and supporting documents were reviewed. There are no tax increases proposed; the annual trash collection fee to be determined upon

**SPRING CITY BOROUGH COUNCIL MEETING
NOVEMBER 6, 2023**

award or rejection of the recycling contract. The proposed budget will be made available for public inspection and is anticipated for adoption at the December council meeting.

Motion made by Mr. Yocum to authorize advertisement of the proposed 2024 budget and tax rates for public inspection and the anticipated adoption at the December 4, 2023 council meeting.

2. Appointment of Barry Isett & Associates for Project Management Services

Motion made by Mr. Sweeney to appoint Barry Isett & Associates as the project management and consulting service for the borough; motion seconded by Mr. McGuire. All in favor, motion carried.

3. Street Work Contract 1 Payment – Construction Masters Services \$63,730.64

Motion made by Mr. Yocum to approve payment of \$63,730.64 from the Liquid Fuels Fund to Construction Masters Services, LLC; motion seconded by Mr. Bauman. All in favor, motion carried.

4. Street Work Contract 2 Payment – Charlestown Paving, Inc. \$27,642.54

Motion made by Mr. Yocum to approve payment of \$27,642.54 from the General Fund to Charlestown Paving, Inc.; motion seconded by Mr. Bauman. All in favor, motion carried.

5. Parking Lot Plaza Payment No. 6 – Construction Masters Services \$38,062.80

Motion made by Mr. Sweeney to approve payment of \$38,062.80 from the General Fund to Construction Masters Services, LLC; motion seconded by Mr. McGuire. All in favor, motion carried.

6. Bridge Street Paving Update and On-Road Bicycle Markings

Ms. Tyler advised that a dispute between PennDOT and PA American Water pushed paving of Bridge Street onto next year's schedule. Chester County asked for on-road bicycle markings as part of the project, which PennDOT agreed to install only if the borough assumes the maintenance responsibility. The consensus of the council is that Bridge Street is not safe for bicycles and oppose maintenance of the markings.

Motion made by Mr. Yocum rejecting the maintenance obligation of on-road bicycle markings on Bridge Street; motion seconded by Mr. Kern. All in favor, motion carried.

PAYMENT OF THE BILLS

General Fund: 21st Century Media \$248.78; Advance Auto Parts \$103.60; Airgas USA \$44.07; All Traffic Solutions \$648.00; ApexCompu Corp \$55.00; AT&T \$143.30; Barry Isett & Associates \$3,791.38; Brian Thornton & Sons Electric \$210.00; CCSWA \$6,362.72; Crystal Springs \$76.93; Davidheiser's \$50.00; Debit Card \$43.31; deCordre

**SPRING CITY BOROUGH COUNCIL MEETING
NOVEMBER 6, 2023**

Automotive \$761.68; Eagle Disposal \$3,202.48; EEMA \$3,202.09; Flexible Benefits Plans \$12,446.68; H. A. Berkheimer \$542.08; High Swartz \$2,682.00; Hostgator \$142.47; John Weiss Construction \$5,000.00; L-Tron Corporation \$702.75; L&W Group \$751.00; Limerick Hardware \$646.64; Little's \$50.02; Microsoft \$53.00; Mockenhaupt Benefits Group \$852.50; Motley Associates \$10,334.50; PA State Association of Boroughs \$536.00; PA Toll-by-Plate \$15.20; PECO \$2,497.91; Pennsylvania American Water \$803.95; Pizzico Signs \$450.00; Premier Payroll \$325.00; ProShred \$54.50; PSATS \$435.00; Reliance Life Insurance Company \$715.27; Robert L. Brant & Associates \$420.00; Ron Black Agency \$34,203.00; Spring City Electrical \$300.00; TP Trailers \$1,246.18; URDC \$900.00; US Bank Visa \$461.63; USPS \$571.42; Verizon \$554.70; Watchfire Signs \$12,966.00; WEX Fleet \$1,226.91; Whitetail Disposal \$11,316.90; Witmer Public Safety Group \$94.44; **Total \$123,240.99**

Park Fund: Allentown Hobo Band \$800.00; Brian Thornton & Sons Electric \$160.00; Clover ACH Systems \$15.85; Merchant Bank \$59.12; PECO \$755.81; Pennsylvania American Water \$639.29; Petty Cash (Halloween Parade) \$200.00; Spring-Ford Music Association \$200.00; Verizon \$57.40; Walters Services \$254.00; **Total \$3,141.47**

Sewer Fund: Crystal Springs \$11.49; Diversified Technology Corp \$3,000.00; EEMA \$17,875.97; EEMA O&M \$12,469.52; High Swartz \$828.00; J.C. Ehrlich \$77.00; M.J. Reider Associates \$817.80; PECO \$2,683.76; Pennsylvania American Water \$85.47; Pennsylvania One Call System \$10.36; PNC Bank \$249.30; Sigma Controls \$5,666.00; Univar Solutions \$3,218.86; Verizon \$128.57; Whitetail Disposal \$190.40; Wind River Environmental \$2,790.06; **Total \$50,102.56**

Motion made by Mr. Sweeney to approve the bills; motion seconded by Mr. Kern. All in favor, motion carried.

ANNOUNCEMENTS

Upcoming committee meetings: Sewer 11/9 6:30 pm, Planning 11/15 7:00 pm, Parks & Recreation 11/16 6:00 pm, Police Committee 11/16 6:30 pm, Finance & Ordinance is moved to 11/29 6:30 pm. The next council meeting is 12/4 at 7:00 pm.

ADJOURNMENT

Motion made by Mr. McGuire to adjourn the meeting; motion seconded by Ms. Chellel. All in favor, meeting adjourned.

An Executive Session to discuss potential litigation followed adjournment of the public meeting.

*Respectfully submitted by
Kisha Tyler, Borough Manager*