

**SPRING CITY BOROUGH COUNCIL MEETING
OCTOBER 3, 2022**

CALL TO ORDER

President Shaner called the meeting to order and lead the pledge of allegiance to the Flag.

ATTENDANCE

Council members Bauman, Bliss, Chellel, Kern, Shaner, Sweeney and Yocum were present, along with Solicitor Matthew Hovey, and Assistant Borough Manager Kisha Tyler.

SWEARING IN CEREMONY

Part-Time Police Officer Joseph Moore was sworn in by Mayor Michael Weiss.

APPROVAL OF THE SEPTEMBER 7, 2022 MEETING MINUTES

Motion made by Mr. Sweeney to approve the September 6, 2022 council meeting minutes; motion seconded by Mr. Yocum. All in favor, minutes approved.

MAYOR'S REPORT

Mayor Weiss attended a community dinner at Royersford Methodist Church on September 8; Royersford Community Day on September 10; visited Spring-Ford Elementary and helped seniors with property tax rebates on September 12; official swore in part-time officer Joseph Moore for active duty on September 21; attended the school board meeting on September 26; and attended a community dinner at First United Church of Christ on September 28.

COMMUNICATIONS

Invitation from Upper Providence Township to the dedication and housing ceremony for their new firehouse on October 15, 2022 at 10:30 am.

COMMITTEE REPORTS

Streets Department:

93.85 tons of refuse was transported to the landfill; 16 bulk pickups; and 8.75 tons of yard waste collected. All borough properties were maintained. Fallen trees at the park on Poplar Street and the riverfront were cleared. Rims were reinstalled at Brown Street Park. Potholes on S. Main Street were patched; curb and crosswalk painting completed; Charlestown Paving milled N/S Main Street, Gay Street, Hall Street, Poplar Street and S. Cedar Street to prepare for paving. The leaf vacuum collection program will run from October 4 thru December 16.

Sanitation & Surface Water: Average daily flow for September was 319,700 gallons. Pump stations checked daily, and flow data recorded three days per week. Trickle filter arms and media were cleaned; algae accumulations removed; routine maintenance and minor repairs were made to the UV system and clarifiers. The sump pump at the plant was replaced.

Police Committee: The committee met September 15: Chief White, Council President Shaner and Councilman Kern attended; there were 2 persons in the audience. Chief White presented a proposal to contract with an independent State Constable to transport prisoners to prison, court, or medical facility, which would benefit the department by not taking an officer off the street to perform those duties. The committee suggested council approve the police contract once the solicitor reviews it.

Police Department: 189 calls in September: traffic 32; miscellaneous 42, parking complaints 7, medical emergency 17, assist other departments 22, domestic dispute 7, theft 1, disturbances 3; suspicious condition 14, criminal mischief 2, harassment 7, abandon/repo vehicle 2, vehicle lockout 1, alarm 2, noise 2, animal complaint 5, criminal trespass/burglary 1, well-being check 5, accidents 8, PFA violation 0, fraud 1, fire 4, simple assault 1; missing person 1; warrant service 1, 911 hang-up 1. Traffic stops 30, traffic citations 4, parking tickets 8, non-traffic citations 0, criminal arrest 3. Unit 1401 patrolled 952 miles (128.3 gallons of gas); Unit 1402 patrolled 1,038 miles (143.6 gallons of gas).

Finance and Ordinance: The committee met September 28. The committee discussed road work on Main Street impacting the upcoming Music & Market Festival, ordinance codification in 2023, an employee review policy, and rental license program. Fox Pool Management winterized the pool. The committee will be working with borough management to update web hosting and in-house web updating and looking into an online bill payment system. The committee heard from Chief Bliss regarding the freshly painted yellow curb at the fire house entrance being reduced to 1.5-2", and requested it be extended to 3' to ensure adequate radius for emergency vehicles to navigate without damaging parked cars. Chief Bliss will also be contacting neighboring fire companies to participate in the Halloween Parade and provide portable lighting. The committee discussed the firehouse social hall which has been closed since the start of the pandemic and wants to hear from them regarding a plan to reopen.

Zoning, Housing and Property: 31 permits issued in September; fees collected = \$73,950.00

Planning Commission: The commission met September 21. The Buckwalter subdivision plan and waiver requests were reviewed, and a recommendation made for preliminary and final approval, conditioned upon compliance with the borough engineer, planner, and sewer engineer review letters. Relocation of the sanitary sewer line was deferred to the sewer engineer and borough council.

Parks and Recreation: The committee met September 15. They discussed the upcoming Music & Market Festival on Main Street and the Halloween Parade. The festival was postponed from October 1 to October 8 due to rain; the parade is October 25 (rain date 10/27). Both the Spring-Ford high school and middle school bands confirmed participation. Emery Auto, Pennhurst, AC Miller, and Matt Hovey have signed on as sponsors. Sponsorship funds will be used to acquire additional entertainment and pay for prizes. The committee also discussed goals of the community pool sub-committee, which will be making recommendations to council related to management, facilities, promotions, and activities.

Financial Reports and Treasurer's Report: Posted.

APPROVAL OF THE REPORTS

Motion made by Mr. Bliss to approve the reports; motion seconded by Mr. Kern. All in favor, motion carried.

PUBLIC COMMENT

Steven Evans (149 Poplar Street) asked for an update on the property maintenance and code issues at 151 Poplar Street. He was advised that the matter is on the agenda.

UNFINISHED BUSINESS

1. Stormwater Improvements at Wall Street and Pikeland Avenue

The intersection will continue to be monitored while the borough engineer coordinates with East Pikeland Township to install a new pipe.

2. Community Pool Discussion

The pool was winterized, and we are awaiting a final invoice from Fox Pool Management.

3. Comcast Franchise Agreement Update

The solicitor is awaiting the draft agreement from Comcast.

4. 151 Poplar Street Violation Notices

The code violations have been resolved: 3 sheds were removed, permits were issued for the other 3 sheds, and the \$500 fine was paid. The property will continue to be monitored.

5. Trash Contract Update

The contract and Performance Bond were received. White Tail Disposal is requesting the contract also name their subsidiary, which the solicitor has no objection.

Motion made by Mr. Yocum to approve the contract change to reflect White Tail Disposal and its subsidiary; motion seconded by Mr. Sweeney. All in favor, motion carried.

6. Municipal Parking Lot Regulations

Council agreed to restrict parking from 1:00 am to 5:00 am. An amendment to the traffic ordinance is required.

Motion made by Mr. Shaner to authorize the solicitor to draft an amendment to the traffic ordinance for the parking lot restrictions; motion seconded by Mr. Kern. All in favor, motion carried.

NEW BUSINESS

1. Pension Plan Resolutions for the 2023 MMO

Resolution No. 2022-14 Non-Uniform Pension Plan 2023 MMO is \$80,872.00 with no employee contribution required. **Resolution No. 2022-15** Police Pension Plan 2023 MMO is \$84,027.00 with no employee contribution required.

Motion made by Mr. Yocum to approve Pension Plan Resolutions 2022-14 and 2022-15; motion seconded by Mr. Sweeney. All in favor, motion carried.

2. Receipt and Distribution of the Act 205 Volunteer Fire Relief Allocation

The borough received the Act 205 allocation of \$19,369.14 for distribution to a designated fire relief association – Liberty Fire Company Volunteer Relief Association.

Motion made by Mr. Kern to disburse the Act 205 funds in the amount of \$19,369.14 to the Liberty Fire Company Volunteer Relief Association; motion seconded by Mr. Bauman. All in favor, motion carried.

3. Constable Services Agreement

Chief White submitted a request to utilize an independent State Constable for prisoner transport to Chester County Prison, to court or medical facility. This would allow officers to remain at the station to respond to calls and emergencies in the borough. Prison and court transport is \$50.00 plus mileage, medial transport is \$30.00 plus mileage. The proposed Constable Independent Contractor Services Agreement to use Constable Greg Willauer was provided to the solicitor for review.

Motion made by Mr. Yocum to utilize the independent constable service, subject to review and approval of the Agreement by the solicitor; motion seconded by Mr. Shaner. All in favor, motion carried.

4. Buckwalter Revised Subdivision Plan – Preliminary and Final Plan Approval

Colin Camp from The Crossroads Group presented the revised plan which was reviewed by the planning commission and a recommendation made for approval subject to compliance with the borough engineer, planner, and sewer engineer review letters. Stormwater management is contained by a swale, basin, and underground piping to flow into an existing inlet on Poplar Street. Three waivers, and relocation of the sanitary sewer line to the rear of the properties were requested. Council rejected the sewer line proposal.

Requested waivers: SALDO §511.B.1 to allow driveway slope to exceed 5% slope at a maximum 8.38%; SALDO §511.B.3.a to allow a driveway to exceed 12' within the legal right-of-way at 20' wide; SWMO §308.A from peak flow rate requirements to allow for roof drain rainwater conductor curb outlets.

The applicant granted a 45-day review timeclock extension. The plan will be revised to address the consultant review letters and sanitary sewer line. No action was taken.

5. Review Bids and Award Contract for ADA Accessible Trailhead and Public Plaza (Phase II) of the Municipal Parking Lot

Phase II includes the plaza, walkway, seating, kiosk, trailhead, landscaping, and signage. One bid as received: Construction Masters Services, LLC of \$270,693.50. Drew Sonntag verified with the solicitor and PA DCED (grant issuer) that a single bid can be accepted, and a contract awarded at the discretion of council.

Motion made by Mr. Shaner to accept the bid submitted by Construction Masters Services, LLC in the amount of \$270,693.50, subject to review and approval of the bid documents by the solicitor and PA DCED; motion seconded by Mr. Sweeney. All in favor, motion carried.

READING OF THE PAYMENT OF THE BILLS

General Account:

(Office) PECO \$1,016.72; AT&T \$43.15; H.A. Berkheimer \$783.79; Verizon \$216.04; Staples \$10.99; PAWC \$24.01; Eugene Sweeney \$3,545.70; High Swartz \$3,708.00; **Total \$9,345.40**

(Streets) PECO \$46.47; Limerick Hardware \$118.93; Flexible Benefits \$3,167.51; Eagle Disposal \$5,715.32; CCSWA \$6,663.35; T.P. Trailers \$355.80; Airgas \$32.35; 21st Century Media \$509.34; A.J. Blosenski \$8,059.75; Wex Bank \$247.84; Denney Electric \$17.60; TDL Landscaping \$1,530.00; **Total \$24,496.96**

(Police) Crystal Springs \$57.43; deCordre Automotive \$3,325.85; H&F Tire \$476.00; AT&T 95.16; Flexible Benefits \$1,616.61; Daywalt's Animal Control \$750.00; L&W Group \$156.00; PAWC \$644.62; Pottstown Borough \$200.00; Verizon \$343.78; Staples \$351.77; Wex Bank \$1,193.16; Davidheiser's \$50.00; Witmer Public Safety \$917.93; Amazon Business \$83.97; High Swartz \$1,176.00; **Total \$11,438.28**

Sewer Account: Crystal Springs \$9.99; Wind River Environmental \$3,223.44; PECO \$5,043.85; EEMA O&M Services Group \$7,135.00; M.J. Reider \$1,258.75; Flexible Benefits \$947.32; A.J. Blosenski \$602.18; PA One Call \$15.18; Trojan Technologies \$4,237.97; EEMA \$3,303.38; Verizon \$229.59; PA American Water \$91.98; Action Data Services \$368.14; PA DEP \$1,000.00; TDL Landscaping \$540.00; Cigna \$2,412.28; Major Construction \$9,690.00; J.C. Ehrlich \$74.52; Denney Electric \$85.70; **Total \$40,269.27**

Street Light Fund: PECO \$7,083.71; **Total \$7,083.71**

Parks & Recreation Fund: PECO \$2,850.34; United Site Services \$398.85; Verizon \$58.34; Fox Pool Management \$963.70; PAWC \$849.95; **Total \$5,121.18**

Planning, Zoning & Housing Fund: EEMA \$5,747.00; Robert Brant & Associates \$973.31; High Swartz \$1,763.00; Motley Associates \$9,954.72; **Total \$18,468.03**

Building & Property Fund: Denney Electric \$17.60; Crystal Springs \$34.43; **Total \$52.03**

CRP Grant Fund: Ply-Mar Construction Co. \$21,081.45; **Total \$21,081.45**

Motion made by Mr. Sweeney to approve payment of the bills; motion seconded by Mr. Bauman. All in favor, motion carried.

ANNOUNCEMENTS

Sewer Committee 10/13 at 6:30 pm; Planning Commission 10/20 at 6:30 pm; Park & Recreation 10/21 at 6:00 pm; Police Committee 10/21 at 6:30 pm; Finance & Ordinance Committee 10/26 at 6:30 pm. The next Borough Council meeting is 11/7 at 7:00 pm.

ADJOURNMENT

Motion made by Mr. Yocum to adjourn the meeting; motion seconded by Mr. Kern. All in favor, meeting adjourned.

*Respectfully submitted by
Kisha Tyler, Assistant Borough Manager*