

**SPRING CITY BOROUGH COUNCIL MEETING  
NOVEMBER 7, 2022**

**CALL TO ORDER**

President Shaner called the meeting to order and lead the pledge of allegiance to the Flag.

**ATTENDANCE**

Council members Bauman, Bliss, Kern, Shaner, Sweeney and Yocum were present, along with Solicitor Matthew Hovey, and Assistant Borough Manager Kisha Tyler.

**APPROVAL OF THE OCTOBER 5, 2022, MEETING MINUTES**

Motion made by Mr. Yocum to approve the October 5, 2022, meeting minutes; motion seconded by Mr. Sweeney. All in favor, motion carried.

**COMMUNICATIONS**

Invitation from the Spring-Ford Area Historical Society celebrating the grand reopening of the Military Room on November 19, 2022.

**COMMITTEE REPORTS**

**Streets Department:**

119.5 tons of refuse transported to the landfill, 17 bulk pickups; and 5.25 tons of yard waste and 1.6 ton of leaves collected. All borough properties maintained; street trees were trimmed; Gay Street boat ramp cleaned. The 2018 Chevy pickup was damaged by an erratic driver that ran a stop sign at Hall and Cedar Streets; the insurance claim was filed.

**Sanitation & Surface Water:** Average daily flow for October was 398,787 gallons. Pump stations checked daily, and flow data recorded. Repairs were made to the discharge gates on the trickle filter arms; chemical room was cleaned, as were the UV channel and weirs; new PAC feed pumps were installed along with a heat trace for the sludge discharge line. The phosphorous level was 2.13 mg/L which exceeded the 2.0 mg/L threshold; it has been addressed.

**Police Committee:** The committee did not meet in October.

**Police Department:** 178 calls in October: traffic 39; miscellaneous 38, parking complaints 6, medical emergency 20, assist other departments 13, domestic dispute 5, theft 2, disturbances 6; suspicious persons 10, criminal mischief 0, harassment 2, abandon/repo vehicle 3, vehicle lockout 1, alarm 4, noise 6, animal complaint 3, criminal trespass/burglary 5, well-being check 6, accidents 3, PFA violation 0, fraud 0, fire 0, simple assault 1; missing person 3; public drunkenness 1; bad checks 1. Traffic citations 10, parking tickets 3, non-traffic citations 10, criminal arrests 2.

Unit 1401 patrolled 952 miles (103.6 gal. gas); Unit 1402 patrolled 674 miles (82.5 gal. gas).

**Finance and Ordinance:** The committee met October 26. The committee discussed items that need to be addressed in the upcoming months, including a system for annual employee reviews, rental inspection program, borough hall accessibility and updating the comprehensive plan. The committee also discussed seeking input from the solicitor and police chief to address a parking issue on Main Street in relation to the Liberty Fire Company. The committee met online with reps from General Code to discuss the ordinance codification and saw a demo of their software used by many municipalities in PA, including Phoenixville Borough. The codification process would take approximately two years to complete ultimately offering online access to a searchable code book. The initial cost is roughly \$15,000.00, plus an annual subscription fee of about \$1,000.00.

**Zoning, Housing and Property:** 13 permits issued in October; fees collected = \$6,585.00

**Planning Commission:** No meeting in October. Mr. Bauman brought up the DeLuca subdivision on Church Road, and the condition of the property. Mr. Hovey will review the file.

**Parks and Recreation:** The committee met October 20. They discussed the Halloween Parade and plans to setup meetings related to the pool. The committee thanked parade sponsors A.C. Miller, Pennhurst Asylum, The Oddfellows, Matt Hovey, and Mark Emery (Emery Auto). Additional thanks to the Spring City Hotel, Fire Chief Bliss, Liberty Fire Company firefighters and fire police, George's Music, the SCPD, road crew and borough administration, the costumed marchers, O.J. Roberts Junior ROTC Color Guard, SFYAL, Dyer's Den, Quality Degree, Sandy Obendorfer, Zion Lutheran Church, SFHS and SFMS bands, Royersford Fire Company, Ridge Fire Company, Kimberton Fire Company, Friendship Ambulance, Mayor Weiss, the judges Kim and Albert Wolfram from L&W Group Printing and Mike Brown from Stay True Tattoo, the MC Steve Boyko and everyone who attended the parade. The committee welcomed a new member, borough resident Virginia Albany.

**Emergency Services and Public Safety:** Mr. Bliss asked why the monthly report is not read at the public meeting and asked that it be included in the future.

**Financial Reports and Treasurer's Report:** Posted.

#### **APPROVAL OF THE REPORTS**

Motion made by Mr. Sweeney to approve the reports; motion seconded by Mr. Bauman. All in favor, motion carried.

#### **PUBLIC COMMENT**

#### **UNFINISHED BUSINESS**

##### **1. Stormwater Improvements at Wall Street and Pikeland Avenue**

The matter was deferred to executive session.

**2. Municipal Parking Lot – Phase II Trailhead and Plaza**

Phase I is substantially complete; upon final acceptance the lot can be open for public use. A ribbon cutting should be in December, inviting the County Commissioners and the Chester County Department of Community Development.

A pre-construction meeting for Phase II (plaza) was November 1; Notice to Proceed was issued. Anticipated start date November 15, with completion of concrete work by the end of December. Lead times for lighting, kiosk, sign, and other components manufactured off site will push the final completion date of the plaza into 2023.

Mr. Sweeney commented that every deadline for this project has been missed.

**3. Buckwalter Subdivision Preliminary and Final Approval – Resolution No. 2022-17**

Final plans reviewed by both borough engineers deemed acceptable; all items satisfactorily addressed. Mr. Hovey provided a Resolution outlining the waivers and the conditions of an approval.

Motion made by Mr. Kern to grant Preliminary and Final plan Approval for the revised Buckwalter Subdivision Plan as outlined in Resolution No. 2022-17; motion seconded by Mr. Yocum. All in favor, motion carried.

**NEW BUSINESS**

**1. Act 57 Property Tax Penalty Waiver Provisions – Resolution No. 2022-16**

A resolution mandated by the Commonwealth of Pennsylvania to address penalty waivers.

Motion made by Mr. Sweeney to approve Resolution No. 2022-16; motion seconded by Mr. Bliss. All in favor, motion carried.

**2. Lennar / Villages at Spring Hill Escrow Release No. 1 – \$4,030,872.80**

An escrow reduction submitted by Lennar for completed site improvements was reviewed and approved by both borough engineers. The balance remaining will be \$2,671,390.85

Motion made by Mr. Yocum to approve Escrow Release No. 1 for the Villages at Spring Hill in the amount of \$4,030,872.80; motion seconded by Mr. Kern. All in favor, motion carried.

**3. Streetlight LED Conversion Project Scope of Work and Proposal**

PECO buyout for the existing streetlights is \$0.00. ARPA Recovery Funds can be used for the streetlight upgrades. Denney Electric Supply is a PA CoStars vendor, and as such, using them would not require bidding the project.

Proposal from Denney Electric Supply to convert 194 streetlight fixtures to LED: \$74,130.00 with potential (\$22,860) PECO rebate = net cost \$51,270.00.

Proposal from Denney Electric Supply to retrofit 32 decorative streetlight filaments to LED: \$7,139.00 with potential (\$4,320.00) PECO rebate = net cost \$2,819.00

Motion made by Mr. Bliss to accept both Denney Electric Supply proposals for conversion of the streetlights and decorative lampposts to LED; motion seconded by Mr. Kern. All in favor, motion carried.

#### **4. Proposed 2023 Budget**

A copy of the proposed budget will be provided to council via email. Mr. Hovey advised council that they will need to hold a special meeting in December to comply with advertising and adoption deadlines.

#### **READING OF THE PAYMENT OF THE BILLS**

##### **General Account:**

**(Office)** PECO \$279.47; AT&T \$43.15; Mockenhaupt \$175.00; Flexible Benefits \$947.32; 21<sup>st</sup> Century Media \$341.70; H.A. Berkheimer \$474.92; Verizon \$222.98; PA American Water \$28.24; Staples \$292.13; High Swartz \$1,332.00; **Total \$4,136.91**

**(Streets)** PECO \$28.11; Tague Lumber \$218.91; Little's \$949.58; Industrial Chem Labs \$83.38; Flexible Benefits \$8,029.03; Limerick Hardware \$1,103.22; Eagle Disposal \$5,715.32; Signal Service \$793.34; Sherwin Williams \$188.94; CCSWA \$3,924.88; H.A. Weigand \$634.50; Diversified Technologies \$3,395.00; A.J. Blosenski \$8,059.75; Airgas \$32.35; Pottstown Occupational Health \$50.00; Advance Auto \$35.19; TDL Landscaping \$945.00; Provident \$44.19; Wex Bank \$535.12; Charlestown Paving \$12,526.00; M&M Tree Service \$3,500.00; Holiday Outdoor Décor \$336.24; High Swartz \$936.17; **Total \$52,064.21**

**(Police)** Crystal Springs \$102.86; deCordre Automotive \$14.00; AT&T \$93.12; Flexible Benefits \$1,616.61; PA American Water \$644.62; Verizon \$338.36; Wex Bank \$786.00; Pejey's Auto Body \$95.00; High Swartz \$447.00; **Total \$4,137.57**

**Sewer Account:** PECO \$1,899.11; Crystal Springs \$19.98; M.J. Reider \$681.57; Trojan Technologies \$780.00; EEMA O&M Services \$12,657.87; Wind River Environmental \$1,914.00; Pipe Data View \$700.00; PA One Call \$13.20; A.J. Blosenski \$594.30; Denney Electric Supply \$74.69; EEMA \$2,650.38; Diversified Technology Corp. \$3,395.65; Action Data \$469.33; USALCO \$4,490.15; TDL Landscaping \$270.00; Verizon \$227.51; PA American Water \$94.33; American Bankers Insurance \$4,020.00; Cigna \$123.40; Horn Plumbing \$18,438.60; Charlestown Paving \$5,800.00; USA Blue Book \$2,321.01; **Total \$61,635.08**

**Street Light Fund:** PECO \$4,951.26; **Total \$4,951.26**

**Parks & Recreation Fund:** PECO \$556.05; Verizon \$58.21; United Site Services \$398.85; Colonial Gardens \$87.84; L&W Group \$188.00; Fox Pool Management \$20,268.00; PA American Water \$116.29; **Total \$21,673.24**

**Consulting Fund:** URDC \$21,972.41; Mockenhaupt \$750.00; **Total \$22,722.41**

**CRP Grant Fund:** Ply-Mar Construction Co. \$130,173.75; **Total \$130,173.75**

**CRP Project Fund:** Ply-Mar Construction Co. \$30,601.20; **Total \$30,601.20**

**Insurance Fund:** Ron Black/Laskey Group \$31,625.00; PIRMA \$76,078.00; **Total \$107,703.00**

**Engineering & Consulting Fund:** Motley Associates \$500.00; **Total \$500.00**

**Planning, Zoning & Housing Fund:** EEMA \$7,678.75; High Swartz \$3,306.00; Motley Associates \$11,962.48; High Swartz \$3,306.00; **Total \$22,947.23**

**Building & Property Fund:** H.W. Munz Plumbing \$220.00; Brian Thornton & Sons Electric \$2,235.53 Crystal Springs \$54.42; **Total \$2,509.95**

**Liquid Fuels Fund:** Charlestown Paving \$384,457.30; **Total \$384,457.30**

Motion made by Mr. Kern to approve payment of the bills; motion seconded by Mr. Yocum. All in favor, motion carried.

#### **ANNOUNCEMENTS**

Sewer Committee 11/10 at 6:30 pm; Planning Commission 11/16 at 6:30 pm; Park & Recreation 11/17 at 6:00 pm; Police Committee 11/17 at 6:30 pm; Finance & Ordinance Committee 11/22 at 6:30 pm. The next Borough Council meeting is 12/5 at 7:00 pm.

Mr. Shaner announced that an Executive Session to discuss legal and personnel matters will immediately follow adjournment of the public meeting.

#### **ADJOURNMENT**

Motion made by Mr. Yocum to adjourn the meeting; motion seconded by Mr. Kern. All in favor, meeting adjourned.

*Respectfully submitted by  
Kisha Tyler, Assistant Borough Manager*