

**SPRING CITY BOROUGH COUNCIL SPECIAL MEETING  
NOVEMBER 15, 2022**

**CALL TO ORDER**

President Shaner called the meeting to order at 6:00pm and led the pledge of allegiance to the Flag.

**ATTENDANCE**

Present included Councilors Bauman, Bliss, Kern, Shaner, Sweeney, and Yocum, along with Solicitor Matthew Hovey. Councilor Chellel arrived at 6:27pm.

**RECOGNITION OF THE MAYOR**

Mayor Weiss expressed disappointment with Manager Rittenhouse's history of inappropriate behavior and the position in which Council found itself that evening.

**PUBLIC COMMENT**

No members of the public appeared and offered any comment.

**SPECIAL BUSINESS**

**1. Matter of Personnel**

Council discussed the findings of its investigation of a workplace complaint filed against Mr. Rittenhouse, Borough Manager and Secretary, as well as appropriate disciplinary action in response.

Councilor Sweeney moved to terminate Mr. Rittenhouse, effective immediately, for cause, based on a workplace incident which occurred on November 9, 2022, and to declare the offices of Manager and Secretary vacant; motion seconded by Councilor Kern. All in favor (6-0), motion carried.

**2. Amendment to the Agenda**

Councilor Sweeney expressed a need to amend the agenda based on the vacancies in the offices of Borough Manager and Secretary, in order to ensure the continued operation of the Borough.

Councilor Sweeney then moved to amend the agenda to include potential actions related to filling those offices, as well as who should be authorized to be on the Borough's financial accounts, and to also direct that an Amended Agenda be posted the next day on the Borough's website and at Borough Hall; motion seconded by Councilor Yocum. All in favor (6-0), motion carried.

**3. Borough Secretary**

Councilor Sweeney motioned to appoint Assistant Manager Kisha Tyler as Borough Secretary; motion seconded by Councilor Yocum. All in favor (6-0), motion carried.

#### **4. Resolution 2022-18 – Financial Accounts**

Councilor Sweeney motioned to adopt Resolution 2022-18 which will be provided to the Borough's financial institution to change the authorized persons for all Borough accounts; motion seconded by Councilor Yocum. All in favor (6-0), motion carried.

**[At this point, Council went into Executive Session to discuss a matter of personnel and a matter of collective bargaining.]**

#### **5. Borough Manager**

Council took no action with respect to the office of Borough Manager. Council hopes to make an appointment, however, at a public meeting to be held in December. Assistant Manager Kisha Tyler will fulfill the duties of Borough Manager in the interim.

#### **ANNOUNCEMENTS**

Planning Commission 11/16 at 6:30pm; Park & Recreation 11/17 at 6:00pm; Police Committee 11/17 at 6:30pm. The Finance & Ordinance Committee meeting scheduled for 11/22 at 6:30pm is cancelled because of the holiday. The next Borough Council meeting is 12/5 at 7:00pm.

#### **ADJOURNMENT**

Councilor Yocum motioned to adjourn the meeting at 6:33pm; motion seconded by Councilor Kern. All in favor (7-0), meeting adjourned.

*Respectfully submitted by  
Matthew T. Hovey, Esquire, Borough Solicitor*