

**SPRING CITY BOROUGH COUNCIL MEETING
DECEMBER 5, 2022**

CALL TO ORDER

President Shaner called the meeting to order and lead the pledge of allegiance to the Flag.

ATTENDANCE

Council members Bliss, Chellel, Kern, Shaner, Sweeney and Yocum were present, along with Solicitor Matthew Hovey, and Interim Borough Manager Kisha Tyler.

APPROVAL OF THE NOVEMBER 7 AND NOVEMBER 15, 2022, MEETING MINUTES

Motion made by Mr. Kern to approve the minutes from the November 7 and November 15, 2022, council meetings; motion seconded by Mr. Bliss. All in favor, motion carried.

COMMUNICATIONS

1. Texas Eastern transmission, LP notice of survey for future pipe replacement project on Borough property encumbered by pipeline easements. No action required.
2. Request from business owner Qasim Butt for demarcation of parking spaces along Main Street. Mr. Kern stated that it was considered years ago, but because of parking space requirements it would result in a loss of 13 spaces. The spaces will not be marked.
3. Council was advised by Ms. Tyler of a boil water advisory issued for Riveredge on December 5th due to a malfunction of their chlorine feed line. No action required.

COMMITTEE REPORTS

Streets Department:

110 tons of trash transported to the landfill; 20 bulk pickups; 13.5 total tons of bagged and vacuumed leaves collected. All borough properties maintained; stormwater inlets cleared; pool building winterized; blown lamppost bulbs replaced and Christmas wreaths hung.

Sanitation & Surface Water: Average daily flow for November 298,165 gpd. Pump stations checked daily; clarifiers 3 and 4 were cleaned and serviced; operations building roof was replaced; minor malfunction of the primary trickling filter pump #1; heater installed in digester discharge room. The plant is operating satisfactorily.

Police Committee: The committee met November 17 – Chief White, Mayor Weiss, Council President Shaner and Councilor Kern attended. Matters discussed include damage/repairs to the radar speed sign; complaints about homeless people; enhancements to the crosswalk near the parking lot; part-time officers working at other departments; and warranty work on the Durango (shifter replacement). A police escort for Santa's carriage was requested by the park and rec board.

A resident in the audience reported cars parked on Main Street blocking driveways and a fire hydrant. Another resident voiced concerns about the appearance of the police department.

Police Department: 160 calls in November: traffic 17; miscellaneous 48, parking complaints 2, medical emergency 17, assist other departments 17, domestic dispute 5, theft 2, disturbance 5; suspicious person 5, criminal mischief 2, harassment 3, abandon/repo vehicle 2, vehicle lockout 3, alarm 3, noise 3, animal complaint 2, criminal trespass/burglary 3, well-being 8, accidents 8, fraud 2, fire 2, simple assault 1. Traffic stops 16; citations 7, parking tickets 0, non-traffic citations 3, criminal arrests 3. Unit 1401 patrolled 801 miles (100.2 gal. gas); Unit 1402 patrolled 405 miles (40.1 gal. gas).

Finance and Ordinance: No meeting in November.

Zoning, Housing and Property: 18 permits issued in November; fees collected = \$3,675.00

Planning Commission: The commission met November 16 – The concept plan and proposed zoning amendment for Riveredge will be considered at the December 21 meeting. A proposal to operate a concrete batch plant at 797 Spring City Road was also on the agenda. The property is currently undeveloped; cement silos, sand/stone bins, and office trailer would be installed temporarily while land development plans are prepared for a permanent operation. The commission recommended deferment of land development for 1 year and issuing the zoning permit with that stipulation.

Parks and Recreation: The committee met November 17 – They discussed the Halloween Parade, Christmas Tree Lighting and Holiday Home Decorating Contest. They also talked about setting up informal interviews with former pool volunteers and employees to plan for the 2023 season. The committee thanked Eden Valley Farm, Wilkes Pizza, Liberty Fire Company, Spring City Library staff and volunteers, the Spring City Police Department and Mr. & Mrs. Claus (Gene and Amy Wheeler). Mr. Sweeney thanked committee members Kim Weaner, John McGuire, Ginny Albany, Councilman Kern and Council President Shaner for their hard work and dedication to make the events successful. There will not be a December meeting.

Emergency Services and Public Safety: Liberty Steam Fire company provided a report of 30.97 manhours for November. A more detailed activity report will be provided moving forward.

Library: The Annual Fall Appeal is in the mail. Renovations, upgrades, and new furnishings are progressing nicely. The library was closed November 8 for election day. A program to provide books to vet at the Southeastern PA Veterans Center is in planning. Upcoming events: A history of Valley Forge General Hospital 11/17 via zoom; Weekly Story Time (ages 3-5) and Block Party on Wednesdays; Color Me Clam for Adults on Tuesdays and Thursdays; Monday Mahjong. Mayor Weiss will be judging Christmas Cards made by the children.

Financial Reports: Posted.

APPROVAL OF THE REPORTS

Motion made by Mr. Sweeney to approve the reports; motion seconded by Mr. Yocum. All in favor, motion carried.

PUBLIC COMMENT

Greg Wynn referred to his recent email to the borough about ongoing trespassing, construction vehicles, littering and other concerns about the Lennar development. He asked council to intervene.

OLD BUSINESS

1. Stormwater Improvements at Wall Street and Pikeland Avenue

Mr. Mohn obtained three quotes for the proposed improvements. Floyd G. Hersh, Inc. was the lowest at \$21,900.00 which is below the public bidding threshold. As the project moves forward, a meeting will be scheduled with East Pikeland Township and the property owner.

NEW BUSINESS

1. Designated Handicap Parking Space Application for 415 Broad Street

Mr. Shaner suggested a site visit before approving the request. No action taken.

2. Chester County Emergency Response Team Agreement – Resolution No. 2022-19

Motion made by Mr. Sweeney to accept the terms of the CCERT Agreement for SWAT coverage; motion seconded by Mr. Kern. All in favor, motion carried.

3. Chester County Complete Streets Policy – Resolution No. 2022-20

Motion made by Mr. Yocum to approve a resolution supporting Chester County's Complete Streets Policy, motion seconded Mr. Sweeney. All in favor, motion carried.

4. Municipal Records Disposition – Resolution No. 2022-21

Motion made by Mr. Kern to adopt a resolution to follow the guidelines and regulations outlined in the PA Municipal Records Manual; motion seconded by Mr. Bliss. All in favor, motion carried.

5. 501 S. Main Street Land Development Timeclock Extension

The developer submitted a letter extending the review timeclock an additional 180 days. Ms. Tyler advised council that this project has been stagnant for many years and suggested Mr. Mohn reach out to the developer for an update.

6. 797 Spring City Road Request to Defer Land Development

Property owner Jim Lombardi addressed council regarding his proposal to operate a concrete batch plant at 797 Spring City Road. The property is currently undeveloped; cement silos, sand/stone bins, and office trailer would be installed temporarily while land development plans are prepared for permanent operation. Council had no issues with the

proposal. Mr. Hovey explained that a waiver from land development requires a resolution, which he will prepare for consideration at the January meeting.

7. Proposed 2023 Budget – Authorization to Advertise for Review and Special Meeting

Motion made by Mr. Yocum to advertise the proposed 2023 budget for public inspection, and a special meeting on December 20, 2022, at 6:30 pm to consider adoption of the budget and supporting Resolution. The motion was seconded by Mr. Sweeney. All in favor, motion carried.

READING OF THE PAYMENT OF THE BILLS

General Account:

(Office) PECO \$275.28; AT&T \$43.07; Flexible Benefits \$947.32; PA UC Fund \$1,301.91; H.A. Berkheimer \$13.59; Verizon \$211.25; Apex Compu Corp \$1,154.00; Diversified Technology Corp \$206.80; The Provident \$60.80; Crystal Springs \$44.42; PA State Association of Boroughs \$606.00; High Swartz \$1,296.00; **Total \$6,260.44**

(Streets) PECO \$52.89; CCSWA \$7,041.90; deCordre Automotive \$58.98; Emery Auto Repair \$48.14; Flexible benefits \$5,598.27; A.J. Blosenski \$8,059.75; Eagle Disposal \$5,715.32; Eastern Salt \$2,596.08; Airgas USA \$32.35; PA Utility Commission \$350.00; Chester County Treasurer \$759.05; T.P. Trailers \$8,233.81; **Total \$38,643.55**

(Police) AT&T \$98.47; deCordre Automotive \$1,452.18; Flexible Benefits \$1,616.61; PA American Water \$644.62; Center Square \$2,743.58; Verizon \$336.35; Pottstown Borough \$100.00; Four Seasons Auto Detailing \$390.00; Staples \$147.95; Crystal Springs \$110.40; High Swartz \$8,525.00; **Total \$16,165.16**

Sewer Account: PECO \$2,297.62; M.J. Reider \$772.85; J. C Erhlich \$149.04; Wind River Environmental \$8,374.97; EEMA \$3,055.25; EEMA O&M Services \$10,666.88; PA One Call System \$264.80; Geiger Pump \$1,984.00; Verizon \$227.57; PA American Water \$93.00; A.J. Blosenski \$621.08; Action Data Services \$212.61; Crystal Springs \$9.99; Denney Electric Supply \$90.17; **Total \$28,819.83**

Street Light Fund: PECO \$4,751.03; **Total \$4,751.03**

Parks & Recreation Fund: PECO \$136.45; Verizon \$56.93; PA American Water \$84.11; Premier Limo Service \$973.00; **Total \$1,250.49**

Planning, Zoning & Housing Fund: EEMA \$15,648.50; High Swartz \$1,026.00; **Total \$16,674.50**

Building & Property Fund: H.W. Munz Plumbing \$123.80; PA American Water \$36.18; Father & Son Locksmith \$285.00; **Total \$444.98**

Motion made by Mr. Yocum approving payment of the bills; motion seconded by Mr. Kern. All in favor, motion carried.

ANNOUNCEMENTS

Sewer Committee 12/08 at 6:30 pm; no Park & Recreation Board meeting in December; Police Committee 12/15 at 6:30 pm; Planning Commission 12/21 at 6:30 pm; Finance & Ordinance Committee 12/28 at 6:30 pm. The next Borough Council meeting is 12/20 at 6:30 pm; the re-organization meeting is Tuesday, January 3, 2023, at 7:00 pm.

EXECUTIVE SESSION

Mr. Shaner called an Executive Session to discuss a personnel matter and potential litigation.

ADJOURNMENT

Motion made by Mr. Sweeney to adjourn the meeting; motion seconded by Mr. Bliss. All in favor, meeting adjourned.

*Respectfully submitted by
Kisha Tyler, Interim Borough Manager*