

**SPRING CITY BOROUGH COUNCIL MEETING
SEPTEMBER 5, 2023**

CALL TO ORDER

President Shaner called the meeting to order and for recital of the pledge of allegiance. Council members Bauman, Bliss, Chellel, Shaner, and Sweeney were present, along with Mayor Michael Weiss, Solicitor Matthew Hovey, and Borough Manager Kisha Tyler.

APPROVAL OF THE AUGUST 7, 2023 MINUTES

Motion made by Mr. Bliss to approve the August 7, 2023 minutes; motion seconded by Mr. Bauman. All in favor, motion carried.

MAYOR'S REPORT

Mayor Weiss had no report.

CORRESPONDENCE

None

COMMITTEE REPORTS

Streets Department:

17 bulk pickups and 9.5 tons of leaves and yard waste collected; maintained borough properties; trimmed low hanging branches in various areas of the borough; cleared stormwater inlets; replaced 2 damaged signposts; replaced 2 flags on Main Street, replaced 3 lamppost bulbs on Bridge Street. Ceiling tiles were replaced in the police department and helped with cleanout of the evidence storage room. Contractors repaired a sinkhole at the corner of Church and New Streets; contractors also trimmed the street trees as scheduled.

Sanitation & Surface Water: Pump stations checked daily, and flow data recorded three days a week. Pressure washed concrete deck around all clarifiers and influent troughs; replaced blown fuse for the rotating screen bar; utility water pit pumps unclogged and reprimed; alarm auto-dialers are operational at the pump stations (waiting for parts for the one at the sewer plant). Chemical supplier USALCO is transferring our service to Univar. No alarms, no breakdowns, no violations.

Police Committee: Chief White, Mayor Weiss, Councilman Yocum, Councilman Kern, and one guest attended the August 17 meeting. Chief White is working with Kisha Tyler to complete and submit the comprehensive questionnaire for the PA DCED police study. Information from the speed signs is being used to post officers; the Durango should be back in service in 2 weeks; everything was ordered for the new vehicle. Chief White gave an overview of Lexipol, a web-based service proving police manual compliance, and will include it in his 2024 budget request. Mayor Weiss asked about CPR certifications; all officers are certified and most are also EMT's. Councilman Yocum asked about taser training; officer Mains is an instructor and will oversee department training. He also asked if additional speeds sign would be beneficial; Chief responded that no additional signs are needed, they are rotated regularly, additional batteries would be beneficial. Someone mentioned people riding electric bicycles on

**SPRING CITY BOROUGH COUNCIL MEETING
SEPTEMBER 5, 2023**

sidewalks almost hitting business patrons on Main Street. It will be announced at the next meeting that only members of the committee are permitted to engage in topic discussions, guests will be given a public comment period and not permitted to randomly interject.

Police Department: 228 calls (full report on file); 73 traffic stops, 53 traffic citations, 12 parking tickets, 5 non-traffic citations, 5 criminal arrests.

Finance and Ordinance: The committee met August 23. Councilmen Bauman and Bliss spoke about the need of borough funding for Liberty Steam Fire Company through a fire tax; creation of an Emergency Service Committee in 2024 to address funding and other issues related to emergency services was recommended. The lack of zoning and property maintenance enforcement was also discussed; President Shaner will address it with the zoning officer. Joining the regional planning commission for the comprehensive plan will be discussed further at the next meeting.

Zoning, Building and Code Enforcement: 21 permits; collected = \$27,989.50

Planning Commission: No meeting in August.

Parks and Recreation: At their August 17 meeting they discussed the Music and Market Festival on October 7, Halloween Parade on October 24, and the Christmas Tree Lighting on December 2. Several residents signed up to volunteer at the festival, but none attended the meeting. The last concert was August 25 with Fit to be Tied.

Emergency Services: Liberty Steam Fire Company responded to 11 incidents within the Borough. Assisted with 11 calls in East Vincent Township, 1 call in Phoenixville Borough, and 4 in Royersford Borough. Volunteer manhours = 135.34

Library: No report received.

Financial Reports: Posted.

APPROVAL OF THE REPORTS

Motion made by Mr. Sweeney to approve the reports; motion seconded by Mr. Bauman. All in favor, motion seconded.

PUBLIC COMMENT

Anthony Pieri, owner of Dry-Tech Restoration Services, asked the council to consider installing no parking signs in front of his property at 80 Central Avenue.

Pete Trynkiewicz, 124 New Street, asked about a fire tax. One is not being proposed.

**SPRING CITY BOROUGH COUNCIL MEETING
SEPTEMBER 5, 2023**

OLD BUSINESS

1. Recycling Service Contract Authorization to Advertise for Proposals

Motion made by Mr. Bliss to authorize advertisement of recycling service contract proposals; motion seconded by Mr. Sweeney. All in favor, motion carried.

NEW BUSINESS

1. Parking Lot Plaza Improvements Payment No. 5 = \$10,061.55

Motion made by Mr. Sweeney to approve payment no. 5 to Construction Masters Services, LLC in the amount of \$10,061.55 for the plaza project; motion seconded by Mr. Bauman. All in favor, motion carried.

2. CIPP Sewer Lining Project Payment No. 1 = \$9,532.21

Motion made by Mr. Bauman to ratify the approval of payment no. 1 to Vortex Services, LLC in the amount of \$9,532.21 for the CIPP sewer lining project; motion seconded by Mr. Sweeney. All in favor, motion carried.

3. CoStars Purchase Authorization for the Electronic Plaza Sign = \$32,101.00

Motion made by Mr. Bliss to approve purchase of the electronic plaza sign from Horizon Signs, LLC through CoStars; motion seconded by Mr. Bauman. All in favor, motion carried.

4. Waiver Request from Ordinance No. 353, Section 4 for 544 Heckel Avenue

Allen Davidheiser submitted a request to exceed the 12' driveway width for a new home to be constructed at 544 Heckel Avenue. The requested width is 22.6' to accommodate entry for a two-car garage.

Motion made by Mr. Sweeney to approve the waiver from Section 4 of Ordinance No. 353, to allow a driveway width of 22.6' for 544 Heckel Avenue; motion seconded by Mr. Bliss. All in favor, motion carried.

5. Texas Eastern Transmission, LP Temporary Workspace Easement

Ms. Tyler presented the request from Texas Eastern for a temporary workspace easement for a pipeline replacement project next spring. The additional area outside of the existing pipeline easement at the sewer plant will be used for access and storage of equipment. As compensation for the temporary easement, tree removal and use of the land, they offer \$65,000.00 to the Borough with no restriction on the use of the funds.

Motion made by Mr. Sweeney to approve the temporary workspace easement requested by Texas Eastern Transmission, LP; motion seconded by Mr. Bliss. All in favor, motion carried.

**SPRING CITY BOROUGH COUNCIL MEETING
SEPTEMBER 5, 2023**

6. Request for Proposals – Engineering, Zoning and Code Services

Ms. Tyler sought authorization to advertise an RFP for engineering, zoning, and code services. The document was reviewed by the solicitor.

Motion made by Mr. Sweeney to authorize the Borough Manager to advertise an RFP for engineering, zoning, and code services; motion seconded by Mr. Bauman. All in favor, motion carried.

7. Resignation of Councilman Keith Bliss

President Shaner read the resignation letter submitted by Councilman Keith Bliss, effective date October 1, 2023.

Motion made by Mr. Sweeney to accept the resignation of Councilman Bliss; motion seconded by Mr. Bauman. All in favor, motion carried.

8. Council Vacancy and Potential Appointment

The solicitor reminded Council of the timeline to fill a vacancy.

PAYMENT OF THE BILLS

General Fund: Airgas USA \$44.07; ApexCompu Corp \$1,139.00; AT&T \$140.55; Brian Thornton & Sons Electric \$160.00; CDI Lawn Equipment \$62.45; Chester County Health Department \$827.44; CCSWA \$6,545.12; Constable \$398.25; Crystal Springs \$100.93; Davidheiser's \$50.00; deCordre Automotive \$3,769.96; Denney Electric \$556.92; Eagle Disposal \$5,888.74; EEMA \$4,271.43; Flexible benefits Plans \$12,776.22; H&F Tire \$476.00; H. A. Berkheimer \$97.54; H.A. Weigand \$51.00; High Swartz LLP \$7,332.00; Hostgator \$132.43; L&W Group \$184.00; Limerick Hardware \$99.73; Little's \$378.03; M&M Tree Service \$4,800.00; Microsoft \$53.00; Mockehaupt Benefits Group \$325.00; Motley Associates \$8,726.75; New Holland Auto Group \$43,500.00; PECO \$902.55; PA American Water \$778.96; Premier Payroll \$402.50; Reliance Insurance Company \$715.27; Staples \$197.78; URDC \$3,44.84; US Bank \$599.00; USPS \$66.00; Verizon \$537.38; WEX Fleet \$1,353.80; White Tail Disposal \$11,316.90; **Total \$123,261.04**

Park Fund: American Pool Management \$23,000.00, Clover ACH Systems \$15.85; Alligator Blues Band \$400.00; H.W. Munz \$602.00; 5th Street Remnants Band \$400.00; PECO \$1,120.92; PA American Water \$603.77; Verizon \$56.22; Walters Services \$236.00; Whitetail Disposal \$160.00; **Total \$26,594.76**

Sewer Fund: American Bankers Insurance Co. \$4,635.00; Crystal Springs \$11.49; EEMA \$11,711.39; EEMA O&M \$12,368.69; Flexible Benefits Plans \$4,484.14; M.J. Reider Associates \$740.85; PECO \$3,454.35; PA American Water \$189.67; USALCO \$4,018.00; Verizon \$39.53; Vortex Services \$9,532.21; White Tail Disposal \$190.40; Wind River Environmental \$4,242.54; **Total \$55,618.26**

**SPRING CITY BOROUGH COUNCIL MEETING
SEPTEMBER 5, 2023**

Motion made by Mr. Sweeney to approve the bills; motion seconded by Mr. Kern. All in favor, motion carried.

ANNOUNCEMENTS

Sewer Committee 9/14 6:30 pm, Planning Commission 9/20 7:00 pm, Park & Recreation 9/21 6:00 pm, Police Committee 9/21 6:30 pm, Finance & Ordinance Committee 9/27 6:30 pm. The next council meeting is 10/2 at 7:00 pm.

ADJOURNMENT

Motion made by Mr. Bliss to adjourn the meeting; motion seconded by Mr. Sweeney. All in favor, meeting adjourned.

*Respectfully submitted by
Kisha Tyler, Borough Manager*