

**SPRING CITY BOROUGH COUNCIL MEETING
OCTOBER 2, 2023**

CALL TO ORDER

President Shaner called the meeting to order and for recital of the pledge of allegiance. Council members Bauman, Chellel, Kern, Shaner, Sweeney and Yocum were present, along with Mayor Weiss, Solicitor Matthew Hovey, and Borough Manager Kisha Tyler.

President Shaner thanked Keith Bliss for his service on Borough Council, and his former years as the fire chief, and his continued involvement with the fire company.

APPROVAL OF THE SEPTEMBER 5, 2023 MINUTES

Motion made by Mr. Sweeney to approve the September 5, 2023 minutes; motion seconded by Mr. Yocum. All in favor, motion carried.

MAYOR'S REPORT

Mayor Weiss attended the Spring-Ford HS Homecoming Parade on September 30.

COMMITTEE REPORTS

Streets Department:

11 bulk pickups and 4.5 tons of leaves and yard waste collected; maintained borough properties; trimmed overgrowth at Riverfront Park and Poplar Street Park; collected various missed recycling stops weekly; winterized the pool building. Contractors cleared the right-of-way along North Church Street and cut back overgrowth and overhanging branches on South Main Street. Paving is scheduled for the week of October 2 for South Wall Street (Broad Street to Park Road), South Main Street (Gay Street to Hunsberger Road), School Lane and Schoolhouse Alley.

Sanitation & Surface Water: Pump stations checked daily, and flow data recorded two days a week. The plant performance is excellent. A new VFD was installed for the secondary trickling filter pump #2; a safety shower was installed next to the chemical tank for OSHA compliance. No alarms, no breakdowns, no violations.

Police Committee: Chief White, Mayor Weiss, Council President Shaner, Councilmen Yocum and Kern, attended the September 21 meeting. There were 2 guests. Chief White reported that all officers are trained and certified on the new tasers; Lexipol service is prorated for the rest of the year; the Charger has been out of service 3 times in the past 3 weeks; information for the DCED study is being finalized. President Shaner mentioned that budget requests are due soon. Under old business was electric bicycles and scooters ridden on sidewalks – the department has not received complaints nor have officers observed anyone operating them erratically. Extra officers will be on duty for the Music & Market Festival and Halloween Parade.

Police Department: 214 calls (full report on file); 47 traffic stops, 38 traffic citations, 9 parking tickets, 0 non-traffic citations, 2 criminal arrests.

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Finance and Ordinance: The committee met September 27, at which the borough manager provided proposals for engineering and code enforcement; the committee recommends the council select LTL Consultants. A working draft of the proposed 2024 budget was also provided; the new layout compares previous years, provides year-to-date figures, and description for each line item. The community pool was discussed; winterization is being completed. American Pool recommends removing the diving board, sandblast and repaint the large pool, better advertising, and hosting activities. Recycling collection by the streets department was also discussed, but the required manhours would not be practical. Manager Tyler talked about the comprehensive plan options; the committee recommends consulting with Chester County Planning Commission for the plan as opposed to going with the regional plan. Fire Chief Keith Bliss reiterated the need for more funding, again suggesting a fire tax. Forming an emergency services committee was discussed at a previous meeting.

Zoning, Building and Code Enforcement: 15 permits; collected = \$30,038.40

Planning Commission: No meeting in September.

Parks and Recreation: At their September 21 meeting, the committee discussed the upcoming Music & Market Festival set for October 7 on Main Street 11 AM to 4 PM; the event will feature live music, a kid's area and over 70 vendors. The Halloween Parade on October 24 was also discussed, it will start at 7 PM.

Emergency Services: No report received.

Library: No report received.

Financial Reports: Posted.

APPROVAL OF THE REPORTS

Motion made by Mr. Yocum to approve the reports as submitted; motion seconded by Mr. Sweeney. All in favor, motion carried.

PUBLIC COMMENT

Anthony Pieri, owner of Dry-Tech Restoration Services, asked about no parking signs on Central Avenue. At this time, no signs have been approved.

COUNCIL APPOINTMENT RESOLUTION NO. 2023-16 & SWEARING-IN

Motion made by Mr. Shaner to appoint John McGuire to the vacant council seat; motion seconded by Mr. Sweeney. All in favor, motion carried.

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OLD BUSINESS

1. Eagle Disposal Violation and Liquidated Damages

Council invoked liquidated damages in the amount of \$8,575.00 for missed recycling pickups on July 10, 2023. Representatives met with staff to discuss the matter and request a reduction. The consensus was no reduction, no action was taken.

2. Proposals for Engineering, Zoning & Code Enforcement Services

Proposals were received from LTL Consultants Ltd., Motley Associates Inc., Gilmore & Associates, and Cedarville Engineering. The borough manager recommended LTL Consultants.

Motion made by Mr. Sweeney to accept the proposal from LTL Consultants, Ltd; motion seconded by Mr. Kern. All in favor, motion carried.

3. Comprehensive Plan

It is recommended to contract with the Chester County Planning Commission for the plan update and apply for the county-funded technical grant for the project.

Motion made by Mr. Shaner to use the services of the CCPC for the Comprehensive Plan update, and authorizing application for a county-funded technical grant for the project; motion seconded by Mr. Sweeney. All in favor, motion carried.

NEW BUSINESS

1. Zoning Hearing Board Appeal for 311 Bridge Street Conversion to Apartments

An application was submitted appealing the zoning officer's denial of a zoning permit to convert the existing building from 2 apartments and commercial use into a 6-unit apartment building. Mr. Shaner was opposed to more apartments, Mr. Yocum wants to preserve commercial uses in the borough.

Motion made by Mr. Shaner to oppose the application and send legal representation to the hearing; motion seconded by Mr. Sweeney. All in favor, motion carried.

2. Feasibility Study for a New Borough Hall

Ms. Tyler explained that the first step towards planning for a new borough hall is a feasibility study to assess a location and municipal service needs.

Motion made by Mr. Kern to authorize a feasibility study for a borough hall; motion seconded by Mr. Sweeney. All in favor, motion carried.

PAYMENT OF THE BILLS

General Fund: Adams Remodeling \$200.00; Airgas USA \$44.07; ApexCompu Corp \$731.00; AT&T \$133.08; Barry Isett & Associates \$11,820.64; CCSWA \$7,343.52;

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Constable \$120.25; Crystal Springs \$289.82; Daywalt's Animal Control \$875.00; Debit Card \$219.19; deCordre Automotive \$4,063.62; EEMA \$5,647.17; Flexible Benefits \$12,786.22; Floyd G. Hersh Inc. \$4,368.64; H.A. Berkheimer \$918.43; H.A. Weigand \$297.00; High Swartz \$4,524.00; Hostgator \$193.30; Industrial Chem Labs \$99.95; L&W Group \$24.00; Limerick Hardware \$94.89; M&M Tree Service \$3,800.00; Microsoft \$53.00; Mockenhaupt Benefits Group \$800.00; Motley Associates \$9,001.00; PA American \$774.28; PECO \$1,673.81; Pejey's Auto Body \$14,980.44; PIRMA \$51,780.00; PNC Bank \$403.95; Premier Payroll \$318.00; Pro Keystone Garage Door Company \$427.97; ProShred \$70.50; Reliance Life Insurance Company \$715.27; Rothwell Document Solutions \$159.86; TDL Landscaping \$4,750.00; URDC \$3,779.46; USPS \$66.00; Verizon \$529.66; Watchfire Signs \$12,967.00; WEX Fleet \$1,752.67; Whitetail Disposal \$11,316.90; **Total \$174,913.56**

Park Fund: American Pool Management \$33,870.43; Clover ACH Systems \$15.85; Douglas Stevens \$400.00; Merchant Bank \$220.15; PA American \$615.26; PECO \$1,015.26; Verizon \$57.30; Walters Services \$236.00; Whitetail Disposal \$160.00; **Total \$36,590.25**

Sewer Fund: Commonwealth of PA \$1,000.00; Crystal Springs \$22.98; EEMA \$8,152.27; EEMA O&M \$10,194.21; Flexible Benefits \$4,484.14; H.W. Munz \$225.00;; High Swartz \$18,558.00; J.C. Ehrlich \$77.00; M.J. Reider Associates \$1,409.70; Main Street Power \$350.00; PECO \$2,808.94; PA American \$134.96; PA One Call \$20.02; Pipe Data View \$700.00; PIRMA \$30,000.00, TPS Cleaning Service \$300.00; Univar Solutions \$5,136.38; US Bank \$1,815.66; Verizon \$291.24; Whitetail Disposal \$190.40; Wind River Environmental \$8,762.14; **Total \$94,633.04**

CIPP Lining Sewer Lining Project Payment No. 2 = \$83,817.00

Motion made by Mr. Yocum to approve the bills; motion seconded by Mr. Kern. All in favor, motion carried.

ANNOUNCEMENTS

Sewer Committee 10/12 6:30 pm, Planning Commission 10/18 7:00 pm, Park & Recreation 10/19 6:00 pm, Police Committee 10/19 6:30 pm, Finance & Ordinance Committee 10/25 6:30 pm. The next council meeting is 11/6 at 7:00 pm.

ADJOURNMENT

Motion made by Mr. Sweeney to adjourn the meeting; motion seconded by Mr. Kern. All in favor, meeting adjourned.

*Respectfully submitted by
Kisha Tyler, Borough Manager*