

SPRING CITY BOROUGH COUNCIL MEETING

March 7th, 2016 - 7:00 P.M.

CALL TO ORDER:

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Bauman, Castor, DiGuseppe, Kern, Shaner, Mayor Weiss, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the February 1st, 2016 council meeting. Mr. Castor seconded. Motion carried.

COMMUNICATIONS:

1. A letter from the Commonwealth's Joint Legislative Conservation Committee notifying the Borough of the upcoming public hearing on the Covered Device Recycling Act scheduled for Monday, March 21st, 2016 beginning at 9:00 a.m. in Hearing Room SE-A of the Capital East Wing. Note: Act 108 deals with the recycling of electronic waste. (TV's, computers, printers, etc.)
2. A letter from FEMA concerning the Borough's continued participation in the National Flood Insurance Program (NFIP) and the Flood Insurance Rate Map (FIRM). The borough is responsible for three activities for participation which include a review of our current FIRM Map for any necessary corrections, reaching out to citizens affected by any changes on the FIRM, and the adoption of a new or amended floodplain ordinance that meets NFIP minimum requirements.
3. A letter from Brian O'Leary, AICIP, Executive Director of the Chester County Planning Commission regarding the many services that they offer and the projects that the CCPC is currently involved in.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of February, 2016. **TRASH DISPOSAL** - 88.0 tons of refuse was hauled to the Lanchester Landfill in Honeybrook, PA by Reams Disposal from January 18th through February 15th. Nine (9) bulk trash pick-ups were made during the month. **RECYCLING** - Two pick-up truck loads of bagged yard waste were collected at curbside in February. Sixteen (16) Christmas trees were collected at curbside. **MAINTENANCE** - Replaced the tarp and cleaned the dog kennel at Gay Street. Washed off the dump trucks and front end loader. Replaced the Poplar and Church Street identification sign. Miller Brothers reinstalled the light post, and replaced the luminaire and junction box for the street lamp post at the corner of 55 East Bridge Street. **STREET WORK** - Performed snow plowing services on all Borough streets and snow removal on sidewalks of all borough owned properties on February 9th and 15th. Routinely cleaned various storm water inlets and intersections throughout the borough after the rain events. Patched potholes on Main, Chestnut, and Cedar Streets and Yost Avenue.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow at the plant for the month of February was 537,000 gallons per day. The maximum flow for the month occurred on February 5th, and was recorded at 1,004,000 gallons. Eastern Environmental Contractors completed the rebuilding work on two of the clarifier tanks during the month. (\$46,760.) They also made repairs on the supporting rods on the trickling filter arms. Controlex replaced the floats for the Godwin Pump at the Main Street Pump Station. Due to a water service line break on private property at 20 East Bridge Street there was excessive amounts of water that entered into the borough's sewer lines which required the line to be televised to check if any structural damage occurred. After the tapes were reviewed it was decided to install CIPP Line with end seals and grout 2 laterals in approximately 180' of the sewer line pipe. This work will be scheduled within the next two weeks.

POLICE:

Mr. Castor reported the police committee met on February 18th. The committee discussed the earlier snow event that occurred. The chief explained the process of citing properties that were not cleared after the storm. The chief shared photographic evidence of residents properties. According to the chief, the great majority of residents followed snow emergency warnings. It was suggested that a thorough snow plan be posted on the borough's website. The plan would not necessarily be any different from current policy but would clearly state the borough's priorities and resident's responsibilities during a snow emergency. It was also suggested that in the event of 9 or more inches of snow, a contractor be hired to remove the snow on Main Street from Hall to Bridge Streets. The chief informed the committee that the new police car is on the road and the old car was (at the time) being auctioned. The committee also shared concerns about the amount of speeding on Wall Street and throughout the borough. The committee was particularly concerned about the lack of crossing lights during snow delay days at the elementary school. Councilman Sweeney asked if it would be possible for the police department to be more visible at the elementary school particularly on weather delay days.

Mr. Castor read the police report for February, 2016 as follows: accidents 9; alarms 7; all other reports 1; animal complaints 2; counterfeiting 1; criminal mischief 2; disorderly conduct/disturbing the peace/domestic 5; disturbances/domestic/juvenile/fights/others 8; drugs 1; follow up information 1; forgery 1; found article 1; harassment 2; lock out service 1; mental health 3; medical emergency 27; motor vehicle theft 1; all traffic incidents 28; non-criminal reports 4; ordinance complaints 3; parking complaints 3; PFA violation 1; public nuisance 1; police information received 10; receiving stolen property 1; robbery (knife) 1; robbery (gun) 1; service call 7; simple assault 1; suicide 1; suspicious death 1; suspicious person 10; theft reports 5; trespassing 1; wires down 1; well being check 3. **Arrests:** traffic - 20; criminal - 2; court hours 68; parking tickets 4; speeding tickets 10; non-traffic citations 3. **Assisted other departments: 16. Mileage traveled during the month of February:** Car 14-1 (2015 Dodge) 882 miles, Car 14-2 (2014 Dodge) 1,774 miles which made a total of 2,656 miles. **Gas used during the month of February:** Car 14-1 (2015 Dodge) 120.610 gallons and Car 14-2 (2014 Dodge) 176.00 gallons which made a total of 296.610 gallons of gas used during the month.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were (3) building permits issued during the month of February, 2016. 3-D Auto Body, 710 S Main Street, sprinkler system, Patricia Platt, 229 New Street, replace sewer trap and fix water line leak; Carl Whitlock, 319 Vincent Street, new heating system. The estimated cost of construction for the month of February, 2016 was \$25,600. Permit fees collected for the month of February, 2016 was \$403.00.

PLANNING:

Mr. Bauman reported the Planning Commission met on February 17th.

Representatives from Spring Hill Village/Long View Properties were in attendance to discuss modifications that were made to their preliminary drawing for the conditional use hearing that was scheduled to be held on February 22nd, 2016.

The Commission voted to recommend to Borough Council that they approve the conditional use application subject to any new recommendations that may come out of the public hearings.

PARKS & RECREATION:

Mr. Castor reported the Parks & Recreation Committee met on February 18th.

The committee discussed the Chester County Half Marathon. This will take place September 11, 2016. The committee felt the event would have minimal impact on traffic and recommends council leave the event approved as so motioned in 2015.

The Easter Egg Hunt will take place on March 26th, 10:00 a.m., at the Brown Street Park. In the event of rain the event, will be held on March 27th, at 2:00 p.m.

The committee also discussed events for the entire year. The events are: Easter Egg Hunt - March 26, weather makeup, March 27; Arbor Day - April 30; Spring Borough-Wide Yard Sale - May 14, weather makeup, May 21; Concerts in the Park - May 26, June 23, July 28, August 25; Music Market Festival/Fall Borough-Wide Yard Sale - October 1, weather makeup, October 8; Christmas Tree Lighting - December 3, weather makeup, December 10.

Finally, the committee is beginning to make plans for the borough's sesquicentennial which will take place in 2017.

EMERGENCY SERVICES & PUBLIC SAFETY:

Mr. DiGuiseppe noted that he attended an Emergency Management event for elected officials on Saturday, March 5th.

LIBRARY:

Mr. Kern reported the Library Board met on February 16th. Statistics for January 2016 were as follows: Circulation - 3,371; Programs - 18 children's programs, 145 attended, 5 adult programs, 65 attended; internet use - 330; donations received, \$667.89; Face book likes - not available at time of meeting; e-mail newsletter subscribers - not available at time of meeting.

Farm 2 Table AT Home event will be held Friday, February 19.

Inclement weather postponed Spring City Elementary Night, which is rescheduled for February 26th.

Discussions started with Chester County Voter Services about the Library becoming a polling place since the current place, Methodist Church, is closing.

The Hiring Committee has reviewed several resumes and interviewed applicants for the Director position and hope to make an offer to fill the position soon.

The Board is very interested in building and growing Spring City Community , and are asking what can the board and Borough Council do together to nurture community growth.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Bauman seconded. Motion carried.

ADMINISTRATOR'S REPORT FOR THE MONTH OF:

FEBRUARY, 2016

The following figures represent the balance in each Department as appropriated in the 2016 Budget.

GENERAL GOVERNMENT

		<u>% UNSPENT</u>
General Government	\$ 143,313.90	85%
Protection to Persons and Property	\$ 399,627.05	82%
Planning, Zoning and Housing	\$ 114,222.50	95%
Streets and Highways	\$ 396,978.62	84%
Street Repaving	\$ 188,600.00	100%
Parks and Recreation	\$ 25,325.00	100%
Insurance	\$ 46,681.00	100%
Street Lighting	\$ 45,542.09	84%
Library	\$ 14,200.00	100%
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 2,158.45	99%
Building and Property	\$ 34,264.53	99%
1% Tax Collection	\$ 4,214.35	87%
OPT Tax Collection	\$ 221.43	97%
Workers' Compensation	\$ 31,783.57	74%
Engineering and Consulting	\$ 34,994.00	96%
CRP Grant – Consulting	\$ 49,887.82	95%

SEWER ACCOUNT

\$1,757,462.59 93%

This report reflects all wages and bills paid through February 29, 2016.

Tax Collector's Monthly Report to Taxing District

Taxes Included: OCCUPATION TAX / BOROUGH PER CAPITA / SPRING CITY BOROUGH TAX

For The Month of: 2/1/2016 00:00:00 To 2/22/2016 23:59:59

	Municipal/County			School			Per Capita	Others	Totals
	Current	Interim	Other	Current	Interim	Interim/Other			
A. Collections									
1. Balance Collectable -Beginning of the Month	\$507,273.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,150.00	\$10,130.00	\$526,553.75
2A. Additions: During the Month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$30.16	\$60.16
2B. Deduction: Credits During the Month from 17									
3. Total Collectable	\$507,273.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,180.00	\$10,160.16	\$526,613.91
4. Less: Face Collections for the month	\$60,489.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,645.00	\$1,577.50	\$63,712.16
5. Less: Deletions from the List	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$485.00	\$583.91	\$1,068.91
6. Less: Exoneration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/ Non-lienable Installments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable -End of the Month	\$446,784.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,050.00	\$7,998.75	\$461,832.84
B. Reconciliation of Cash Collected									
9. Face Amount of Collections - Must agree with line 4	\$60,489.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,645.00	\$1,577.50	\$63,712.16
10. Plus: Penalties	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
11. Less: Discounts	\$1,209.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.90	\$32.33	\$1,275.02
12. Total Cash Collected Per Column	\$59,279.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,612.10	\$1,545.17	\$62,437.14
13. Total Cash Collected All Columns									

C. Payments of Taxes

14. Amount Remitted During the Month

Date	Transaction #	Amount
02/02/2016		\$1,505.81
02/04/2016		\$3,920.37
02/05/2016		\$17,807.86
02/09/2016		\$10,084.95
02/10/2016		\$3,903.97
02/11/2016		\$4,090.99
02/12/2016		\$5,208.80
02/16/2016		\$9,218.97
02/18/2016		\$4,330.76
02/19/2016		\$2,370.93
TOTAL		\$62,443.41

15. Amount Paid with this report Applicable to this reporting Month

TOTAL

16. Total Remitted this Month

TOTAL

\$62,443.41

17. Total Other Credits and Adjustments

Parcel #	Name	Amount

18. Interest Earnings (If applicable) \$

Carryover from Previous Month	_____
Amount Collected this Month	_____
Less Amount Paid This Month	_____
Ending Balance	_____

Mary E. Fox
 Tax Collector
 Date: 2-22-16

I Verify this is a complete and accurate reporting of the balance collectable, taxes collected and remitted for the month
 Received by (taxing district) *Dennis Pittenger*
 Title: Manager Date: 3/7/16

MTS Collection Summary

	Current Tax	Interim Tax	
Face Amount	\$63,712.16		\$0.00
Discount Amount	\$1,275.02		\$0.00
Penalties Amount	\$0.00		\$0.00
Refunds Payments Collected to be returned	\$0.00		\$0.00
Exonerated Refunds (for payments made on previous monthly reports, not part of any calculations) \$0.00			
Total Over/Under Paid	\$6.27		\$0.00
Total Deposit (Including Refunds)			\$62,437.14
Adjusted Total Cash Collected			\$62,443.41
Bounced Checks - Deposits Reversed by Bank for insufficient funding \$0.00			

Collection Statistics	Face Current		Disc/Pen Cui		Face Interim		Disc/Pen Int		Face Total		Disc/Pen Total		Total	
	Current	Interim	Current	Interim	Current	Interim	Current	Interim	Current	Interim	Current	Interim	Current	Interim
Face Amount Collected in Discount	\$63,712.16		\$1,275.02		\$0.00		\$0.00		\$63,712.16		\$1,275.02		\$62,437.14	
Face Amount Collected in Face	\$0.00				\$0.00				\$0.00				\$0.00	
Face Amount Collected in Penalty	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	
\$62,437.14														

Commission	Municipal/County		School		Per Capita		Others	
	Current	Interim	Current	Interim	Current	Interim	Current	Interim
12. Total Cash Collected Per Column	\$ 59,279.87	\$0.00	\$0.00	\$0.00	\$ 1,612.10			
Commission Rate								
Monthly Commission per column								

The Report of the Treasurer of the Borough of Spring City, PA at the close of business February 29, 2016

Balance as of last report	\$2,987,039.43
CD purchased	\$ 12,000.00
CD Deposited	\$ 50,000.00

	\$2,949,039.43

Deposits Sec'y Office – General Fund

Berkheimer Associates – E.I.T.	\$ 28,408.72
Berkheimer Associates – O.P.T.	\$ 248.18
Trash Collection Fees	\$ 30,416.82
Trash Certs	\$ 40.00
County CRP Grant	\$ 41,586.07
Intra Fund Transfers	\$ 55,000.00
Crossing Guard Agreement	\$ 5,701.80
Act 98 Escrow	\$ 3,470.00
Fee in Lieu of Taxes	\$ 5,323.71
Local Fines	\$ 1,978.64
County Fines	\$ 298.95
CD deposits	\$ 50,000.00
Interest	\$ 105.35
Realty Transfer Tax	\$ 2,156.00
Building Permits	\$ 403.00
U & O Inspections	\$ 100.00
Accident Reports	\$ 90.00
Parking Tickets	\$ 70.00
Soliciting Permits	\$ 20.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 225,417.24

DEPOSITS TO OTHER ACCOUNTS

PLGIT	\$ 21.63
Street Lighting Fund – Intra Fund Transfer	\$ 14,000.00
Motor Equipment Fund – Interest Added to CD	\$ 91.85
TOTAL DEPOSITS OTHER ACCOUNTS	\$ 14,113.48
TOTAL DEPOSITS TO ALL ACCOUNTS	\$ 239,530.72

\$ 239,530.72
\$3,188,570.15

WITHDRAWALS

By Orders #1359-1360 Street Lighting Fund	\$ 4,620.46
Bank Fee – Street Lighting Fund	\$ 2.00
By Orders #10164-10165 Non-Uniform Employee Pension Fund	\$ 1,357.78
Bank Fee – Non-Uniform Employee Pension Fund	\$ 2.00
Bank Fee – Park & Recreation Fund	\$ 2.00
By Orders #13163-13215, 28044-28081 General Fund	\$190,538.50
TOTAL WITHDRAWALS	\$196,522.74

Balance On Account – General Fund

Checking	\$ 109,578.45	
Certificate	\$1,495,000.00	\$1,654,578.45
Balance On Account – Motor Equipment Fund		
Checking	\$ 1.00	
Certificate	\$ 124,226.02	\$ 124,227.02
Balance On Account – Street Lighting Fund		
Checking	\$ 12,272.68	\$ 12,272.68
Balance On Account – Gasoline Tax Fund		
Checking	\$ 1.00	
Certificate	\$ 349,316.38	\$ 349,317.38
Balance On Account – Park & Recreation Fund		
Checking	\$ 4,271.65	
Certificate	\$ 24,644.74	\$ 28,916.39
Balance On Account – Non-Uniform Employee Pension Fund		
Checking	\$ 6,753.68	
Certificate	\$ 718,430.20	\$ 725,183.88
Balance On Account- Police Motor Equipment Fund		
Checking	\$ 1.00	
Certificate	\$ 10,147.36	\$ 10,148.36
Balance On Account- PLGIT Capital Reserve Fund		
	\$ 122,403.25	\$ 122,403.25

Balance On Account \$ 3,027,047.41

\$ 3,218,570.15

Respectfully submitted


Florence M. Watts

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2016

SEWER FUND #2		
Balance as of last report	\$ 3,732,082.36	
CD Purchased	\$ 187,000.00	

	\$3,919,082.36	\$3,919,082.36
Deposits		
Sewer Rent	\$ 161,370.13	
Interest	\$ 723.35	
Sewer Certs	\$ 50.00	

	\$ 162,143.48	\$ 162,143.48
		\$4,081,225.84

WITHDRAWALS

By Orders #7450-7471, 21618-21628		\$ 230,300.85
Balance On Account	\$ 95,924.99	
Certificate	\$3,755,000.00	\$3,850,924.99

		\$4,081,225.84

Respectfully submitted



Florence M. Watts

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business February 29, 2016

POLICE PENSION FUND

Balance as of last report

CD	\$ 30,000.00
Checking	\$ 45,825.29
Certificate – PNC Bank	\$ 477,527.48
Certificate - Phoenixville Federal Bank	\$ 39,210.04

	\$ 592,562.81

Deposits

Interest Certificate PNC Bank	\$ 153.87
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\$ 592,716.68

Withdrawals:

By Orders 2086-2087	\$ 3,431.79
Bank Fee	\$ 2.00
Ck #1048 CD purchased PNC Bank	\$ 30,000.00

Current Balance On Account

Checking	\$ 12,545.37
Certificate PNC Bank	\$ 507,527.48
Certificate Phoenixville Federal Bank	\$ 39,210.04

	\$ 559,129.02

\$ 592,716.68

Respectfully submitted



Florence M. Watts

UNFINISHED BUSINESS:

1. Awarding the Bid on the 2011 Dodge Police Vehicle.

Mr. Shaner motioned to accept the bid amount of \$6,356.00 submitted on Municibid by Kamal Kamalkimo for the sale of the Borough's 2011 Dodge Charger Police Vehicle. Mr. Kern seconded. Motion carried.

2. Spring Hill Village, LP Conditional Use Application.

Mr. DiGuseppe reminded council that the conditional use public hearing for the Latshaw Tract has been continued to March 14th, 2016, 7:00 p.m. The next item of discussion at the hearing will be the traffic impact report.

Council also briefly discussed the installation of sidewalks on this tract.

NEW BUSINESS:

1. Councilor Kern's Request to Discuss Miscellaneous Problems Voiced by Residents.

Mr. Kern said he wanted to mention some of the concerns that were brought up at the conditional use hearing that he thinks council should address at some time in the future. They are (1) what can council do to keep the small town atmosphere of Spring City and (2) the speeding throughout the town.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) A.T.&T. \$246.34; Universal Mailing Automation \$650.92; PECO \$401.13; Flexible Benefits Plans, Inc. \$1,310.91; Crown Trophy \$41.55; H.A. Berkheimer \$110.66; Baer Romain, LLP \$348.00; Action Data Services \$1,366.10; PAW \$25.98; Verizon \$158.46; CIGNA \$121.00; Black/Laskey Group \$421.00; Staples \$20.76; Provident \$105.89. TOTAL: \$5,328.10. (STREETS) Oceanport, LLC \$6,048.21; Chester County Solid Waste Authority \$4,704.02; deCordre Automotive \$116.88; PECO \$305.55; Flexible Benefits Plans, Inc. \$4,718.73; Dan's Delivery \$935.00; A.J. Blosenski, Inc. \$3,192.10; Little's \$326.04; Oehlert Bros. Inc. \$455.75; Mowrey-Latshaw \$260.83; Reams Disposal \$6,989.85; AirGas \$30.23; Wensel's \$6,607.24; Provident \$54.02. TOTAL: \$37,744.45. (POLICE) Crystal Springs \$61.12; AT&T \$136.34; deCorde Automotive \$385.53; Borough of Pottstown \$300.00; PAW \$653.99; Flexible Benefits Plans, Inc. \$5,430.16; PA DUI Association \$150.00; Oehlert Bros. Inc. \$448.81; RR Donnelley \$54.00; H&F Tire Service \$131.00; Atlantic Tactical \$105.95; Verizon \$303.94; Hess Uniforms, LLC \$160.00; Staples \$659.44; Provident \$63.15; Advance Auto Parts \$159.99. TOTAL: \$9,203.42.

SEWER ACCOUNT: Crystal Springs \$60.60; PECO \$2,371.40; M.J. Reider Associates, Inc. \$1,100.00; Flexible Benefits Plans, Inc. \$2,141.33; Buckman's Inc. \$926.00; Pipe Data View \$2,355.00; J.C. Ehrlich Company, Inc. \$54.00; PA One Call System, Inc. \$8.20; EEMA \$15,992.42; J. Brehm, Inc. \$2,300.00; Baer Romain, LLP \$1,236.00; Controlex \$4,208.00; PAW \$34.24; Eastern Environmental Contractors, Inc. \$46,760.00; Verizon \$190.81; AT&T \$51.85; A. J. Blosenski, Inc. \$525.00; Provident \$28.89; Oehlert Bros. Inc. \$519.50; USALCO \$2,180.00. TOTAL: \$83,043.24.

STREET LIGHTING FUND: PECO \$5,218.94. TOTAL: \$5,218.94.

BUILDING & PROPERTY FUND: Crystal Springs \$27.62; Spring City Electrical \$1,487.00; Oehlert Bros. Inc. \$229.50; Mowrey-Latshaw \$193.00. TOTAL: \$1,937.12.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$1,369.20; 21st Century Media \$680.86; Motley Associates, Inc. \$1,113.30. TOTAL: \$3,163.36.

ENGINEERING & CONSULTING FUND: Motley Associates, Inc. \$1,312.00. TOTAL: \$1,312.00.

Mr. Shaner motioned the bills be approved for payment as read. Mr. Castor seconded. Motion carried.

ANNOUNCEMENTS:

Mr. DiGuiseppe announced the following meetings are scheduled for the month of March, 2016: **Sewer Committee**, Thursday, March 10th, 6:30 p.m.; **Conditional Use Hearing** - Monday, March 14th, 7:00 p.m.; **Planning Commission**, Wednesday, March 16th, 7:00 p.m.; **Parks & Recreation**, Thursday, March 17th, 6:00 p.m.; **Police Committee**, Thursday, March 17th, 6:30 p.m.; **Finance & Ordinance Committee**, Wednesday, March 23rd, 6:30 p.m.

The April Borough Council meeting will be held on Monday, April 4th, 7:00 p.m.

EXECUTIVE SESSION:

Mr. DiGuiseppe stated there will be a five minute recess and then council will go into executive session to discuss a litigation matter and a collective bargaining agreement.

Mr. DiGuiseppe called the regularly scheduled meeting back to order.

Mr. Kern motioned to approve the settlement on the litigation discussed during executive session involving Officer Sousa. Mr. Castor seconded. Motion carried.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Kern seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse